



**RECAP OF ACTIONS
LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY**

**REGULAR BOARD MEETING
BOARD OF DIRECTORS**

MTA Headquarters
3rd Floor - Board Room
One Gateway Plaza
Los Angeles

Thursday, July 31, 1997 - 9:30 a.m.

Called to order:

Directors/Alternates present:

Richard Riordan, Chair/Hal Bernson
Yvonne Brathwaite Burke, First Vice Chair/Michael Bohlke
Richard Alatorre/Nate Holden
Michael Antonovich/Nick Patsaouras
James Cragin/George Nakano
John Fasana
Don Knabe/Robert Arthur
Gloria Molina/Vivien Bonzo
Jenny Oropeza/Joyce Lawrence
Mel Wilson
Zev Yaroslavsky/Robert Abernethy
Jan Heidt
Tony V. Harris, Ex Officio

Interim Chief Executive Officer - Linda Bohlinger
Board Secretary - Georgia Hamilton
Inspector General - Arthur Sinai
General Counsel - County Counsel

1. Approval of:

Consent Calendar **Items 5 - 19**

Minutes of Special Board Meetings held June 12, June 30, July 7,
July 14 and Regular Board Meeting held June 25, 1997;

APPROVED

2. Chair's Remarks
3. Chief Executive Officer's Report
Upcoming events and activities

COMMENTED ON RECENT FATALITY

4. Conduct **election** for 2nd Vice Chair.

ELECTED DIRECTOR JAMES CRAGIN

CONSENT CALENDAR ITEMS

5. Consider an increase in the Authorization for Expenditure to
(CC5) Contract E0070 with Engineering Management Consultant for **art program engineering services** for the Metro Red (A) Line, North Hollywood Corridor, in the amount of \$395,467, increasing the AFE to \$82,751,684.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

6. Consider:
(CC10) A. Work Authorization Change Notices to Contract 3369 with Parsons-Dillingham covering **additional construction management services on the Metro Red (A) Line, Wilshire and Vermont/Hollywood Corridors** in the amount of \$4,713,024, which is not within the Authorization for Expenditure (AFE); and
- B. an increase to the AFE in the amount of \$4,312,213 for a revised AFE of \$164,538,000.

APPROVED ON CONSENT

7. Consider:
(CC11) A. Change Order No. 1 to Contract B620 with General Railway Signal Co., for **automatic train control system** which includes payment for an Economic Price Adjustment to the North Hollywood portion and for the new alignment, increasing the contract value by \$1,574,652; and
- B. an increase to the Authorization for Expenditure in the amount of \$1,574,652 for a revised AFE amount of \$35,046,304.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

8. Consider:
(CC16)

- A. option for one year extension to allow for **security guard services** during the Transit Police transition;
- B. Amendment No. 4 to Contract SS002 with U.S. Guards Co., Inc. covering **security guard services on Metro Rail Projects** in the amount of \$3,581,000; and
- C. an increase to the Authorization for Expenditure in the amount of \$3,581,000 for a revised AFE of \$10,887,000.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

9. Consider approval of a **no-cost agreement between MTA and Universal Studios, Inc.** for allocation of engineering, construction and other costs associated with an alternate design of the Universal City Station - Pedestrian Underpass.
(CC24)

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

10. Consider **amendments to the FY98 Budget:**
(FB2)

- A. increase the expenditure budget by \$1.2 million to \$2,849,214,000 for the following programs:
 - 1. Bus Stop Cleaning Program for \$250,000
 - 2. Bus Graffiti Cleaning Program for \$750,000; and
 - 3. Inactive Right-of-Way Cleaning Program for \$200,000;
- B. increase the funds available budget by \$2.14 million to \$3,283,480,000 increasing the system-generated advertising budgeted revenues by \$2.15 million; and
- C. allocate the \$2.15 million increased funds as follows:
 - 1. \$1.2 million to the bus stop, bus graffiti and inactive ROW cleaning programs;
 - 2. \$0.95 million to the operating reserve.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

11. Consider funding the 5th year of the contract with Hertz
(FB3) Claim Management covering public **liability/property damage third party claims administration** for the period September 1, 1997 through August 31, 1998 at a cost not to exceed \$5.2 million.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

12. Consider authorizing the CEO, or designee, to execute:
(FB5)
- A. an amended and **restated agreement with the California State Board of Equalization** covering state administration of a retail transactions and use tax, in order to recognize the successorship by the MTA of the LACTC; and
 - B. future administrative actions on behalf of the MTA to recognize it as the successor agency to either the Southern California Rapid Transit District (SCR TD) or the Los Angeles County Transportation Commission (LACTC).

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

13. Consider changes to the **Board Rules and Procedures**.
(EMC1)

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

14. Consider position of support with amendments, on AB **899**
(EMC3) (**Napolitano**) which establishes the California Regional Collaboratives Economic Development Program to be administered by the California Economic Strategy Panel.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

15. Consider contract amendment with the Los Angeles County
(OPS 3) Probation Department covering **graffiti removal and abatement activities** by juvenile offender work crews, through June 30, 1998 for an amount not to exceed \$740,000.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

16. Consider award of contracts for **freon-refrigerant** to the
(OPS 4) lowest responsive, responsible bidder under Bid No. 05-9722
for a 27-month period to:

- A. Full Circle, Inc., Anaheim, for line items 1 and 3 for a total bid price of \$261,089; and
- B. Refron, Inc., Long Island, N.Y., for line items 2 and 4 for a total bid price of \$178,286.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

17. Consider:
(OPS5)

- A. rejection of all bids submitted for the modifications to **existing buildings at the Regional Rebuild Center**; and
- B. re-issuance of solicitations.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

18. Consider award of contract to Hickman Mechanical, Inc.,
(OPS6) Arcadia, the lowest responsive, responsible bidder covering
the **installation of overhead service reels in the bus repair building at the Regional Rebuild Center** for a fixed price of \$144,800.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

19. Consider approval of:
(PP1)

- A. a fixed-price contract with Meyer Mohaddes Associates, Inc., covering **preparation of a draft project report, including a draft environmental document and preliminary engineering**, for the Santa Monica Boulevard Transit Parkway Project for an amount not to exceed \$954,353;
- B. a contract option covering **preparation of a final project report and environmental document**, subject to successful completion of the draft report, at a cost of \$102,844; and
- C. a 5% contract contingency in the amount of \$52,860.

COMMITTEE RECOMMENDATION: APPROVE

APPROVED ON CONSENT

NON-CONSENT ITEMS

20. Consider report on **four major revenue assumptions** included in the FY98 Budget:
- (FB1)
- A. City of Los Angeles contribution
 - B. Federal New Starts Section 3
 - C. Sales Tax Revenues
 - D. Regional Surface Transportation funds programmed to Access Service Inc.

REFERRED TO AUG. FINANCE & BUDGET COMMITTEE

21. Consider award of contracts for a two-year period, with three one-year options at the discretion of the Authority, covering **recyclable/rubbish removal service** for MTA locations to:
- A. Waste Management of Los Angeles, Gardena, the highest rated proposer for the northern, southern and central regions for a two-year cost not to exceed \$471,784; and
 - B. Perdomo & Sons, Inc., Los Angeles, the highest rated proposer for the Gateway facility, for a two-year cost not to exceed \$195,046.

(Carried over from May Board Meeting)

OPERATIONS COMMITTEE RECOMMENDATION: Extend existing contracts and reprocure.

APPROVED STAFF RECOMMENDATION

22. Consider an increase to the Authorization for Expenditure with Obayashi Corporation, covering **pending and potential changes to the North Hollywood Station to Universal City Tunnel work on the Metro Red (A) Line, North Hollywood Corridor**, in the amount of \$6,500,000.
- (CC13)

PRINCIPALS ONLY

COMMITTEE RECOMMENDATION: APPROVE

APPROVED

23. Consider:
- (CC20)
- A. CWO No. 39 to Contract E0070 with Engineering Management Consultants **for Project Management for design services and specialty subconsultant support** for the negotiated contract value of \$7,852,339; and
 - B. an increase to the Authorization for Expenditure in the cumulative amount of \$801,675 for a new AFE of \$102,338,389 assuming concurrent approval of CWO 41.

PRINCIPALS ONLY**COMMITTEE RECOMMENDATION: APPROVE AS CORRECTED****APPROVED**

24. Consider:
(CC21)

- A. the final negotiated amount of \$6,038,095 to Contract E0070 with Engineering Management Consultants for CWO 41 for **final design services for the Pasadena Blue (B) Line**, increasing the contract value by \$300,000; and
- B. an increase to the Authorization for Expenditure in the cumulative amount of \$801,675 for a revised AFE of \$102,338,389 assuming concurrent approval of CWO 39.

PRINCIPALS ONLY**COMMITTEE RECOMMENDATION: APPROVE AS CORRECTED****APPROVED**

25. Consider **Burke motion** that in the absence of a permanent CEO,
(EMC5) the following be put in place:

- A. Place a hiring freeze on all mid and upper level management positions **Grade M and above, and all pay for performance and promotions (excluding the one external candidate to whom an offer has been made)** throughout the agency;
- B. Any filling of vacancies and/or promotions shall be temporary and classified as interim appointments only;
- C. Filling of vacancies shall be brought to the executive management committee under the recommendation of the interim CEO, examined and ratified by the committee;
- D. This policy shall take effect immediately and be applied retroactively to July 1, 1997;
- E. Upon identification of positions that may require a permanency status, the interim CEO shall submit those positions, with proper justification, to the Executive Management Committee for review and ratification; and
- F. Any contemplated organizational restructuring should be presented by the respective department to its oversight committee for review and ratification.

COMMITTEE RECOMMENDATION: APPROVE**APPROVED AS AMENDED AND TO INCLUDE ALL HIRES/PROMOTIONS IN**

THE LAST QUARTER , WHETHER THEY WERE WITHIN POLICY, HOW THE POLICY HAS BEEN CHANGED, AND WHAT PAY FOR PERFORMANCE HAS BEEN PAID.

26. Consider:
(EMC 4)

- A. adoption of the **new Procurement Policies and Procedures Manual** developed by Administrative Management, Inc., covering implementation of a consolidated Procurement Department **as the only set of policies on procurement and contract administration;** and
- B. authorizing the CEO to make changes to the manual as laws, regulations, business or economic conditions require.

Amendment:

- 1. Staff to continue to work closely with the Executive Officer of Procurement and the consultant in developing the Desk Manual;
- 2. The CEO shall undertake, with the assistance of the Executive Officer of Procurement and the consultant, the development of a training and testing program for all procurement-related staff throughout the agency, and to develop personnel performance evaluation standards based on the knowledge of the new procurement manuals. Additionally, an abbreviated seminar approach should be developed to further educate our own Board of Directors' staff regarding this revised compilation of procurement policies;
- 3. Return to the Executive Management Committee each month hereafter to apprise the Board on the progress being made towards completion of this enterprise; and
- 4. Establish a seven member task force comprised as follows:
 - a. one representative from the Operations, Planning & Programming, Finance and Construction Departments;
 - b. two representatives from the Procurement Department; and
 - c. Consultant

to work together over the next six months in the preparation of the new desk manual.
- 5. Divide requisitions into smaller tasks or quantities to allow for maximum DBE participation.

COMMITTEE RECOMMENDATION: APPROVE AS AMENDED

APPROVED AS AMENDED TO INCLUDE MOTION BY DIRECTOR JOYCE
LAWRENCE (ATTACHED)

27. **Antonovich/Knabe/Molina** - Receive report from the Sacramento lobbyists for discussion and possible action relating to **SB 567**.

RECEIVED REPORT

28. **Oropeza** - Ratify travel for Director Oropeza to Sacramento to participate in a California Transit Association, May 27-29, 1997.

APPROVED

29. Consider award of a two-year fixed-price revenue contract to (OPS8) Transportation Displays Incorporated (TDI), New York, N.Y., to **sell and display exterior and interior advertising** on the bus fleet effective January 1, 1998 and authorize the CEO to exercise three additional one-year contract options as they become available.

COMMITTEE RECOMMENDATION: FORWARDED WITHOUT RECOMMENDATION

APPROVED

30. Consider award of contract to Hansolo Building Services, Los Angeles, the most qualified bidder under Request for Proposal OP33440510, covering **maintenance of inactive rights-of-way and parcel properties** for a three-year period at a cost of \$1,896,976, with two one-year options at the election of the MTA for \$1,220,944, for a total not to exceed amount of \$3,117,920.

COMMITTEE RECOMMENDATION: EXTEND EXISTING CONTRACT ONE MONTH and directed staff to return to the Committee next month with responses to issues raised regarding active rights-of-way, insurance requirements, prevailing wage rates, worker safety manual and permits

APPROVED EXTENDING EXISTING CONTRACTS FOR 90 DAYS TO ALLOW
FOR RESOLICITATION.

31. Consider approval, in concept, of the **Transportation Management Center (TMC) Coordination Study** report providing guidelines, including criteria for a capital investment policy, and system plan for Los Angeles County TMC's. Amendment: Include an investigation of funding concerns and resolve operations/maintenance issue prior to authorizing funds for construction.

COMMITTEE RECOMMENDATION: APPROVE AS AMENDED

APPROVED

32. Consider:
(CC2)

- A. certifying review and consideration of the Addendum to the Final Environmental Impact Report;
- B. approval of the **Addendum to the Final Environmental Impact Report and adoption of the project changes for the Metro Red (A) Lin**
- C. approval to issue a Notice of Determination;

Amendment:

- 1. The scope of work for the housing experts to be retained as part of the mitigation program. Include a goal to leverage MTA resources in order to reach the objective of providing one-to-one housing replacement by exploring funding alternatives with public housing providers, non-profit housing providers and private sector funding agencies;
- 2. The MTA continue to work with community residents and the legal aid foundation of East Los Angeles to formalize a written agreement on mitigation matters where consensus has been reached;
- 3. MTA establish an internal technical task force comprised of representatives from the divisions of Construction, Procurement and Planning and the Job Development and Training Department within the Human Resources Division, and assign them the task of developing appropriate policy amendments and/or programs to accomplish the following:
 - a. Assist residents who lose their employment resulting from the relocation of a business along the East Side Extension alignment;
 - b. Assist impacted residents in obtaining entry level, skilled as well as skilled jobs from contracts admin by the MTA;
- 4. MTA expedite the demolition of acquired structures and provide, in the meantime, secure boarding of the building, fencing of the property, security lighting, and increased patrolling of the sites;
- 5. Staff to determine if there is in-house capacity to provide housing plan and report to the full Board next week.

COMMITTEE RECOMMENDATION: APPROVE AS AMENDED

APPROVED AS FURTHER AMENDED TO INCLUDE ALATORRE MOTION (ATTACHED), AND DIRECTED STAFF TO RETURN TO THE BOARD IN 30
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DAYS REGARDING FUNDING SOURCES AND IN-HOUSE V. CONSULTANT
PREPARATION OF HOUSING PLAN.

33. Consider funding for Gannett Fleming, the **Project Management Oversight (PMO) consultant**, covering a one-year contract (second year of a three-year) in the amount of \$1,547,000 as follows:

- A. Pasadena Blue (B) Line for an amount not to exceed \$915,000;
- B. LA Car for an amount not to exceed \$332,000; and
- C. Systemwide tasks for an amount not to exceed \$300,000.

Amendment: The PMO is to provide monthly reports covering its activities and findings in a format acceptable to the Chairman of the Board and prepare technical reports and memos in accordance with the scope of work and be under the jurisdiction of the Chair of the Construction Committee.

COMMITTEE RECOMMENDATION: APPROVE AS AMENDED

WITHDRAWN

34. Consider:
(CC6)

- A. Work Authorization Change Notice No. B648B-CN-06 with Steiny & Company covering completion of the **Closed Circuit Television** (CCTV) work remaining from the termination of Contract B643, for an amount not to exceed \$581,000; and
- B. an increase to the Authorization for Expenditure in the amount of \$581,000 for a revised AFE of \$3,543,359; and
- C. execution of Change Order B648B-CO-06, if said Change order is less than or equal to \$581,000, subject to satisfaction of the requirements of the Public Utilities Code Section 130243(c); **AND**
- D. Rescind the Board's action of April 23, 1997 which authorized the negotiation of a completion contract for the B643 Contract work with an existing B643 subcontractor, DPC Enterprises, Inc., DBA Design Tech, for the remaining balance of the terminated B643 Contract, plus additional costs not-to-exceed \$400,000.

COMMITTEE RECOMMENDATION: APPROVE AS AMENDED to include 'D' and require staff to bring back to the Committee any cost savings for adjustment to the AFE

APPROVED

RECEIVED from Director Patsaouras the following request for information regarding Construction Committee Item No. 7:

1. Report to the Board with the final quantity installed;
2. Request that the ex-officio members meet with construction staff, agency estimating staff, Management Audit Services, the PMO and the outside engineering estimators to understand the role, value and agreed upon expectations of the estimator for the construction division and for budgetary purposes; and
3. Report to the Board with the **absolute value** of the variances in the estimated quantities of the unit-priced items in the Vermont/Beverly Station contracts.

35. Consider **reduction of commission rate** paid to vendors for selling MTA passes, reduced fare stamps and tokens from \$.65 to \$.45 per pass and from \$.65 to \$.20 per bag of ten tokens effective August 1, 1997.

(Carried over from May Committee meeting)
FINANCE & BUDGET COMMITTEE RECOMMENDATION: APPROVE

REFERRED BACK TO COMMITTEE

36. Consider creating a **supplemental retirement benefit option** for three high-ranking Transit Police Officers who may lose pension benefits as a result of transferring to the Los Angeles Police Department.

(Carried over from June Board Meeting)

APPROVED AS AMENDED TO INCLUDE A 3+3 PROVISION; AND REFERRED BENEFIT FOR LT. FLOWERS TO AUG. EMC

37. Consider award contracts for **Metro Freeway Service Patrol** towing to the following companies for a three-year total cost of \$3.2 million:

Beat	Contractor	Extension
15	Dales Toe	\$ 880,000
19	Kenny's Auto	\$1,453,000
26	Just For You	\$ 878,000

(Carried over from May Committee Meeting)

APPROVED

38. Approve:
- A. award of Contract MC036 in the amount of \$83,395,073, with Jacobs Engineering Group, Hatch, Mott/MacDonald and ACG Environment (JMA), a Joint Venture for **Construction Management Services on the Metro Red (A) Line, East Side Extension**; and

- B. an increase of \$80,218,496 to the Authorization for Expenditure (AFE) for a total AFE of \$85,218,496.

PRINCIPALS ONLY

WITHDRAWN

39. **CLOSED SESSION**

A. **Personnel Matters - G.C. 54957**

1. Public Employment - Chief Executive Officer

NO REPORT

B. **Conference with Labor Negotiator - G.C. 54957.6**

Agency Negotiator - Raman Raj

Employee Organization: UTU, ATU, TCU

RATIFIED UTU CONTRACT

C. **Conference with Real Property Negotiator(s) concerning Price and/or Terms of Payment pursuant to Government Code Section 54956.8:**

1. Metro Red (A) Line Segment 2 - Parcel B2-219
Department of Recreation and Parks
Barnsdall Park, Los Angeles

APPROVED JUST COMPENSATION - \$119,700/Yr.

2. Metro Red (A) Line Segment 3 - East Side Extension
Parcel EG-401
3442 East First Street
Los Angeles
Owners: Eduardo and Josefina Holguin

APPROVAL OF JUST COMPENSATION - NO REPORT

3. Metro Red (A) Line Segment 3 - East Side Extension
Parcel EG-437
3326 East First Street
Los Angeles
Owners: Margaret Molano and Diana Moran, via probate and fi
distribution of the Estate of Rosa Guerrero

APPROVAL OF JUST COMPENSATION - NO REPORT

4. Metro Red (A) Line Segment 3 - East Side Extension
Parcel EG-468
3426 East First Street
Los Angeles

Owners: Jose Gonzales and Maria Hidalgo

APPROVAL OF JUST COMPENSATION - NO REPORT

5. Metro Red (A) Line Segment 3 - East Side Extension
Parcel ED-131
Boyle Ranch Market (E&T Foods)
1817-19-25 East First Street
Los Angeles

APPROVED CONDEMNATION SETTLEMENT - \$4.4 MILLION

**COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN
BOARD'S SUBJECT MATTER JURISDICTION**

ADJOURNMENT