LA Metro Sustainability Council

Program Management
Environmental Compliance &
Sustainability Department

Sustainability Council Agenda
(Council Meeting) #6
9:00AM – 12:00PM

UCR – University Conference Room
One Gateway Plaza, 4th Floor

Meeting Call to Order – Chair

Chair & Executive Committee Report/Updates
✓ BRIEF STATUS UPDATE: Annual Report on Sustainability Metrics

ACTION ITEMS:
1. Adopt Minutes of Meeting – 09/08/2017
   Attachment A
2. Election of the Subcommittee Chairs:
   Sustainability Partners
   Resource Management
   “Metro 27”
   Electrification
3. Subcommittee Working Group Workshop
   Goal Statement
   Strategies Moving Forward
   TimeLine for Completion
   DRAFT Work Plan
   Attachment B & C

SUBCOMMITTEES to Report back to the Whole Council

HANDOUT: Process & Procedure TO HOLD THE MEETINGS FOR: Council/Subcommittees

Announcements by Councilmembers

Upcoming Council Meeting Dates:
- November........17, 2017
- December..........8, 2017

Future Agenda Item Recommendations

Q&A
Friday, September 8, 2017

Program Management
Environmental Compliance & Sustainability Department

LA Metro Sustainability Council
(Council Meeting) #5

Plaza View Conference Room
One Gateway Plaza, 4th Floor
Plaza View Conference Room
One Gateway Plaza, 4th Floor

OLD AGENDA

Meeting Call To Order, Dr. Cris Liban

Chair and Executive Committee Reports

ACTION ITEMS:

1) Adopt Minutes of Meeting – 8/11/17 (Attachment A)
2) Formally Approve Formation of the Following Four Subcommittees:
   A) Sustainability Partners – Chair, Ghina Yamout
   B) Resource Management – Chair, Belinda Faustinos
   C) “Metro 27” focus on Visionary and Emerging Technologies Infrastructure – Chair, Dominique Hargreaves
   D) Electrification - Chair, Joel Levin (Attachment B)

INFORMATIONAL ITEMS:
- Energy and Resource Metrics Report
- Green Construction Policy & Sustainability Plan
- Overview & Workshop on Rail to River Project
- Next Council Meeting – October 13, 2017
MEETING MINUTES

Sustainability Council Meeting No. 5
September 8, 2017

CALL TO ORDER

1. Introduction – Cris Liban, Metro Executive Officer opened the 5th meeting by proposing to extend future meetings by 30 minutes in order to address all topics on the agenda.

1.1 Mark Hunter, who is alternate member for LA Metro Technical Advisory Committee was then introduced.

ACTION ITEMS

1. Adopt Minutes of Meeting – 8/11/17 (Attachment A)

Motion to approve meeting minutes was introduced by Emily Freund and seconded by Belinda Faustinos. Minutes approved.

2. Formally approve formation of the following four subcommittees:
   a) Sustainability Partners – Chair Ghina Yamout
   b) Resource Management – Chair, Belinda Faustinos
   c) Metro 27 – Chair, Dominique Hargreaves
   d) Electrification – Chair, Joel Levin

The Chair requested a motion to approve the formation of the 4 subcommittees, seconded by Jack Sahl. Friendly amendment was introduced to approve Subcommittees, but revisit the leadership selection at the following meeting in October. No opposition to motion. Motion passed.

INFORMATIONAL ITEMS

I. ENERGY & RESOURCES METRICS REPORT
   Energy and Resources report was presented by Alvin Kusumoto – LA Metro staff
   Cris welcomed feedback from committee members about report.

II. GREEN CONSTRUCTION POLICY & SUSTAINABILITY PLAN
   Presentation by Managing Director, Energy and Sustainability, CUMMING Christine Marez;
• Managing team policy and plan process
• Managing green construction.
& Michelle McFadden-Hill;
• Green construction policy and its purpose to reduce greenhouse carbon emissions.
• Tracking of emissions mitigation of on/off road vehicles.

III. RAIL TO RIVER PROJECT
Rail to Rail/River Project presentation by Diego Cardoso, LA Metro Executive Officer:
• An active transportation corridor with bike lanes that connect the blue/silver and Crenshaw Line; potentially through the LA River.
• Segment A (Crenshaw/Blue Line) timeline: To begin construction mid – 2018 with a scheduled date of completion by late 2019.
• Segment B (Blue Line/to LA River) timeline: Preliminary (30%), Procure consultant services (design/development and environmental clearance).
  Hyde Park / Chesterfield Square Design concept includes bike lanes, trees and pedestrian lanes. (1019 trees to be planted with water tolerant plants).
  Security features to include: Lighting, emergency telephones and cameras.

Motion to adjourn by Chair and 2nded by Ghina Yamout.
A work plan is an outline of a set of goals and processes by which a team and/or person can accomplish those goals, and offering the reader a better understanding of the scope of the project. Work plans, whether used in professional or academic life, help you stay organized while working on projects. Through work plans, you break down a process into small, achievable tasks and identify the things you want to accomplish. Learn how to write a work plan so that you can be prepared for upcoming projects.

1. **Identify the purpose for your work plan.** Work plans are written for various reasons. Determine the purpose up front so you can prepare properly. Keep in mind that most work plans are for a certain period of time (i.e., 6 months or 1 year).

2. **Write the introduction and background.** For professional work plans, you may have to write an introduction and background. These provide your supervisor or manager with the information they need to put your work plan into context. Writing an introduction and background is often unnecessary for an academic work plan.

3. **Determine your goal(s) and objectives.** Goals and objectives are related in that they both point to things you hope to accomplish through your work plan. However, remember the differences, too; goals are general and objectives are more specific.

   Goals should focus on the big picture of your project. Objectives should be specific and tangible.

4. **Consider ordering your work plan by “SMART” objectives.** SMART is an acronym used by individuals searching for more tangible, actionable outcomes in work plans.
   - **Specific.** What exactly are we going to do for whom?
   - **Measurable.** Is it quantifiable and can we measure it? Remember that a baseline number needs to be established to quantify change.
   - **Achievable.** Can we get it done in the time allotted with the resources we have available?
   - **Relevant.** Will this objective have an effect on the desired goal or strategy?
   - **Time bound.** When will this objective be accomplished, and/or when will we know we are done?

5. **List your resources.** Include anything that will be necessary for you to achieve your goals and objectives. Resources will vary, depending on the purpose of your work plan.

6. **Identify any constraints.** Constraints are obstacles that may get in the way of achieving your goals and objectives.
7. **Who is accountable?** Accountability is essential for a good plan. Who is responsible for completing each task? There can be a team of people working on a task (see resources) but one person has to be answerable to a task being completed on time.

8. **Write your strategy.** Look over your work plan and decide how you will use your resources and overcome your constraints in order to reach your goals and objectives.

   - **List specific action steps.** Identify what needs to happen each day or week for you to complete your objectives. Also, list steps other people on your team will need to take. Consider using project management software or a personal calendar to keep this information organized.

   - **Create a schedule.** Though you can create a tentative work schedule, realize that unexpected things happen and you need to build space into your schedule to prevent falling behind.
RAIL TO RAIL/RIVER PROJECT OVERVIEW

Project Overview

In October 2014, the Metro Board of Directors approved the Rail to River Intermediate Active Transportation Corridor Feasibility Study, which assessed the possibility of using the Local North Section of the Harbor Subdivision rail right-of-way (ROW) as an active transportation corridor, including a bike and pedestrian path along the Project corridor and ultimately enhancing the regional bicycle transportation network.

Subsequently, Metro launched the Active Transportation Rail to River Corridor Project, which will convert the underutilized railroad ROW into a multi-purpose transportation corridor (Segment A) continuing on to the Los Angeles River (Segment B). The Active Transportation Rail to River Corridor Project could span approximately 10 miles depending upon the preferred alternative selected and upon completion, will link neighborhoods, schools, and other key destinations throughout the heart of South Los Angeles. Most notably, the Project will:

- Create a new east-west pedestrian and bicycle corridor
- Connect travelers to three major Metro transit lines:
  - The Metro Blue Line,
  - The Silver Line Bus Rapid Transit Line and Future Crenshaw/LAX Transit Project.
- Connect multiple Metro Bus Lines and other municipal bus lines along Slauson Avenue
- Enhance Los Angeles County’s future and existing bicycle network

The Active Transportation Rail to River Corridor Project will link the Cities of Los Angeles, Inglewood, Huntington Park, Vernon, Maywood, Bell and parts of unincorporated Los Angeles County. The area consists largely of high-density neighborhoods, commercial centers and industrial uses.

The Active Transportation Rail to River Corridor Project will provide active transportation facilities that will connect residents and workers to transit, jobs, schools, shopping districts, and parks.

Project Area

The Active Transportation Rail to River Corridor Project consists of one corridor in two phases of development. Segment A is the Rail to Rail component and Segment B is the Rail to River component. Together they form one route stretching from South Los Angeles to the Los Angeles River.

Segment A: Rail to Rail

Segment A of the project is referred to as “Rail to Rail” because it connects the Metro Blue Line to the future Crenshaw/LAX line. The “Rail to Rail” portion of the project is approximately 6.4 miles in length, stretching east along the Harbor Subdivision rail right-of-way following Slauson Avenue from Inglewood through South Los Angeles to Santa Fe Avenue in the City of Vernon.

Segment B: Rail to River

Segment B is referred to as “Rail to River,” because it is the segment that connects the Metro Blue Line Slauson Station to a destination at the Los Angeles River on the eastern end. Metro is conducting an Alternatives Analysis to identify a Preferred Alternative along this segment of the corridor consisting of four alternatives: the Malabar Corridor, the Utility Corridor, Slauson Avenue and Randolph Street (See map on reverse). Segment B ranges from 2.8 to 4.3 miles in length, depending on the alternative.