

Agenda

TRANSPORTATION BUSINESS ADVISORY COUNCIL
Professional Services Committee

December 2, 2020
9:00 a.m. – 10:00 a.m.

Please register below and you will receive the link and instructions on how to join the call.
<https://tbacprofessionalsvcscommitteemtg12-2020.eventbrite.com>

Chair: Natasha DeBenon
Co-Chair: Rod Garcia, HEBC

CALL TO ORDER

I. Self-Introductions: 5 minutes

II. Reports: 15-20 minutes each

- a) A Project Manager from Construction Division (updates)
 - i) upcoming projects/other updates/bench updates
- b) Someone from Procurement Dept.
 - i) most common mistakes/questions

III. Goals/Objectives Review: 5 minutes

- a) Get to know PM, Other Departments, Have Rotation List
- b) Keep action List
 - i) Set up committee's to bring back information to group and make recommendations to TBAC

IV. Discussion/Action Item Updates: 10 minutes

- a) RFP's – Cost now being part of evaluation – Gary Yeo, Brian Ansari, Ali Altaha
- b) Understanding Bench contracts – How they are used by each department
 - i. See attached document – 2019 10 18 Professional Services Committee memo
 - ii. All PSC committee and attendee's to review and provide any comments by next meeting, December 2
 - iii. Put document in TBAC template – Committee chair, Completed
- c) Time lapse – Discussion
 - i. See attached document – time lapse
 - ii. Volunteers for a subcommittee to research
- d) Other Items for Discussion/Actions – Open Floor

V. Upcoming Speakers: 5 minutes



Los Angeles County
Metropolitan Transportation Authority

Metro

- a) December 2nd: Someone from Finance re: discuss adopted budget by board/Forecast/Projects & A Project Manager from Planning Work/Studies
- b) January 6th: **Confirmed** - Brad Owen - Construction Division (updates) & Someone from Procurement Dept. (Most Common Questions/Mistakes)
- c) February 3rd: A PM from Highways & Transit to provide updates

VI. Public Comments: 5 minutes

VII. ADJOURN

CERTIFICATION:

I, Berwyn Salazar, certify that the foregoing agenda was posted on or before November 29, 2020 at 9:00am at Metro Headquarters, One Gateway Plaza, Los Angeles, CA 90012 and on the Metro TBAC website, www.metro.net/TBAC.

ADA and Title VI Requirements: Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for Metro sponsored meetings and events.

Limited English Proficiency: Upon request, interpreters are available to the public for Metro sponsored meetings and events. Agendas and minutes will also be made available in other languages upon request.

All requests for reasonable accommodations, interpretation services and materials in other languages must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please submit requests by calling (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040. Individuals with hearing or speech impairment may use California Relay Service 711 + Metro phone number.



Los Angeles County
Metropolitan Transportation Authority

Metro