



Metro

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY
 MYSTERY RIDER PROGRAM
 WHEELCHAIR ACCESSIBILITY REPORT
 Fiscal Year 2019 – Quarter 4**

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Metro Orange Line Bus

INTRODUCTION

Metro’s “Mystery Rider” Program allows an independent third party to observe bus operator performance and subsequently to allow Metro staff to use reported results to identify trends and/or conditions requiring corrective action. The Mystery Rider Program helps Metro monitor and measure bus operator compliance with rules, standard operating procedures, and customer expectations, with an emphasis on Americans with Disabilities Act (ADA), accessibility, safety, and customer service.

The Mystery Rider Program uses a surveyor or “secret shopper,” to record all observations. The role of the surveyor is to experience firsthand the type of service that was provided and document compliance with regulations and other operating rules, and quality of service. The surveyor’s identity is not known to the bus operator being evaluated. At least 50% of the trips made to evaluate the system are made by surveyors who use wheelchairs.

SUMMARY

The table below provides a summary of the technical items tracked in this report related to bus operator assistance for customers using wheelchairs (“Discourteous Treatment” is not included). Of particular importance is the fourth column which compares bus operator compliance with the established goal. Performance quality is designated by colors in the following key:

- Green = Goal Met or Exceeded
- Red = Goal Not Met

| Fiscal Year 2019 Quarter 4 (April 2019 - June 2019) Mystery Rider Program Survey | | | | |
|--|------------------|-------------------|-------|-------------------------------------|
| Wheelchair Assistance | Previous Quarter | FY 2019 Quarter 4 | Goal | Annual Goal Met/Exceeded or Not Met |
| Successful Boarding of Customers Using Wheelchairs | 98.3% | 99.0% | 97.5% | Met/Exceeded |
| Securement Procedure Followed | 97.8% | 97.9% | 97.5% | Met/Exceeded |
| Wheelchair Secured Properly | 95.0% | 94.7% | 95.0% | Not Met |
| Lap/Shoulder Belt Offered | 83.6% | 76.5% | 80.0% | Not Met |

Table 1.1

BACKGROUND

Metro’s Mystery Rider Program is a result of a settlement of an ADA civil rights lawsuit involving customers with disabilities who had difficulties with accessibility, and had complaints about bus operator performance and treatment regarding boarding, wheelchair securement, and lap and shoulder belts.

ADA regulations and California state law guarantee the civil rights of people with disabilities to receive equal access to all public transportation services. These laws require that transit services and vehicles be readily accessible to, and usable by, people with a wide range of visible and hidden disabilities and who may use aids such as wheelchairs, attendants, service animals, and respirators or portable oxygen supplies.

To ease boarding and alighting, customers with disabilities who use wheelchairs must be allowed to board first and alight first. Operators are responsible to curb the bus, kneel the

bus, and use ramps appropriately to assist the customer in reaching the designated securement area. Operators are to apply the wheelchair securements, including the use of lap and shoulder belts, for customers who wish to have securement in the forward facing positions, and anti-tip belts in the rear facing positions.

Areas of focus for the Mystery Rider Program include monitoring Metro's service and identifying goals for improvement. The topics observed, as reported in the attached charts, are:

1.0 Successful Boardings

2.0 Securement Issues

2.1 Compliance with procedures for wheelchair securement

2.2 Proper wheelchair securement

2.3 Offer of lap and shoulder belt

3.0 Discourteous Treatment.

The Mystery Rider Program also monitors a number of other areas related to accessibility, safety, and customer service, for use by Metro in quality assurance. As required for any employee performance report, all surveys are confidential.

In addition to the Mystery Rider Program and the need for corrective actions based on its results, Metro has already instituted a number of efforts for improvement in wheelchair accessibility:

- A wheelchair marking and securement strap program, featuring auxiliary aids for securement that are offered free of charge to all people who use wheelchairs
- Additional and improved bus operator training and procedures
- Informational material for both bus operators and customers
- An improved, easy-to-use website that features a "Riders with Disabilities" menu tab on the homepage, and "Quick Start" pages including "Securement Strap for Mobility Devices Program", "New Buses with Enhanced Accessibility Features", and other easy reference pages
- Clear separation and identification of designated seats for older adults and customers with disabilities, away from the wheelchair securement area, to reduce competition for shared space
- Installation of new window and floor decals to more clearly identify the wheelchair securement area
- Purchase of new buses equipped with Q'POD and rear-facing wheelchair securement systems that make securement faster.

METHODOLOGY

Metro's Mystery Rider surveyors conduct 600 bus rides per quarter, blending in with other customers to appear as typical riders, including surveyors using wheelchairs. However, Mystery Rider surveyors are experienced transit users, specially trained by Metro staff in standards for operations, accessibility, and customer service. After each ride, survey data is submitted, analyzed, and used for tracking system performance.

Observations are made for all of Metro's five Service Council regions: San Fernando Valley, Westside/Central, South Bay, Gateway Cities, and San Gabriel Valley. Rides last a minimum of 20 minutes.

Mystery Rider surveyors may leave survey questions blank or select 'Not Applicable' when a question was not observable or did not pertain to the ride. This is why there are different sample sizes for different questions.

For the purposes of this report, the term "wheelchair" follows the ADA definition, which includes manual wheelchairs, power wheelchairs, and mobility scooters of the type designed and sold for persons with disabilities. "Wheelchair" does not include Segway-type devices or "rollators" (4-wheeled walkers); those devices are covered by separate federal rules for accommodation on transit, as well as Metro policy. Appropriate service to users of non-wheelchair mobility devices is covered under the Mystery Rider Program, but it is not the subject of the currently published reports.

PRESENTATION OF RESULTS

The performance goals provide a target for minimum performance for each subject. It is anticipated that the presence of the goals will generate further commitment to improving the needed areas, or maintaining the highest levels of performance possible for areas already doing well.

These performance goals were adopted in consultation with subject matter experts to the ADA civil rights settlement which gave rise to the present reporting.

This report covers nine quarters which allows for a two year comparison and trend observation. All quarterly reports are posted on Metro's web site; to view a quarterly report visit metro.net/accessibility and click the desired report.

1.0 SUCCESSFUL BOARDINGS

1.1 Success Rate of Boarding Customers Using Wheelchairs

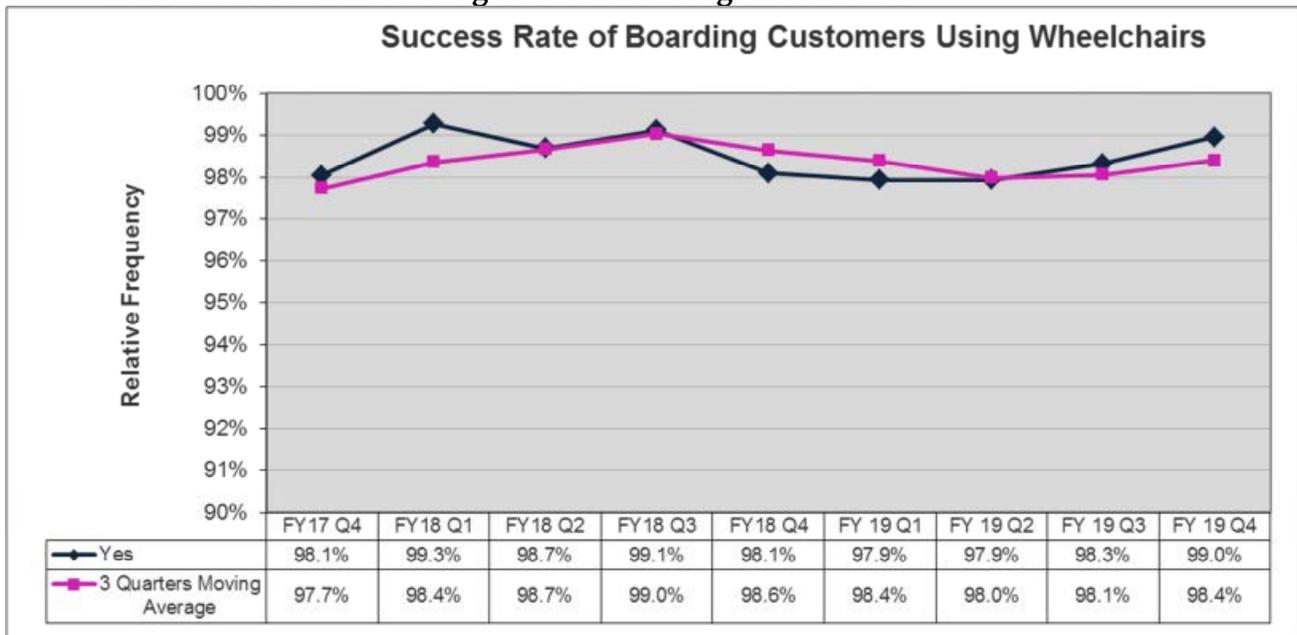


Figure 1.1

Customers using wheelchairs successfully boarded 99.0% of the time during FY19 Q4. Performance slightly increased from last quarter, exceeding the performance goal of 97.5%.

Passing up a customer in a wheelchair is a serious issue and Metro is committed to ensuring that accessible service is provided to all customers at all times. There are instances, however, when customers using wheelchairs are passed up due to the unavailability of wheelchair securement spaces. Metro buses have two securement spaces each and customers using those spaces are asked, but not required, to relinquish these seats for customers using wheelchairs.

To increase the availability of wheelchair securement space, Metro' newest buses have separate areas for wheelchair securement and for customers with disabilities and older adults. This also serves to decrease the incidents of pass-ups.

| FY19 QTR 4 | | | |
|--|----------------------------|---------------------------|-------------------------|
| Success Rate of Boarding Customers Using Wheelchairs | | | |
| <i>Fiscal Year 2019 Quarter 4</i> | | | |
| <i>Boarding Success</i> | <i>Number of Responses</i> | <i>Relative Frequency</i> | <i>Performance Goal</i> |
| Passed Up | 6 | 1.0% | |
| Boarded | 576 | 99.0% | 97.5% |
| TOTAL | 582 | 100.0% | |

Table 1.1

2.0 SECUREMENT ISSUES

2.1 Compliance with Procedures for Wheelchair Securement

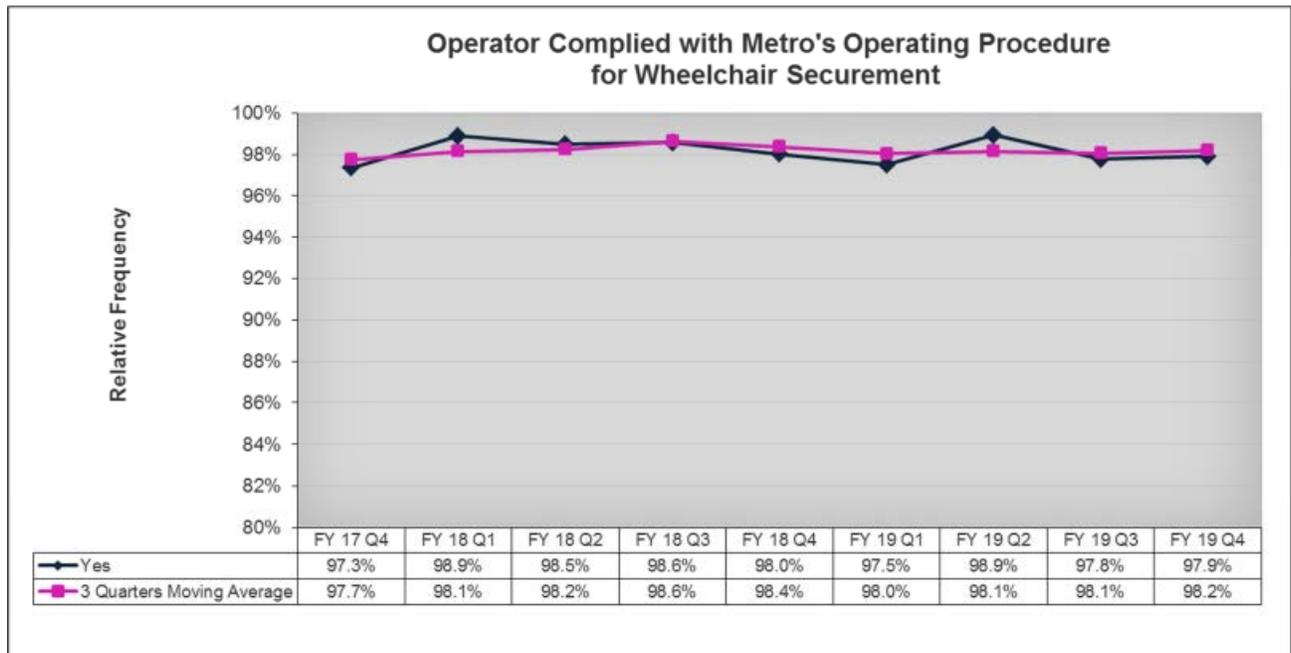


Figure 2.1

Operator compliance with Metro's wheelchair securement procedures this quarter is 97.9%. This result exceeds the 97.5% performance goal for this item.

The wheelchair securement procedure requires Operators to complete each of the following steps:

- Rise from their seat
- As needed, ask customers, who are able, to vacate the securement area by transferring to another seat
- Prepare the securement area by lifting folding seats, etc.
- Announce to the customer that securement will begin with their permission
- Secure the wheelchair with floor tie-downs unless customer refuses securement

(Note: See Figure 2.3 for lap and shoulder belt procedure)

| FY19 QTR 4 | | | |
|--|----------------------------|---------------------------|-------------------------|
| Operator Complied with Metro's Operating Procedure for Wheelchair Securement | | | |
| <i>Fiscal Year 2019 Quarter4</i> | | | |
| <i>Complied with SOP 7.110</i> | <i>Number of Responses</i> | <i>Relative Frequency</i> | <i>Performance Goal</i> |
| Yes | 558 | 97.9% | 97.5% |
| No | 12 | 2.1% | |
| TOTAL | 570 | 100.0% | |

Table 2.1

2.2 Proper Wheelchair Securement

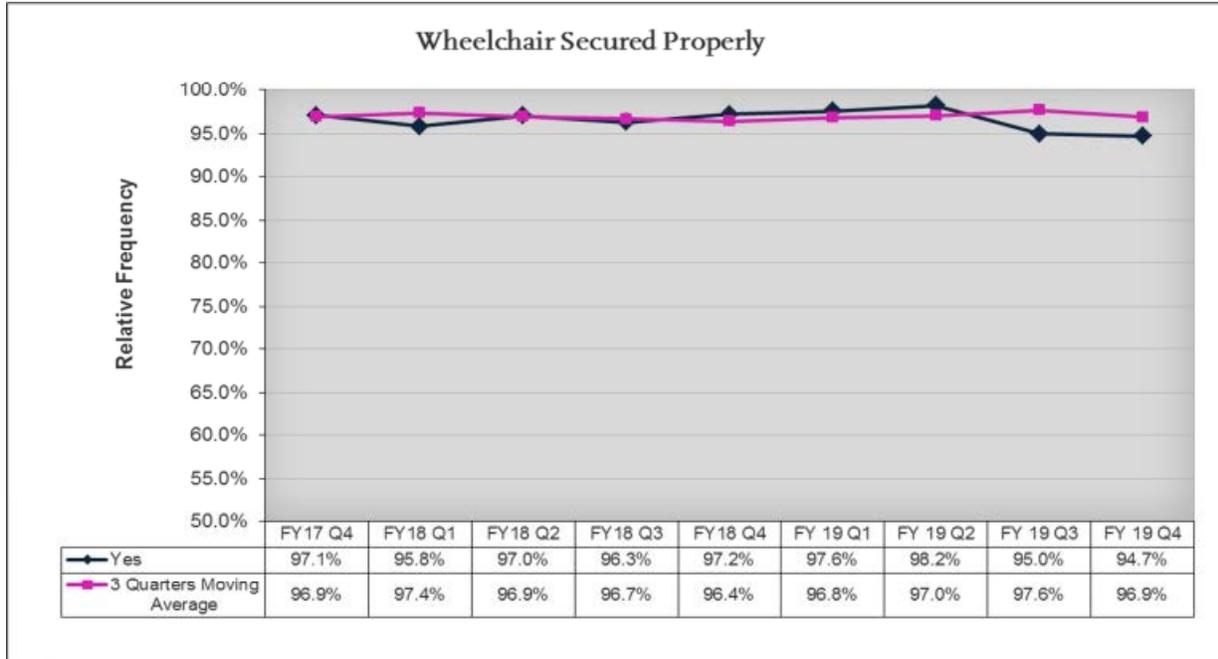


Figure 2.2

Wheelchairs were properly secured 94.7% of the time in FY19 Q4; not meeting the pre-determined goal of 95.0%.

An annual “Sustainment Training,” which includes a segment focusing on accessibility policies and procedures, is provided at the divisions to all Operators. The Office of Civil Rights has also implemented a “Division Partnership” program, which includes an annual “Accessibility Fair” at each division. The highlight of the Accessibility Fair is the wheelchair securement competition, where Operators compete against each other for the highest score in wheelchair securement. This competition is part of the overall training effort to ensure that all Operators are experts in wheelchair securement procedures.

Operators are trained to secure wheelchairs using all securement tie-downs. Proper securement results in a wheelchair not moving more than two inches in any direction. Metro’s newer buses provide four-point securement with three tie-downs and a *stabilizing bumper* as the fourth securement point. The existing Metro bus fleet, which has four tie-downs, is scheduled to begin retrofitting to include the same or similar features.

| FY19 QTR 4 | | | |
|-----------------------------|---------------------|--------------------|------------------|
| Wheelchair Secured Properly | | | |
| Fiscal Year 2019 Quarter 4 | | | |
| Secured Properly | Number of Responses | Relative Frequency | Performance Goal |
| Yes | 518 | 94.7% | 95.0% |
| No | 29 | 5.3% | |
| TOTAL | 547 | 100.0% | |

Table 2.2

2.3 Offer of Lap/Shoulder Belt

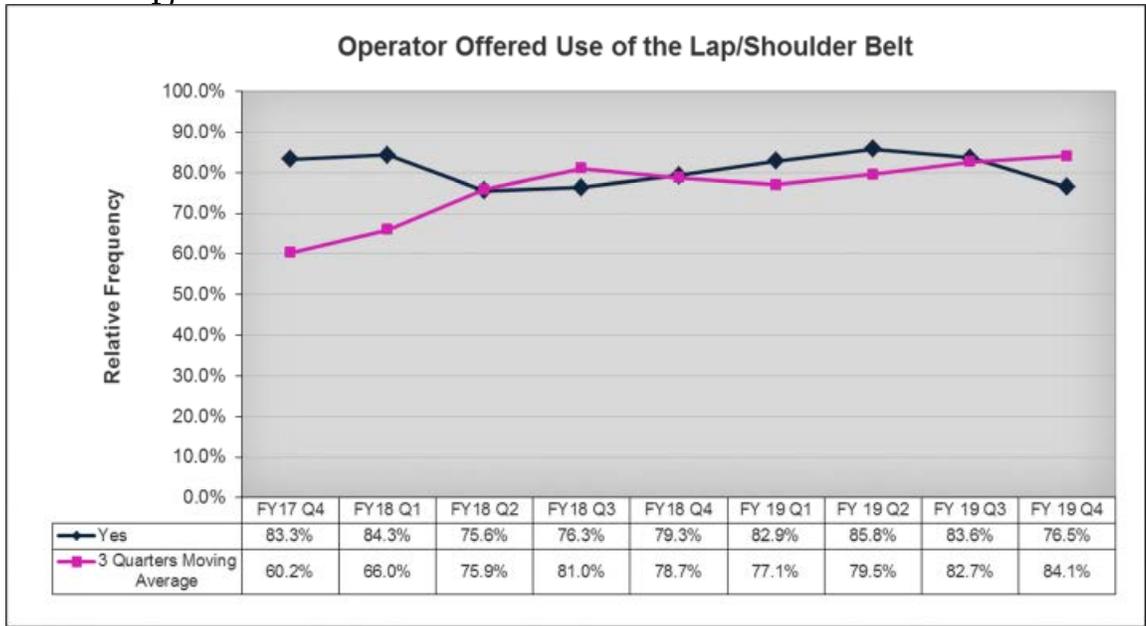


Figure 2.3

In FY19 Q4, 76.5% of Operators observed offered use of the lap/shoulder belt to customers using wheelchairs who had accepted securement, not meeting the predetermined goal of 80.0%.

Focused attention on proper procedures for lap and shoulder belt securement is part of Metro’s Annual Sustainment Training Program.

| FY19 QTR 4 | | | |
|---|----------------------------|---------------------------|-------------------------|
| Operator Offered Use of the Lap/Shoulder Belt | | | |
| <i>Fiscal Year 2019 Quarter 4</i> | | | |
| <i>Offered Lap/Shoulder Belt</i> | <i>Number of Responses</i> | <i>Relative Frequency</i> | <i>Performance Goal</i> |
| Yes | 417 | 76.5% | 80.0% |
| No | 128 | 23.5% | |
| TOTAL | 545 | 100.0% | |

Table 2.3

3.0 DISCOURTEOUS TREATMENT

Bus operators' treatment of customers who use wheelchairs is reported as "Good" or "Excellent" 97.91% of the time in FY19 Q4. The performance goal for this item is a combined "Good" and "Excellent" rating of 99.0%.

Along with thorough disability awareness training curricula and standard operating procedures, Metro continues to use commendation incentives with Operators. This encourages positive interaction with customers with disabilities, and remedial sensitivity training when needed.

The criteria used to determine courtesy of bus operators are as follows:

- Excellent – Exceptionally courteous and helpful
- Good – Normal, acceptable interaction
- Poor – Discourteous

For both "Excellent" and "Poor" ratings, objective descriptions of bus operator actions are required to be reported.

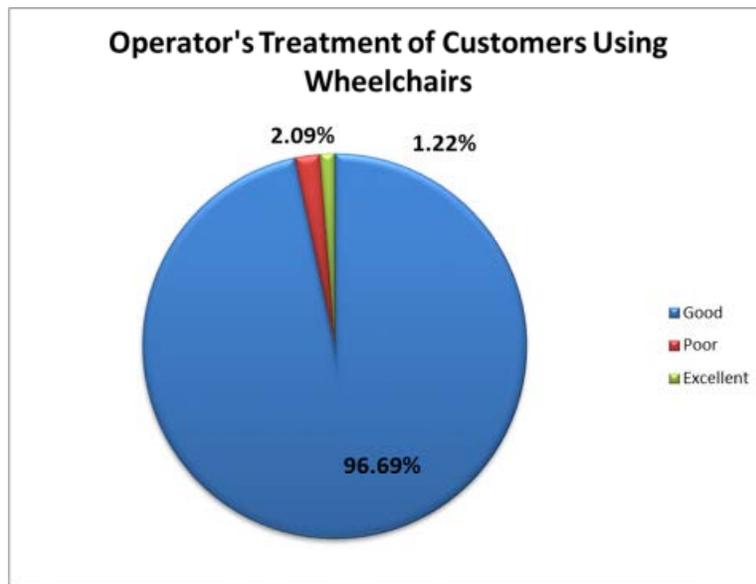


Figure 3.1

| Operator's Treatment of Customers Using Wheelchairs | | | |
|---|---------------------|--------------------|------------------|
| Fiscal Year 2019 Quarter 4 | | | |
| Treatment | Number of Responses | Relative Frequency | Performance Goal |
| Excellent | 7 | 1.22% | 99% (combined) |
| Good | 555 | 96.69% | |
| Poor | 12 | 2.09% | |
| TOTAL | 574 | 100.0% | 0.0% |

Table 3.1

APPENDIX A

Fiscal Year Time Frame

Metro's fiscal years begin on the first of July and end on the 30th of June (e.g., FY18 is from July 1, 2017 to June 30, 2018); the fiscal year is designated by the calendar year in which it ends. Below is a list of the time frames for the fiscal years and quarters used in this report:

- FY17 Q4: April 1, 2017 – June 30, 2017
- FY18 Q1: July 1, 2017 – September 30, 2017
- FY18 Q2: October 1, 2017 – December 31, 2017
- FY18 Q3: January 1, 2018 – March 31, 2018
- FY18 Q4: April 1, 2018 – June 30, 2018
- FY19 Q1: July 1, 2018 – September 30, 2018
- FY19 Q2: October 1, 2018 – December 31, 2018
- FY19 Q3: January 1, 2019 – March 31, 2019
- FY19 Q4: April 1, 2019 – June 30, 2019

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