

*CAC Executive Committee Minutes, August 4, 2017*

1. Call to Order: Pledge of Allegiance, Welcome and Introductions

*Attendees: Dalila Sotelo, Darrell Clarke, Hank Fung, Tony Banash, Michael Conrad, Wally Shidler, Jerard Wright*

2. Approval of Minutes (Action)

*June Minutes approved – Motion Clarke/ Seconded Fung, Carried Unanimously*

3. Standing Items

a. Administrative Items

*Metro staff offered to do another tour for the Crenshaw Line in September. Due to ongoing construction underground, this would only be an above ground tour.*

*Darrell Clarke will be Chair Sotelo's alternate on the Metro Policy Advisory Council. Staff will let interested members know about PAC meetings.*

b. Approve absences

*Approve July meeting absences – Motion Fung/ Seconded Clarke, Carried Unanimously*

c. Work Plan Review

*The work plan with the corrected names was recirculated. In response to a question staff noted that the CAC was placed under Community Relations.*

d. Ad hoc committee on I-710 South

*I-710 south – Angelo Logan and Jerard Wright were appointed the leads on the I-710 ad hoc committee. The ad hoc committee was to look at stakeholder expansion on goods movement. Also the ad hoc committee would reach out to other CAC members and discuss community engagement with the alternatives presented.*

*Ad-hoc committee was determined as Danielle Lafayette (not in attendance previously expressed interest) Angelo Logan, Darrell Clarke, and Jerard Wright. They would meet on their own. Other interested CAC members could participate.*

e. Ad-Hoc Customer Experience Committee

*It was suggested one of the new members discuss with Board Member Jackie Dupont-Walker about the Metro Board's Ad-Hoc Customer Experience Committee. At the August General Assembly meeting, representatives would be appointed from the CAC to liaison with this committee, which will resume meeting in September.*

#### 4. Discuss topics for August 2017 CAC General Assembly Meeting

##### a. Goods movement

*Goods movement was added to the August general assembly meeting agenda.*

##### b. Community engagement

*Members discussed how we outreach with the community to engage in a way that is complementary to the other engagement efforts Metro and appointed officials are doing, like ad-hoc customer experience committee, service council, etc. There was discussion on opportunities to engage the community on a specific topic which may not be covered by other committees, such as system core capacity or policing. Members talked about procedures for engagement on a community level, and also how Metro budgets and decides how and when to engage with the public on programs and projects. Members were also concerned about non-English engagement.*

##### c. Other topics as suggested by CAC members

*Jerard Wright suggested a motion for discussion on capacity of the Metro Rail system in the central city, in light of the Olympic bid. He will flesh out the motion and have it ready at the August General Assembly meeting. Items to consider in the motion, such as alternatives for the West Santa Ana Branch, were discussed.*

*After discussion, the August General Assembly meeting was primarily for goods movement, with discussion of community engagement if time permits, or on the September 2017 General Assembly meeting agenda. If there is a report back from the I-710 ad-hoc committee, that would be heard at that time.*

*For September Executive Committee, Metro staff was asked to review the presentations made last year and compare with the Work Plan. This would cover the period September 2016 to August 2017.*

*October meeting was tentatively discussed for scheduling Customer Experience as a topic. Members also expressed a desire to discuss artwork and possibly schedule an art tour at a future CAC meeting in October.*

#### 5. Public Comment

*None.*

#### 6. Consider items not on posted agenda

*Hank Fung discussed an experience related to elevator replacement at Aviation/LAX station. The elevator was out of service due to replacement, but there was poor signage and no indication that anyone, not just ADA qualified individuals, could use the Access Services shuttle to the next station's elevator. Mr. Fung also indicated that this station receives many tourists who may not realize that they could use the shuttle as well if they did not want to use the stairs. Metro staff requested that the information be sent to them so Access Services could investigate.*

#### 7. Adjournment

*Motion Fung, Seconded by Clarke, carried unanimously.*