

# AGENDA

TRANSPORTATION BUSINESS ADVISORY COUNCIL

Thursday, November 19, 2020

4:00pm – 5:00pm

## EBO&I (Emerging Business Opportunities & Innovation) AD HOC COMMITTEE MEETING

Register here:

<https://tbaceboiadhoccommitteemtg11-2020.eventbrite.com>

**CHAIR:** Schenae Rourk

**VICE CHAIR:** Jack Ochoa

**VICE CHAIR:** Shannon Lawrence

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **REVIEW PREVIOUS COMMITTEE MEETING NOTES**
  4. **OLD BUSINESS**
    - a. 88 Cities, SBE Program
      - i. Update from Jack on the toolkit for the cities.
    - b. Committee Recommendations
      - i. Legislative
        1. DBE/SBE Personal net worth threshold for certification
  5. **NEW BUSINESS**
  6. **PUBLIC COMMENT**
  7. **ADJOURN**

### **CERTIFICATION:**

I, Berwyn Salazar, certify that the foregoing agenda was posted on or before 16 November 2020 at 4:00pm, at Metro Headquarters, One Gateway Plaza, Los Angeles, CA 90012 and on the Metro TBAC website, [www.metro.net/TBAC](http://www.metro.net/TBAC).

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## CODE OF CONDUCT

### **Conduct and personal behavior – It is expected Council Members will:**

- Adhere to the Operating Guidelines for the *Transportation Business Advisory Council (TBAC)*;
- Act ethically, with honesty and integrity, in the best interests of the *TBAC* at all times;
- Take individual responsibility to contribute actively to all aspects of the Council's role according to its Operating Guidelines;
- Make decisions fairly, impartially and promptly, considering all available information, legislation, policies and procedures;
- Treat colleagues with respect, courtesy, honesty and fairness, and have proper regard for their interest, rights, safety and welfare;
- Not harass, bully or intimidate colleagues, members of the Council, public and/or TBAC or other Agency Staff; **No Personal Attacks!**
- Contribute to a harmonious, safe and productive Council environment/culture through professional relationships; and
- Not make improper use of their position as Council Members to gain advantage for themselves or for any other person.

### **Communication and official information – It is expected Council Members will:**

- Channel all communication between Council and staff on council matters through the appropriate or assigned individuals; and
- Not represent themselves as speaking for, or acting on behalf of, Metro or TBAC regarding the business of TBAC.

### **Conflict of interest – It is expected Council Members will:**

- Disclose any personal or business interest which may give rise to actual or perceived conflict of interest;
- Ensure personal or financial interests do not conflict with their ability to perform official duties in an impartial manner;
- Not allow personal or financial interests, or the interests of any associated person, to conflict with the interests of TBAC; and
- Manage and declare any conflict between their personal and public duty; and where a conflict of interest does arise, the member will recuse him/her self from all discussion and decisions on that matter.

### **In addition, Council Members commit to:**

- Take responsibility for reporting improper conduct or misconduct, including discrimination, which has been, or may be occurring in the meetings, committee or full council, reporting the details to the relevant people or agency; and
- Take responsibility for contributing in a constructive, courteous and positive manner to enhance good governance and the reputation of TBAC

## TRANSPORTATION BUSINESS ADVISORY COUNCIL (TBAC)

### EBO&I COMMITTEE MEETING

#### MEETING NOTES

**DATE:** Thursday, October 22, 2020 4:00 PM

**LOCATION:** Online via LifeSize

**COMMITTEE CHAIR:** Schenae Rourk

**COMMITTEE VICE CHAIR:** Jack Ochoa

#### ATTENDANCE:

**Notes:** Meeting was called to order by Schenae Rourk at 4:02 PM

- I. **Roll Call** – introductions and in attendance was Schenae Rourk, Rick Casillas, Walter Stewart, Teresa Maxwell, Jack Ochoa, Ali Altaha, and William Osgood. Chair requested that Metro share the excel file of registrants for each meeting so that it can be attached to the notes. Metro support: Cynthia Suero-Gabler and Gordon Jung
- II. **Old Business**
  - a) **88 Cities, SBE Program** –Jack emailed the recommendation form on the TBAC template. Chair shared the history of the 88 cities, it came from the general TBAC body. Discussion highlights:
    - a. Imposing additional requirements on these cities will be burdensome for some cities that are struggling with the having the staff to manage the work load that already comes with the funding from Metro.
    - b. Discussed that adding veteran owned businesses may be difficult for Metro since they themselves do not have a veteran owned business goal or policy. The reason veteran owned businesses were included was to increase the pool of veteran owned businesses that would count towards the goal. Making the program more inclusive and supporting the Cities and primes to be able to reach the goals. Moving Veteran Owned firm’s recommendation as a separate topic moving forward. **It will go to the legislative committee and they will take this item up.**
    - c. Developing a toolkit to help the cities know the best practices for them to be able to implement a SBE/DVBE program. **Jack and William will coordinate to develop the toolkit.**
    - d. Committee decided to table this discussion until after results of prop 18 are known.
  - b) **Committee Recommendations**
    - i. **Professional Services** - Did not hear back from professional services yet.
    - ii. **Legislative** – Recommendation to raise personal net worth update. William has revised the recommendation. It was discussed and the

example he found from New York was shared. The revised recommendation will be attached to the agenda for the November committee meeting to be discussed after the committee has time to review.

**IV. New Business** - none

**V. Non-agenda Public Comment** – Next EBO&I Committee Meeting is scheduled for November 19 at 4pm.

Meeting adjourned at 4:58pm.