

Friday, November 6, 2020 10:00 AM

Agenda

Los Angeles County
Metropolitan Transportation Authority
Community Advisory Council*
Executive Committee
Virtual Online Meeting

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One Gateway Plaza

MS: 99-13-1

Los Angeles, CA 90012

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Councilmembers:

Hank Fung, Chair

Brian Bowens, Vice Chair

Tammy Ashton, Secretary

Dalila Sotelo, Chair Emeritus

Daniella Alcedo

Greg Anderson

James Askew

Tony Banash

Darrell Clarke

Michael Conrad

Russ Davies

Malcolm Harris

Danielle Lafayette

David Lara

Anna Martin

Keith Martin

Penelope Meyer

Jazmin Ortega

Anne Reid

Wally Shidler

Chris Wilson

Bob Wolfe

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AGENDA

10 AM

1. Call to Order: Pledge of Allegiance, Introductions (5 min)
2. Approve Executive Committee Oct. 2nd Meeting Minutes (**Attachment A**) (Action) (5 min)
3. Select Nov. CAC General Assembly Meeting Topic and Consider Future Topics (25 min)
 - a. Metro Countywide Sustainability Program Updates
 - b. Metro Recovery Task Force Latest Updates on Draft Recommendations released in Oct. 2020.
 - c. Metro Countywide Coordinated Plan (plan's emphasis is on ensuring enhanced mobility for Older Adults and Individuals with Disabilities) – in depth presentation to Council.
 - d. [TAP updates – new contactless payment introduced in Sept. 2020](#)
 - e. Follow-up on Vice Chair's Traffic Reduction Study Questions and Council inputs (**Attachment B**)
 - f. Crenshaw North Extension Project Updates
 - g. I-105 Project Updates
 - h. Metro Microtransit Updates
 - i. Discussion of Line 30 & Gold Line Shuttle – suggestion to better publicize
 - j. Metro Farebox Collection Updates- approx. timing for resuming fare collection.
 - k. Homelessness Task Force Updates
 - l. Other CAC Member suggestions?
4. Metro Sustainability Program (20 min.)
 - a. Metro Sustainability Program invitation to CAC Member(s) to have a seat on the Sustainability Council (discussion and potential action)
 - b. Motion by Tony Banash expressing interest in a CAC Ad-Hoc Sustainability Committee (**Attachment C**) (Potential Action)
5. Chair request for items to be forwarded for future General Assembly action (discussion and possible action) (25 min.)
 - a. Draft Letter regarding adjustments to staffing support for CAC (**Attachment D**)
 - b. Draft Letter to CEO seeking compensation for Transit Public Safety Advisory Committee Community Members (**Attachment E**)
6. Administrative Items & Announcements (10 min.)
 - a. Chair's Report (**Attachment F**)
 - b. Chair's Draft Suggestions for CAC Policy for vetting/inviting external speakers (**Attachment G**)
 - c. Metro's Community Conversations Series- Tongva representation in public art to take place Nov. 17th Details on this and others in [Conversation Series here.](#)
 - d. Recovery Task Force reminder shared at Sept. CAC mtgs. [re: upcoming mtgs.](#)
7. CAC Requested Follow-up Items (10 min.):
 - a. Traffic Reduction Study- CAC's requested Board Reports: Award of contracts, September 2019: <https://boardagendas.metro.net/board-report/2019-0649/>; Response to Board motions and draft Request for Proposal scopes, April 2019: <https://boardagendas.metro.net/board-report/2019-0210/>.
 - b. CAC Members' monthly reminder to send pic and 3-bullet bio if they have not during month of October.
8. Open Discussion for CAC Members
9. Public Comment, Non-Agenda Items (2 min. per speaker)
10. Consider items not on posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda at a future CAC meeting; and items requiring immediate action due to an emergency situation or where the need to take immediate action came to the attention of the CAC subsequent to posting of the agenda.
11. Adjournment
 - a. PUBLIC COMMENT WILL BE TAKEN AFTER EACH AGENDA ITEM FOR A MAXIMUM OF TWO-MINUTES PER COMMENT. COMMENTS ON NON-AGENDA ITEMS BUT WITHIN THE SUBJECT MATTER JURISDICTION OF THE CAC WILL BE HEARD AT

THE END OF AGENDA FOR A MAXIMUM OF TWO-MINUTES PER COMMENT. CAC Members [R.S.V.P](#) TO (213) 922-1249.
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Community Advisory Council*

Code of Conduct

Adopted on July 23, 2003

- Respect all Citizens' Advisory Council (CAC) member opinions by not interrupting them to disparage them as to content of opinion or intent of individual member.
- When called on during CAC meetings keep within a reasonable timeframe all comments and questions to prevent anyone from dominating the proceedings or in any way preventing the flow of varying opinions.
- Strive to conduct meetings in an orderly fashion by staying within agreed to time frames and allowing each member a fair amount of time to speak and ask questions.
- Do not in any way disrespect or call into question the credibility of any MTA employee.
- Do not make statements attributed to unnamed sources unless the source is identified.

***(The Community Advisory Council or CAC is legislatively identified in Pub. Util. Code §13000 et seq. as the Citizens' Advisory Council).**

Attachment A
(Re: Agenda Item #2)

CAC October 2nd 2020 Executive Committee Meeting Minutes

Meeting Attendees: Fung, Bowens, Ashton, Clarke, Harris, Shidler

1. Call to Order: Pledge of Allegiance, Introductions (5 min)
2. Approve Meeting Minutes (5 min.)
 - a. September Exec. Committee Mtg. (**Attachment A**) (Action)
 - b. August Exec. Committee Mtg. (**Attachment B**) (Action)
 - c. Ashton made motion for approval of August and September Exec. Meeting Minutes. Malcom Harris seconded the motion. CAC approved.
3. CAC consideration and selection of October and Future CAC General Meeting Topics (30 min.)
 - a. Metro Sustainability Program approved their Sustainability Plan last month with Metro Board. Metro Sustainability staff also presented to Metro CAC on their programs and initiatives in late 2019 or early 2020.
 - b. Malcolm Harris expressed the value of CAC hearing about Metro topics of particular community concern in transportation.
 - c. Ashton requested to discuss Agenda Item #7 first and there were no objections. Committee discussed having a community representative speak at the October General CAC meeting. Chair Fung moved item #7 up for immediate discussion.
 - i. Chair Fung discussed the value of CAC establishing some criteria and appropriate processes in selecting guest speakers to help CAC better understand the nexus of the request with community needs and concerns regarding transportation. Harris expressed his general agreement. Hank suggested CAC proposer of any external group to present also consider sharing the “the how, the why, and the relationship” with Metro and Metro CAC for Council to further evaluate guest presenters ideas.
 - ii. Malcolm Harris made motion to extend an invitation to Fight for the Soul of the City to personally invite a representative from this group to present at the October CAC General Meeting. 30 minute presentation with 10-15 minute Q&A. Clarke seconded the motion. CAC approved.
 - d. Potential Upcoming CAC Presentation Topics
 - i. October - Fight for the Soul of the City
 - ii. Upcoming Metro Presentation (date) TBD - Congestion Pricing/Traffic Reduction
 - iii. Fareless System Initiatives (FSI) Updates
 - iv. Metro Countywide Sustainability Program Updates
 - v. Traffic Reduction Study Draft Questions for discussion (submitted by Vice Chair Bowens)
 - e. Bylaws of the CAC will need to be updated to represent the new positions added to Executive Committee and other proposed potential updates.
4. CAC Chair Signed Letter Regarding Proposed Name Change (Attachment A) (**Attachment C**) (Action) (10 min.)
 - a. Staff updated CAC. The signed letter regarding Proposed CAC Name Change was transmitted to staff of the CEOs office and the staff of Board Secretary’s office (included in Oct. 2nd CAC Exec. Committee Mtg. Agenda Packet).
5. Review of CAC Vice Chair’s Questions regarding Metro Traffic Reduction Study (**Attachment D**) (10 min.)

- a. Traffic reduction questions will be tabled until the October General Meeting. CAC Report may be generated based on a discussion at General Assembly Mtg. and approval of the draft questions.
6. CAC Discussion Regarding Staff Support (**Attachment E**) (30 min.)
 - a. Discussion if additional staff support and/or staff support realignment of the CAC is necessary. This issue was raised to see how CAC could potentially be more closely aligned to Metro Board given CAC Members are direct Board appointees. Five questions were to be considered before changing the status quo.
 - b. General consensus by Council to elevate the CAC's role and likely need for more staff support.
 - c. Feedback at the October General Assembly CAC Mtg from rest of Council may help determine if Metro staff support will be an action item or if status quo will remain. Chair Fung expressed need to reach out to the Board to introduce CAC and potentially request more Metro staff time to support Council.
 - d. Staff asked to review/fact check Attachment E. Staff to provide updated approximate percentage of time attributed to CAC.
 - e. Staff to look into viability of Zoom webinars options for future CAC Meetings now that Comms. Department just got an official Zoom account.
7. Discuss list of outside groups and consider CAC's process for screening and scheduling any future organizations. (**Attachment**) (10 min.)
 - a. (Discussed in Agenda item #3 above)
8. Administrative Items & Announcements (10 min.)
 - a. Traffic Reduction Study- upcoming public meetings reminder
 - b. Recovery Task Force reminder shared at Sept. CAC mtg. re: upcoming mtgs.
 - a. Virtual public meeting on October 1, 2020- Watch the [English](#) meeting and audio.
 - b. View the English presentation here: <http://media.metro.net/2020/Recovery-Task-Force-Powerpoint.pdf>
 - c. Metro Sept. Budget Report Discussion (Fare Capping vs. Fareless System Policy Questions, Item 33.1)
9. Follow-up / action Items:
 - a. Banash – requested contact information for Metro Sustainability staff and Group (Council)
 - i. Chair Fung reported that Banash reached Dr. Liban (contact to Metro's sustainability group) and Banash was pleased with his experience.
 - b. Ashton - requested update from FSI Group – What was discussed at the 9/1 meeting.
 - i. Ashton requested updates and presentation.
 - c. Ashton - requested information from Exec. Board – Regarding suspension of service and how that would be handled in the future
 - i. Ashton identified a June 18 report with noted 90 day turnaround (File # 2020-0431. From Operations Safety and Customer Experience Committee) for report back to Metro Board to share latest updates (per Directors Bonin and Solis)
 - d. Banash – requested information from Traffic Reduction Study – What is the Cost to put this into Effect.
10. Open Discussion for CAC Members
11. Public Comment, Non-Agenda Items (2 min. per speaker). None.
12. Consider items not on posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda at a future CAC meeting; and items requiring

immediate action due to an emergency situation or where the need to take immediate action came to the attention of the CAC subsequent to posting of the agenda.

- a. Chair Fung led discussion to consider a dedicated pause for a public comment after guest or keynote presentations. Chair prefers allowing public to share their comments first and then move to CAC Member comments and questions. Chair mentioned that a similar suggestion was raised by a public commenter at September CAC General Meeting for Council consideration.
- b. CAC Member discussions regarding the pros and cons of Lifesize, Microsoft Teams, Zoom and other virtual platforms for hosting their Council meetings and the CAC Members' overall expressed preferences to date with Zoom.

13. Adjournment

Meeting Minutes Prepared by CAC Support Staff

Attachment B

(Agenda Item #3e)

(Submission of Draft Q's by CAC Member, Vice Chair Brian Bowens)

First Draft: Questions for Congestion Pricing (CP) Report

1. Does the counsel see the value of the Board commissioning a study into CP?
2. Should the Board authorize Metro to use CP to help achieve its stated goals of traffic alleviation and emissions reduction?
3. Should the Board authorize Metro to use the Corridor pricing type of CP?
 - a. Should this type of CP be limited to Free/Highways?
 - b. Should thoroughfares and surface streets become included in this type of CP solutions?
 - c. Should traffic volume or connecting value be the determining factor in considering a Corridor.
4. Should the Board authorize Metro to use the Area/Zone pricing type of CP?
 - a. Should this type of CP be determined by density of:
 - i. Vehicle travel?
 - ii. #Of Destinations?
 - iii. Population?
5. Should the Board authorize Metro to Use the VMT fee type of CP?
 - a. 6 & 9 are related to this answer.
6. Should the Board authorize Metro to allow for income and or occupational adjustments higher or lower in pricing for CP?
 - a. Should emission standards of a vehicle type be considered in pricing of any CP solution?
 - i. Corridor?
 - ii. Zone?
 - iii. VMT?

- b. Should higher value (ICE) vehicles pay a higher price in any CP solutions?
 - i. Corridor?
 - ii. Zone?
 - iii. VMT?
- 7. Should the Board authorize Metro to consider provisions/incentives in contracts with housing partners to discourage car ownership as a part of CP?
 - a. Should limiting parking spaces in new construction be considered a part of CP solutions?
- 8. Does this Counsel believe alternative travel solutions, are necessary for any CP solution to be successful long term and needs to be considered and implemented in conjunction with any CP solution Countywide.
 - a. Would this counsel like to emphasize to the Board the importance of highly considering the LAX/Crenshaw northern extension as critical to any serious CP solutions above any other project under consideration currently?
- 9. Should the Board authorize Metro to consider any EV pricing elimination or reduction in any CP solutions?
 - a. Should Plug-in Hybrids be included in this category?
- 10. Should the Board authorize Metro to use CP revenue to reduce or eliminate fares?

Attachment C

(Agenda Item #4b)

Drafted and Submitted by CAC Chair, Hank Fung on Oct. 30th @ 11 a.m. with request for inclusion in Nov. 6th CAC Executive Committee Mtg. Agenda Packet for further consideration by the Council:

"Sustainability Council:

This will need to be on the General Assembly agenda for November.

We move that the Metro CAC **impanel an Ad Hoc Committee** to research / analyze / evaluate **sustainability** issues / strategies that would enable Metro to better serve its constituents in the (Post) Pandemic environment:

to **report** findings to the General Assembly **on a Quarterly basis** for approval & subsequent submission to the Metro Board in the CAC's advisory capacity."

Attachment D

(Agenda Item #5a)

Drafted and Submitted by CAC Chair, Hank Fung on Oct. 30th @ 11 a.m. with request for inclusion in Nov. 6th CAC Executive Committee Mtg. Agenda Packet for further consideration by the Council:

“Motion to write letter to Metro Chief Communications Officer regarding CAC support (edit in executive committee, ratify in General Assembly):

We move that Metro continue to staff the CAC through the current structure (under Metro Communications), and that Metro senior leadership ensure that the CAC obtains sufficient staff support commensurate with its role in representing all Los Angeles County residents, including at least one dedicated staff member to host the meeting and facilitate CAC and public dialogue with guests and presenters; and authorize the (Executive Committee and/or Chair) to compose a letter to the Metro Senior Leadership Team expressing our request.”

Attachment E

(Agenda Item #5b)

Drafted and Submitted by CAC Chair, Hank Fung on Oct. 30th @ 11 a.m. with request for inclusion in Nov. 6th CAC Executive Committee Mtg. Agenda Packet for further consideration by the Council:

"Motion for compensating Transit Safety Public Advisory Council members and talking points:

We move that Metro compensate Transit Public Safety Advisory Council members who are not otherwise paid for their work. The council member may choose to decline the stipend.

The (Executive Committee and/or Chair) shall compose a letter to the Metro Senior Leadership Team expressing our request.

Reasons for compensation:

- Metro service council members are compensated for their meetings.
- Compensation improves equity by removing a barrier to participation.
- Compensation shows that you value their time and ideas and understand that they may have other needs that must be met.
- People affected by the justice system are more likely to be lower income people taking time from paid work or require child care to effectively participate.
- Experts from academia or non-profit organizations are doing so on their own time, and are not necessarily representing their organization. This differs from the Metro Policy Advisory Council or Technical Advisory Council where most attendees are participating as part of their job duties.
- This is a structural change to Metro public safety which will affect the agency, its riders, and its relationship to the community for years to come. It's important to get this right and get representative feedback.
- This is an in-depth engagement which goes beyond a one-time focus group or simple survey. Members must be committed to serving for the duration and compensation will help encourage participation.
- Other means of providing support, such as non-revenue privileges on Metro, child care, or providing a meal like with CAC executive committee meetings, are not available due to the pandemic."

Attachment F

(Agenda Item #6a)

Chair's Report

Metro Board actions

You can read about Metro Board actions here: <https://thesource.metro.net/2020/10/23/actions-taken-by-metro-board-at-their-october-meeting/>

The Next Gen Bus Study service changes were approved by the Metro board. The I-5/I-605 expansion project, which has been causing concern in Downey, has also been delayed to include a less impactful alternative to be circulated. Previously, Metro staff was on schedule to release a draft environmental document in September for public comment, but received negative feedback from Downey residents and the Gateway COG due to the number of homes being proposed to be acquired. The draft environmental document will be released in 2021 instead. I will continue to monitor this project to make sure that public feedback is received.

Metro Transit Public Safety Advisory Committee

The Metro Transit Safety Public Advisory Committee application is available at <https://www.metro.net/riding/public-safety-advisory-committee/>. The appointment is not paid, but I have heard concerns from the community requesting some compensation for their time in participation. Given the importance to obtain community input, including from riders who may be taking away from paid activities to participate, at the Executive Committee meeting I will introduce a letter asking Metro staff to provide public safety advisory committee members with a small stipend per meeting attended.

Gold Line service disruption in Little Tokyo

The Metro Gold Line is going to be disconnected between Union Station and Pico/Aliso station in Boyle Heights. A bus shuttle is operating between Union Station, Little Tokyo, and Pico/Aliso, however the most direct connection between Union Station and the Eastside portion of the Gold Line will be Metro Line 30, where trips that used to end in Little Tokyo are now extended to Union Station. Unfortunately messaging for riders has been poor, since many riders traveling from the Eastside to Union Station would be better served to use Line 30. I am asking Metro staff to better publicize the Line 30 option, especially at the Union Station bus plaza where riders can choose between the Gold Line shuttle and Line 30.

<https://s3.amazonaws.com/media.metro.net/2020/30-SCN-10-25-20.pdf>

Election on November 3

Metro is offering free rides on November 3. The vote centers are beginning to open October 24 and include many Metro facilities including Union Station and El Monte Station. Many Metro stations have drop boxes. Those who are eligible but still not registered to vote can also register on site at a vote center. If you are eligible, I encourage you to cast a ballot this November.

<https://losangeles.cbslocal.com/2020/10/08/metro-free-rides-election-day-ballot-drop-boxes/>

Fare collection on Metro buses

Although Metro service is not free, fares are not being collected from the farebox at this time. However, many other transit systems in the region have now resumed fare collection. Foothill Transit, Culver CityBus, Glendale BeeLine, LADOT Commuter Express, Omnitrans, Orange County Transportation Authority, and Riverside Transit have all resumed fare collection. All Metro buses have the barrier between drivers and boarding passengers. I would like Metro staff to follow up on the schedule of resuming the use of the farebox at a future CAC meeting.

Attachment G

(Agenda Item #6b)

Drafted and Submitted by CAC Chair, Hank Fung on Oct. 30th @ 11 a.m. with request for inclusion in Nov. 6th CAC Executive Committee Mtg. Agenda Packet for further consideration by the Council:

"Discussion on groups to invite to CAC – policy

Here are some proposed starting points for a policy:

- The CAC member interested in inviting a group shall coordinate with that group, including providing contact information and coordinating the items below.
- The request for the CAC to host a group should provide a brief rationale of their presentation, including reasons why a live presentation may add value from providing web links to previous seminars and/or reading documents.
- The group should represent a significant constituency, or provide expert or novel information.
- The group's presentation topic should be an item of countywide interest, or related to a Metro program. Individual Metro projects are better suited for their individual project-based community leadership councils, or a Metro service council.
- The group should provide an outline of their presentation within seven days after they are confirmed to be selected; otherwise they are subject to replacement.
- If the group is using PowerPoint or a slide presentation, it needs to be provided by one week prior to the meeting in accordance with the Brown Act and Metro staff posting criteria.
- If the group has a request or ask of the CAC, it should be included in their outline.
- All outside groups will require a majority vote of the Executive Committee."