Agenda

Los Angeles County
Metropolitan Transportation Authority

TECHNICAL ADVISORY COMMITTEE

William Mulholland Conference Room

1. Call to Order/Roll Call Action (Fanny Pan, Brian Lam)

2. Agenda Reports by Standing Committees
   - Bus Operations
   - Local Transit Systems
   - Streets and Freeways
   - TDM/Sustainability
   Attachment 1: Subcommittee Agendas
   Attachment 2: Subcommittee Actions
   5 min

3. Chairperson's Report Information
   - February Board Recap (Handout) (Fanny Pan)

4. Consent Calendar Action
   - Approval of Minutes
   Attachment 3: Draft February 4, 2015 Minutes

5. TDM/Sustainability Bylaws Revision Action (Mark Yamarone)
   Attachment 4: TDM/Sustainability Bylaws
   5 min

6. First/Last Mile Wayfinding Signage Discussion/Possible Action
   Pilot Grant Program (Teresa Wong/Fanny Pan)
   10 min

7. FTA Section 5310 Update Information (Annelle Albarran)
   10 min

8. Coordinated Plan for Los Angeles County Update Information (Ashad Hamideh)
   10 min

9. 2015 Call for Projects Information (Rena Lum, Fanny Pan)
   5 min

Metropolitan Transportation Authority

Metro
10. Metro Long Range Transportation Plan Update
    Information
    (Robert Calix/Steven Lee)
    10 min

11. CTC Update
    Information
    (Patricia Chen)
    10 min

12. Airport Metro Connector
    Information
    (Cory Zelmer)
    10 min

13. Legislative Update
    Information
    (Michael Turner/Raffi Hamparian)
    Federal
    State
    15 min

14. Other Business

15. Adjournment

TAC Minutes and Agendas can be accessed at: http://www.metro.net/about/tac/

Please call Brian Lam at (213) 922-3077 or e-mail lamb@metro.net with questions regarding the agenda or meeting. The next meeting will be on April 1, 2015 at 9:30 a.m. in the William Mulholland Conference Room.
Attachment 1

Subcommittee Agendas
Agenda

Los Angeles County Metropolitan Transportation Authority

BUS OPERATIONS SUBCOMMITTEE Mulholland Conference Room - 15th Floor
9:30 am

1. Call to Order
   (1 minute)
   Action
   Joyce Rooney

2. Chair’s Report
   (5 minutes)
   Information
   Joyce Rooney

3. Metro Report
   (5 minutes)
   Information
   Annelle Albarran

4. Approval of January 20, 2015 Minutes
   (1 minute)
   Action
   BOS

5. Revised Guidelines for FTA 5307 Funds Allocation
   (10 minutes)
   Action
   Joyce Rooney/Jane Leonard

6. FTA Updates
   (10 minutes)
   Information
   Jonathan Klein/Charlene Lee Lorenzo

7. Eastside Transit Corridor Phase 2 Update
   (10 minutes)
   Information
   Laura Comejo

8. Access Services Update
   (10 minutes)
   Information
   Eric Haack
9. TAP Update - EZ Pass Stickers  
   (10 minutes)  
   Information  
   David Sutton

10. Legislative Update  
    (15 minutes)  
    Information  
    Raffi Hamparian/Marisa Yeager  
    Michael Turner/Patricia Soto

11. Cap and Trade LCTOP  
    (45 minutes)  
    Information  
    Patricia Chen/Carlos Vendiola

12. FAP Required Documents  
    (5 minutes)  
    Information  
    Carlos Vendiola

13. New Business  
    Information  
    All

14. Adjournment

Information Items:

90-day Rolling Agenda  
Summary of Invoices FY 2015  
Summary of EZ Pass Invoices  
Subsidy Matrix FY 2015  
TDA-STA Capital Claims  
TDA-STA Claims  
Regional Pass Sales  
Combined FY 2012-2014 Section 5307 Balances  
FY 2012 Section 5307 Balance  
FY 2013 Section 5307 Balance  
FY 2014 Section 5307 Balance

BOS Agenda Packages can be accessed online at:  
http://www.metro.net/about_us

Please call ANNELLE ALBARRAN at 213-922-4025 or JOHN GREEN at 213-922-2837 if you have  
questions regarding the agenda or meeting. The next BOS meeting will be held on Tuesday,  
March 17, 2015, at 9:30 am in the Mulholland Conference Room, 15th Floor of the Metro  
Headquarters Building.
Agenda - Revised

Los Angeles County
Metropolitan Transportation Authority

LOCAL TRANSIT SYSTEMS SUBCOMMITTEE

TAP Conference Room – 4th Floor (we have the room for one-hour only from 1:00 to 2:00)

1. Call to Order
   Action
   Sebastian Hernandez, Chair

2. Approval of Minutes – (Handout)
   Action
   Sebastian Hernandez, Chair

3. Long Range Transportation Plan (LRTP)
   Information
   Patricia Chen, Metro

4. LRTP/Ballot Measure – (Attached)
   Action
   Sebastian Hernandez, Chair

5. Coordinated Plan Update
   Information
   Ashad Hamideh, Metro

6. NTD Update
   Information
   Pari Ahmadi, Metro

7. Prop A 5% Incentive FY16 1st DRAFT
   Information
   Susan Richan, Metro

8. New Business, Date of Next LTSS Meeting
   Sebastian Hernandez

Metropolitan Transportation Authority
Thursday, February 19, 2015  9:30 a.m.

Agenda

Los Angeles County Metropolitan Transportation Authority

Streets and Freeways Subcommittee

**Mulholland** Conference Room, 15th Floor

1. Call to Order  
   *1 min*  
   Action (*Bahman Janka*)

2. Approval of Minutes  
   Attachment 1: January 15, 2015 Minutes  
   Attachment 2: Sign-in Sheet/Attendance Sheet  
   Attachment 3: 90-Day Rolling Agenda  
   *Action (Subcommittee)*

3. Chair Report  
   *5 min*  
   Information (*Bahman Janka*)

4. Metro Report  
   *5 min*  
   Information (*Fulgene Asuncion*)

5. Caltrans Update  
   *5 min*  
   Information (*David Sosa*)

6. State and Federal Legislative Update  
   *5 min*  
   Information (*Raffi Hamparian/Marisa Yeager/Michael Turner/Patricia Soto*)

7. Call for Projects Update  
   *10 min*  
   Information (*Rena Lum*)

8. Metro Subregional Planning Area Boundaries Changes  
   *10 min*  
   Information (*Heather Hills*)
9. CTC Update  
   Information (Patricia Chen)

10. Regional Bikeshare Update  
    Information (Avital Shavit)

11. Highway Safety Improvement Program (HSIP)  
    Information (Andrew Maximous – Arterial ITS)

12. First/Last Mile Wayfinding Signage Grant Program  
    Information (Fulgene Asuncion/Fanny Pan)

13. New Business  
    5 min

14. Adjournment  
    1 min

The next meeting for the Streets and Freeways Subcommittee will be held on March 19th at 9:30 a.m. on the 15th floor, Mulholland Conference Room. Please contact Fulgene Asuncion at (213) 922 – 3025 should you have any questions or comments regarding this or future agendas.

Agendas can be accessed online at: [http://www.metro.net/about/sfs/](http://www.metro.net/about/sfs/)
Agenda

Los Angeles County Metropolitan Transportation Authority (Metro)

TDM/ SUSTAINABILITY SUBCOMMITTEE

Metro HQ
16 floor, Sierra Madre Conference Rm.

1. Call to Order/Roll Call  
   Action  
   (Mark Yamarone)

2. Introductions  
   All

3. Adopt TDM/Sustainability Bylaws  
   Action  
   (Mark Yamarone)

4. Cap and Trade Update  
   Update  
   (Jacob Lieb, Metro)

5. First/Last Mile Trainings  
   Update  
   (Steven Mateer, Metro)

6. First/Last Mile Signage Grant Program Update  
   Update  
   (Fulgene Asuncion/Fanny Pan, Metro)

7. Urban Greening Update  
   Update  
   (Jacob Lieb, Metro)

8. Active Transportation Update  
   Update  
   (Patricia Chen, Metro)

9. Long Range Transportation Plan/Potential Ballot Measure Update  
   Update  
   (Patricia Chen)

10. Future Agenda Items  
    All

11. Adjournment

Please call Steven Mateer at (213) 922-2504 or e-mail to mateers@metro.net, if you have questions regarding the agenda or the meeting. The next meeting will be on TBD at 10:30 a.m. in Room to TBD
Attachment 2

Subcommittee Actions
Disposition of Subcommittee Actions

February 2015

Bus Operations Subcommittee:

- Approved the January 20, 2015 meeting minutes.

Local Transit Systems Subcommittee:

- Approved the January 22, 2015 meeting minutes.

Streets and Freeways Subcommittee:

- Approved the January 15, 2015 meeting minutes.

TDM/Air Quality Subcommittee:

- Approved the revised TDM/Sustainability Bylaws.
Attachment 3

February 4, 2015 TAC Minutes

February 4, 2015 Sign-In Sheets

TAC Member Attendance
Meeting Minutes

Los Angeles County
Metropolitan Transportation Authority

TECHNICAL ADVISORY COMMITTEE

1. Call to Order/Roll Call
Matt Abbott (Alternate Chair) called the meeting to order at 9:33 a.m., took roll and declared a quorum was present.

2. Agenda Reports by Standing Committees

   Bus Operations Subcommittee (BOS)
   • Last met on January 20, 2015
   • Received updates on:
     o East San Fernando Valley Transit Corridor
     o 2016 Ballot Measure
     o FTA 5307 15% Discretionary and 1% Associated Transit Improvement (ATI) Funds Allocation
     o Access Services
   • Established a Working Group for the FTA 5307 15% Discretionary and 1% ATI Funds Allocation
   • Next meeting is scheduled for February 17, 2015

   Local Transit Systems Subcommittee (LTSS)
   • Last met on January 22, 2015
   • Received updates on:
     o Union Station Master Plan (USMP)
     o 2015 Call for Projects
     o National Transit Database (NTD) Consolidation Process
     o Access Services
   • Next meeting is scheduled for February 26, 2015

   Streets and Freeways Subcommittee
   • Last met on January 15, 2015
   • Received updates on:
     o 2015 Call for Projects
Elected Bahman Janka as Chair and Elaine Jeng as Vice Chair
Next meeting is scheduled for February 19, 2015

Transportation Demand Management (TDM)/Sustainability Subcommittee
- Did not meet in January 2015
- Next meeting is scheduled for February 11, 2015

3. Chairperson’s Report (Fanny Pan, Metro)
A handout of the January 29th Metro Board meeting recap was distributed in lieu of an oral report.

Ms. Pan announced that Nathan Baird will be replacing Dave Roseman as the primary TAC representative for the City of Long Beach, and Derek Wieske will be the Alternate. For the County of Los Angeles, Alan Abramson is now the Alternate for Patrick DeChellis, and Ynez Yeung is the new Alternate for John Walker.

Ms. Pan reported that Robert Brager is now the Las Virgenes/Malibu representative on the Long Range Transportation Plan (LRTP) TAC Working Group replacing Andrew Brozyna.

Mark Yamarone (TDM/Sustainability) welcomed Susan Price (Public Health Representative) to TAC.

4. Consent Calendar
A motion to approve the January 7, 2015 TAC minutes was made by Jane Leonard (BOS) and seconded by Robert Brager (League of California Cities – Las Virgenes Malibu COG). The minutes were approved with no objections.

5. 2015 Call for Projects (Rena Lum, Metro)
Ms. Lum reminded the TAC that in October 2014, TAC passed a motion directing staff to review the Call for Project Funding Appeals Guidelines that restricts new information from being presented during the Appeals process. A TAC working group was formed to develop the Guidelines and make a recommendation as to whether this would be revised. The recommended revisions are available in Attachment 4 of the agenda packet.

The working group recommended adding a guideline that downscoping or a request for less funding is not valid grounds for an appeal since these factors were considered during the evaluation process, as the Call application now explicitly asks whether the project applicant is amenable to reduced funding. The Guidelines were also clarified so that new information which should have been submitted in the application cannot be introduced during the Appeals process. However, updated technical information (e.g., revised Level of Service, updated transit ridership, updated right-of-way acquisition information) will be allowed as long as the same project limits and scope are maintained.
Mr. Yamarone thanked Metro staff and the working group members that participated in the Working Group.

Motion
Mr. Yamarone made a motion to approve the revised Call for Projects Funding Appeals Guidelines.

Jim Lefton (City of Los Angeles) asked if new information would be allowed to be presented, if a project was downscoped? Ms. Lum replied that projects that are being downscoped usually do not have to go through the Appeals Process, but new information is only allowed if it is updated technical data.

Dan Mitchell (City of Los Angeles) asked why downscoping is not a valid ground for an appeals? Ms. Lum replied that prior TAC Appeals had project sponsors appeal asking for less funding and were ultimately funded through the Appeals Process. This was deemed unfair to other project sponsors as the Call application now explicitly asks whether the sponsor is amenable to reduced funding.

Mohammad Mostahkami (League of California Cities – Gateway Cities COG) asked for clarification on the restriction on handouts. Ms. Pan replied that staff will still allow the project sponsor to complete a one-page fact sheet to provide information to TAC. The restriction prohibits additional handouts from being provided at the Appeal.

Motion
Mr. Yamarone's motion was seconded by Mr. Mitchell. The motion was approved with no objections.

Ms. Lum reported that 178 applications were received for the 2015 Call, and modal leads have begun evaluating the applications. During the evaluation process, project sponsors are not allowed to contact the modal leads.

Ms. Lum noted that Director Dubois had concerns on multi-jurisdictional Call applications. Staff also noticed that during the Call workshops and outreach, several agencies agreed that multi-jurisdictional applications were somewhat difficult. Ms. Lum asked for feedback and thoughts on the multi-jurisdictional process.

Mike Behen (League of California Cities – North Los Angeles County) noted that the City of Palmdale submitted a multi-jurisdictional application for the 2015 Call. Ms. Pan asked if that project gets awarded, will there be difficulty executing agreements?

Allan Abramson (County of Los Angeles) replied that it can be sometimes difficult getting cities to commit money for a joint project. Cities may be supportive of the project, but may not be willing to commit funds to a joint project amidst other projects.

Nathan Baird (City of Long Beach) reported that the City of Long Beach partnered with the County of Los Angeles on a TDM project and was able to easily execute an agreement. Mr.
Baird noted that it will be interesting to see how the committed funds work out as the project moves forward.

Mr. Mostahkami commented that one of the downsides of a multi-jurisdictional project is that economic factors may cause a partnering agency to be unable to meet the committed match, which could affect the other agencies.

Mr. Behen noted that the key to a successful multi-jurisdictional project is having all committed parties involved in the application submittal. Mr. Abramson commented that in the City of Palmdale’s case, the City was already committed and knew they wanted to do a joint project. He noted that it is more difficult when the County is contacting cities requesting that they be a joint project sponsor.

Mr. Mostahkami noted that the Board asked staff to analyze the Call process for the next Call. He asked when TAC will get an update on what is going to be proposed? Brad McAllester (Metro) replied that staff is currently working on the current and future Call process. It will be a few more months before the item is presented to TAC for discussion.

6. TOD Grant Program, Round 4 (Rufina Juarez, Metro)
Ms. Juarez reported that the Board approved staff recommendations to fund 10 projects for Round 4 of the TOD Planning Grant Program on January 29, 2015. The Board also increased the Round 4 funding by $1.3 million to fund four additional projects, increasing the total to 14 funded projects. The Board passed a motion directing staff to develop a TAC Appeals process for the TOD Planning Grant program. Staff drafted the proposed Appeals Protocol and Guidelines which are available in Attachment 5 of the Agenda packet. The protocol and guidelines are modeled after the Call for Projects Appeals process and will be used in an Appeals process for Round 4 of the TOD Planning Grant Program, tentatively scheduled for April 1, 2015.

Mr. Mitchell noted that the 4th bullet on the proposed Appeals Process protocol had been previously eliminated by TAC from the Call Appeals protocol. Ms. Pan confirmed that TAC had previously struck the 4th bullet, and that the TOD Planning Grant Program Appeals Protocol and Guidelines should mirror the Call.

Larry Stevens (League of California Cities – San Gabriel Valley COG) asked why the protocol does not also restrict downscoping as a valid ground for appeals? Ms. Juarez clarified that downscoping is not a valid ground for an appeal as indicated in the 7th bullet of the TOD Planning Grant Program Guidelines on Funding Appeals.

Motion
Mr. Mostahkami made a motion to approve as amended the draft TOD Planning Grant Program Appeals Process Protocol:

- For projects which their respective agency has submitted an appeal, TAC members and/or Alternates are allowed to be present during their respective agency’s presentation but prohibited from being present during the subsequent TAC discussion and vote;
and Guidelines on Funding Appeals:

- Questions from TAC members may be asked about an appealed project after the agency presents the project (3-minute presentation, 2-minutes Questions & Answers). However, TAC discussion of which projects merit funding will be held after ALL appeals are concluded. Appealing project sponsors and TAC members/Alternates from the appealing agency are not allowed to be present during the TAC discussion.

The motion was seconded by Mr. Behen. The motion was approved with no objections.

Ms. Pan reported that the Metro Board requested that TAC be involved in Appeals process for all current and future competitive grant programs. TAC members should expect more appeals throughout the year.

7. Metro Long Range Transportation Plan Update (LRTP) (Robert Calix, Metro)
Mr. Calix reported that staff is working on the Mobility Matrices and is in the process of documenting demographic information and other inputs that will go into the LRTP update.

Mr. Stevens asked what is the horizon year for the LRTP? Mr. Calix replied 2050.

Mr. Stevens asked how the LRTP adjusts for changes in revenue sources? Mr. Calix replied that staff will analyze and adjust the LRTP within a five-year timeframe to update progress on projects and revenue sources. Mr. McAllester added that Metro can always amend or adopt a new LRTP as conditions change.

Mr. Stevens asked if the LRTP has parameters built into the Plan that allow for these changes? Mr. Calix replied yes, the LRTP is developed with the flexibility to respond to changes.

8. Metro Subregional Planning Area Boundaries Changes (Brad McAllester, Metro)
Mr. McAlister reported that in November 13, 2014, the Board instructed staff to update Metro's Subregional Planning Area Boundaries. On January, 29, 2015, the Board approved changes to the Metro Subregional Planning Area Boundaries for South Bay Cities to align with South Bay Cities COG boundaries and approved creation of new Metro Regional Facilities Planning Areas, including major Los Angeles County airports, seaports, and Union Station. These regional facilities would be exempt from the Measure R Subregional Cost Containment Policy. The Board also directed staff to analyze additional regional facilities and projects that fall into the Regional Facilities Planning Area.

Mr. Stevens asked if there was consensus between the COGs and Cities about the boundary changes? Mr. McAlister replied yes.

Mr. Stevens asked if there are any cities involved in this process that are not part of the South Bay and Westside COGs? Mr. McAlister replied no.

9. Regional Bikeshare Update (Avital Shavit, Metro)
Ms. Shavit reported that in January 2014, the Board directed staff to develop a Regional Bikeshare Implementation Plan. Staff has been working with the Cities of Santa Monica,
Pasadena, Long Beach, and Los Angeles to develop how a Regional Bikeshare Program would function. On January 14, 2015, staff presented the Countywide Bikeshare business model. The Board approved that Metro will fund up to 50% of capital costs and up to 35% of operations and maintenance for the Countywide Bikeshare Program.

Metro released a Request for Proposal (RFP) in December 2014 to solicit proposals for a pilot program in Downtown Los Angeles that would consist of approximately 65 Bikeshare kiosks and 1,000 bicycles. Proposals provided ideas on how the Bikeshare program would function across Los Angeles County in five separate phases. The first phase is the Downtown Los Angeles pilot program, and the four additional phases would include options that the Board could execute. The four options include cities and neighborhoods such as Venice, Marina Del Rey, Hollywood/Silverlake/Echo Park, West Hollywood, East Los Angeles, North Hollywood, Koreatown/Macarthur Park, University Park/USC, and Huntington Park. Staff plans to go to the Board for Phase I in June 2015, and implement the pilot program in Spring/Summer 2016.

Ms. Leonard asked how many proposals were received? Ms. Shavit replied five.

Mr. Mostahkami asked what are the funding sources for the Countywide Bikeshare Program? Ms. Shavit replied that staff identified $3.8 million for the capital portion of the pilot program through an ExpressLanes Grant. Staff is exploring additional funding sources such as the Active Transportation Program (ATP).

10. Cap and Trade Update (Jacob Lieb, Metro)
Mr. Lieb reported that the Cap and Trade program is in its second year of selling credits, and now entering its first year of reinvesting revenues. The State has $870 million budgeted for reinvestment this year and made a conservative projection of $1.1 billion for next year. The State statutes establish priorities and mandates for fund reinvestment which mainly support High Speed Rail funding as well as funding for disadvantaged communities and affordable housing. The administrative process executes the 11 separate Cap and Trade Investment Plan programs.

Of these 11 programs, Metro is guaranteed funding through the Low Carbon Transit Operations Program ($6 million this year) and will be pursuing funding through four other competitive programs: 1) Transit and Inter-City Rail Capital program, 2) Low Carbon Transportation program with improvements in fleets and vehicle technology, 3) Affordable Housing and Sustainable Communities and, possibly, 4) Fire Prevention and Urban Forestry program.

Metro is currently focusing on the Affordable Housing and Sustainable Communities Program to increase the supply of Transit Oriented Development to improve accessibility. Guidelines for this program have been adopted and initial applications were due on February 19th. Mr. Lieb encouraged cities to partner with Metro on applications.

The Board had substantial concerns regarding the limitation on the number of applications per sponsor and the amount of funds available. A letter signed by almost all Board members was sent to the CTC raising this issue.
Mr. Yamarone asked if cities can apply for the Affordable Housing and Sustainable Communities Program independently or if they are required to partner with Metro? Mr. Lieb replied that cities are not required to partner with Metro, but partnering could provide a competitive advantage on certain projects.

**11. First-Last Mile Update (Steven Mateer, Metro)**

Mr. Mateer reported that staff is planning a Countywide training program for the COGs and Subregions in Los Angeles County. The training will discuss what First-Last Mile Planning is, how to use the methodology, how to apply the Plan’s toolbox, and show participants how a First-Last Mile project can be turned into a Call or ATP application. Staff will also be conducting First-Last Mile training for elected officials. The trainings are anticipated to start in Summer 2015.

Mr. Mateer reported that in July 2014, the Board directed staff to develop a Car Share Pilot Program at five select Metro Park-N-Ride lots. Staff has drafted a permit that will lease individual parking spaces to car share operators. The operators will be required to provide performance evaluations, such as availability, usage, and customer satisfaction, to be used to assess the effectiveness of Car Share as a First-Last Mile solution. If TAC members desire to have Car Share operate in their cities, Mr. Mateer requested that they contact the Car Share operators and encourage them to apply for the pilot program. The pilot program will begin at the end of February 2015.

Sebastian Hernandez (LTSS) asked what is the duration of the Car Share Pilot program? Mr. Mateer replied one year from when the permit is issued.

Mr. Stevens asked if First-Last Mile planning is included in Metro projects that are currently in the planning phase. Mr. Mateer replied that staff is analyzing when is the best time to incorporate First-Last Mile Planning.

Ms. Leonard asked if the Car Share Program could include Expo Line stations? Mr. Mateer replied yes, as long as Metro owns the Park-n-Ride lot.

Ms. Leonard asked who should a City contact if they are interested in participating in the pilot program? Mr. Mateer replied that the city should contact the car share operator to encourage them to apply for the pilot program.

Valerie Watson (Pedestrian Coordinator) asked if additional funding has been identified for the identified First-Last Mile Pilot projects? Mr. Mateer replied that out of the four stations identified for the pilot, three were funded through the ATP. The project that did not get funded is reapplying to the ATP. There have been no additional funds identified for further First-Last Mile pilot station enhancements.

Mr. Behen asked if marketing and advertising has been discussed? Mr. Mateer replied yes, staff will be developing a marketing and communications strategy.

Mr. Baird asked if the Car2Go Car Share business model is legal based on the California Vehicle Code (CVC)? He noted that the CVC is written in a way that fits ZipCar’s business
model rather than Car2Go. Mr. Mateer replied that ZipCar and Car2Go are two different business models that provide different types of service. He noted that Car2Go has operated successfully in various California cities as long as they have a contract with the city allowing Car2Go vehicles to park in any city owned parking space.

12. CTC Update (Patricia Chen, Metro)
A handout was provided in lieu of an oral report.

13. Other Business
Ms. Pan announced that the February 4, 2015 would be Mr. Abbott’s last TAC meeting as Alternate Chair. She introduced Brian Lam (Metro) as the new Alternate Chair.

Adjournment
Ms. Pan reported that the next scheduled TAC meeting is March 4, 2015 in the William Mulholland Conference Room, on the 15th floor. If you have questions regarding the next meeting, please contact Brian Lam at (213) 922-3077 or email lamb@metro.net.
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<td>BICYCLE COORDINATOR</td>
<td>Rich Dilluvio/Michelle Mowery</td>
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<td>BUS OPERATIONS SUBCOMMITTEE (BOS)</td>
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<td>Jane Leonard/Gloria Gallardo</td>
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<td>CITIZEN REPRESENTATIVE ON ADA</td>
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<td>CITY OF LONG BEACH</td>
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<td>COUNTY OF LOS ANGELES</td>
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<td>North Los Angeles County</td>
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<td>San Gabriel Valley COG</td>
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<td>South Bay Cities COG</td>
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<td>LOCAL TRANSIT SYSTEMS SUBCOMMITTEE (LTSS)</td>
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<td>2. Anne Perkins - Yin Alex Gonzalez/Joe Barrios</td>
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<td>2. Diane Corral-Lopez/Vacant Metro Operations</td>
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<td>1. Valerie Watson/Dale Benson</td>
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<td>1. Susan Price/Vacant</td>
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<td>1. Anne Louise Rice/Karen Sakoda</td>
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<td>1. Warren Whiteaker/Annie Nam</td>
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<td>1. Lupe Valdez/LaDonna DiCamillo</td>
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<td>1. Mark Yamarone/Phil Aker</td>
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Attachment 4

TDM/Sustainability
Subcommittee Bylaws
TRANSPORTATION DEMAND MANAGEMENT/SUSTAINABILITY SUBCOMMITTEE

BY LAWS

ARTICLE I. PURPOSE AND SCOPE

Section 1
Under the authority of the LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (hereinafter called the MTA). The Transportation Demand Management/Sustainability Subcommittee (hereinafter referred to as the Subcommittee) shall be consulted on issues related to Transportation Demand Management, air quality requirements, and other sustainable transportation issue. The Subcommittee will provide technical input/assistance to the MTA, through the MTA Technical Advisory Committee (TAC), related to these programs. The Subcommittee shall review, comment upon and make recommendations on such matters as referred to it by the MTA TAC.

In the dispatch of its responsibilities, the Subcommittee may conduct meetings, appoint committees or working groups, and engage in such related activities as it deems necessary.

Section 2

Under the Authority of the MTA, the Subcommittee may also engage in such related activities as appropriate to the dispatch of its responsibilities and, from time to time, may bring matters of special concern to Subcommittee members to the attention of the MTA or other appropriate MTA policy committees through the MTA TAC.

At a minimum, the following items will be reviewed by the Subcommittee:

1. Transportation planning and policy-making with impacts on transportation demand management, air quality, and sustainability programs.

2. The consideration of transportation demand management and sustainability strategies as a component of the MTA Long Range Transportation Plan.

3. The consideration of transportation demand management and sustainability programs and strategies as a component of the MTA Call for Projects process.

4. Air quality and other environmental and social requirements and responsibilities that effect the implementation of transportation programs, projects, and strategies in Los Angeles County.
5. Legislative issues pertaining to transportation demand management, air quality, and sustainability – federal, state, and local.

Section 3
The staff of the MTA shall be available to aid the Subcommittee in its work.

ARTICLE II. MEMBERSHIP

The Subcommittee shall consist of fourteen (14) voting members (with one (1) vote each) selected as follows:

- Caltrans
- League of California Cities (four representatives)
- City of Los Angeles
- County of Los Angeles
- South Coast Air Quality Management District
- Southern California Association of Governments (SCAG)
- Transportation Management Organization/Transportation Management Association
- Local Government Public Health Representative