GUARANTEED RIDE HOME
What is the Regional Guaranteed Ride Home (GRH) Program?

• Multi-county sponsored program
• Reimburses cost of emergency rides for ridesharing employees
• Employers must enroll through their local County Transportation Commission via:
  • Service Agreement (Los Angeles and Orange Counties)
  • Employer Partnership Agreement (Riverside and San Bernardino Counties)
What’s New About GRH?

• It’s now a reimbursement program
• It’s easier to administer
  ➢ Employers set up their rides directly
  ➢ No call center to contact
  ➢ No vouchers or authorization numbers required
• Maximum of two GRH emergency rides per ridesharing employee in a 12-month period
Recommendations for Implementation

• Identify local taxi and rental car companies that you will utilize
• Familiarize yourself with local public transit service: schedules, fares, destinations
• Develop an internal company policy for GRH utilization
• Market the new GRH Program to your rideshare participants
• Destroy old GRH marketing materials
Process

1. Employee or Employer Representative arranges the ride
   - Options: taxi, rental car or public transit (Metrolink, Metro Rail or public bus)

2. Employee or employer pays for the GRH ride upfront

3. Employee collects and provides travel receipt(s) to Employer Representative
4. Employer Representative submits GRH Reimbursement Claim Form and receipt(s) to the GRH office within 30 days of the emergency ride.

5. If GRH is approved, GRH office will send reimbursement check to the appropriate party within 10 business days.

6. If GRH is not approved, GRH office will send email notice to Employer Representative with explanation.
Rule 2202- ECRP Plan Compliance

- If the employer would like to include the new GRH program as a SCAQMD Rule 2202 Plan strategy, then the employer must do the following:

  1. Make arrangements on behalf of their employees for the emergency ride home

  2. Pay for the ride upfront

(Note: All qualifying rides are fully reimbursable by the GRH Program.)
Rule 2202- ECRP Plan Compliance (con’t)

• If the employer **does not** want to arrange or pay upfront for the ride, then the new GRH program can **no** longer be used as a SCAQMD Rule 2202 Plan strategy, and the employer **must** do the following:

1. Amend their ECRP plan and replace the GRH strategy with one that is of **equal or greater value** and is **approved by the AQMD**

2. Pay a change-out fee of $151.23
What Qualifies as a Valid GRH Emergency?

- Personal illness/emergency
- Unexpected illness/emergency of an immediate family member
- Carpool/vanpool driver has an emergency or unexpected overtime
- Supervisor requires employee to work unscheduled overtime
What Does *Not* Qualify as a Valid GRH Emergency?

- Personal errands
- Non-emergency appointments/meetings/doctor visits
- Voluntary overtime
- Public transit disruptions or delays for any reason
- Employment termination/lay-offs
- A ride *to* work
- Business travel
- Inclement weather
- Any trip where alternate transportation could be arranged in advance
- On-the-job injury
- Breakdown of vanpool that would normally be covered by leasing company
What Are Valid GRH Destinations?

- Home
- Personal vehicle (if you are parked at Park & Ride lot or transit station)
- Medical facility
- Daycare or school
- Interim stops (if they are part of the emergency)
GRH Promotional Materials

• More information as well as the Reimbursement Claim Forms, the GRH Handbook and flyers can be found online at:

www.IE511.org
Riverside and San Bernardino Counties

www.GO511.com
Los Angeles and Orange Counties
GRH Program
7355 Magnolia Avenue
Riverside, CA  92504
1-866-HOME-555
(1-866-466-3555)
Fax:  951-352-8231
Email:  rhoogeveen@its-consulting.net
Questions & Answers

1. Are there any limits on mileage or the dollar amount that will be reimbursed? If the employee chooses to use a taxi cab or similar service as their emergency ride, the GRH Program will reimburse up to $3.50 per mile, which is an average cost for economical taxi services. In addition, the GRH program will provide reimbursement for a 15% tip. No limits have been set on mileage for taxi service or rental cars at this time.

2. Will the GRH Program pay for mileage if another employee takes a sick co-worker home? No. The only qualified GRH trips will be from a taxi, rental car or public transit.

3. What is considered “public transit”? Qualified public transit would include Metrolink, Metro Rail, public bus, or any other publicly offered shuttle, transit or trolley system. This does not include privately owned shuttle or limousine services.
4. **My employer has hired a consultant to manage our internal GRH program and will pay for all costs associated with the emergency ride home. Will the GRH Program reimburse the contractor?**

   If the employer chooses to hire a contractor, then the Employer Representative must send the GRH Program a notice in writing allowing us to mail any reimbursements to the contractor directly and not the employer. The notice should include the name, address and contact information for the contractor.

5. **Is a receipt absolutely required for reimbursement?**

   A receipt or invoice *is* required for reimbursement. The only exception would be if your employee takes a public bus home and cannot obtain a receipt from the bus operator. However, the employer will be called and asked to verify the trip.