



EXTENDED PARKING PERMIT AUTHORIZATION FORM

Any vehicle observed parking or left standing in excess of seventy-two (72) consecutive hours, without an authorized permit, in the same location may be cited. Vehicles may not re-park in the same spaces, or same lot, or within a distance of five hundred (500) feet of the place initially parked within a period of four hours thereafter. An extended parking permit will not allow any vehicle to park in excess of fifteen (15) calendar days.

In order to obtain an extended parking permit, please provide the following required information. The submission of this form does not guarantee the issuance of an extended parking permit.

PERSONAL INFORMATION

Name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Contact Number: _____ Email Address: _____

TAP Card #: _____

TRAVEL INFORMATION

Requested Parking Facility: _____

Arrival Date (first day of parking): _____ Arrival Time: _____

Departure Date (last day of parking): _____ Departure Time: _____

Reason for requesting permit: _____

Please provide any documentation to support reason. For example, flight/bus reservation information, etc.

VEHICLE INFORMATION

Vehicle Make: _____ Vehicle Model: _____

Vehicle License Plate Number: _____ State: _____

Please submit completed form, additional documentation and/or questions to Parking@metro.net. Form and documentation must be received at least 10 business days prior to expected arrival date. Allow 10 business days for authorization determination and processing.