

Metro Citizens Advisory Council General Assembly August 22, 2018 Meeting Minutes

1. Call to Order: Pledge of Allegiance, Welcome and Introductions
 - Attendees: Darrell Clarke, Hank Fung, Tony Banash, Tammy Ashton, Brian Bowens, Russ Davies, David Lara, Penelope Meyer, Anna Martin, Keith Martin, Anne Reid, Wally Shidler, Bob Waggoner
2. Approval of Meeting Minutes (Action)
 - No minutes to approve.
3. Update from Office of Extraordinary Innovation on First/Last Mile Strategies/Microtransit
 - Emma Huang made an update regarding OEI's role in the strategic plan, microtransit, and research and policy. The strategic plan is a focus at Metro to place the customer at the center of planning. OEI has worked with stakeholders inside and outside the agency and is following the timeline set out and working to communicate this to all department so they are aligned.
 - She discussed the Mobility on Demand pilot program with Via which is currently targeted for El Monte, Artesia, and Hollywood. Via will provide the services as a contractor, and the details are being finalized. This is separate from a microtransit pilot program which is currently in the feasibility study phase. Microtransit will be operated by Metro drivers. OEI offered interested CAC members to participate in the feasibility study.
 - In response to member questions, the goal is full TAP integration for microtransit and mobility on demand but it will not launch with TAP integration. OEI discussed its role in housing and transit oriented development. Copies of the strategic plan were distributed to members and are available online. Received and filed.
 - In response to a member question, the secretary discussed the availability of quarterly updates from OEI regarding its activities. Copies of the two most recent updates have been included in these minutes.
4. Update on Long Range Transportation Plan
 - Paul Backstrom presented regarding LRTP update. Baseline outreach is ongoing for input and the Our Next LA website is being promoted at community events. The survey to the public asks respondents to make tradeoffs regarding the areas they would like to see funded. LRTP is working through the modules as stated in the schedule and target adoption is still late 2020. This is aligned with the SCAG Regional Transportation Plan process.
 - Members had concerns regarding survey workflow which Metro would address and how parking is addressed in the LRTP.
 - Received and filed.
5. Opportunity for CAC Members to share their names, appointers, and interest in transportation (3-4 Members per meeting).
 - All members present were provided two minutes to discuss their background and why they are serving on the Metro Citizens Advisory Council
6. Discussion & Review of CAC Work Plan for FY 2019
 - The CAC Executive Committee discussed the work plan objectives and topics at the August meeting. Italics reflect modifications and new topics added at the Executive Committee meeting. The objectives reflect those that were discussed, however the

Executive Committee asked the general assembly to review the objectives and suggest any modifications.

- After discussion the work plan was approved with the following changes: Under fiscal responsibility, objective is "Ensure Metro is responsible with taxpayer dollars". Add sustainability as a topic under strategic planning and program management.
- Motion Shidler, seconded Banash, carried unanimously.

7. Future topics to be considered by CAC (see list from August executive committee meeting)

- List of topics was presented. Other topics of interest, such as parking, bicycle planning/zero emission transportation, strategic planning, homelessness and safety and the NexGen bus study, were added to the list.
- Chair announced that Art Leahy of Metrolink has been invited to a Executive Committee meeting to discuss his agency. This will occur in the fall.
- Items added by consensus.

8. Standing Items

a) Metro Policy Advisory Committee Update

b) Other Administrative Items

- No updates were provided,

9. Consider items not on the posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda for action at a future CAC meeting; and items requiring immediate action

- None

10. Adjournment

- Adjourned by chair due to loss of quorum.

Meeting Minutes prepared by CAC Secretary, Hank Fung.