

Metro Citizens Advisory Council Executive Committee Minutes November 2, 2018

1. Call to Order: Pledge of Allegiance, Welcome and Introductions
 - Attendees: Darrell Clarke, Dalila Sotelo, Hank Fung, Tony Banash, Michael Conrad, Russ Davies, Wally Shidler
2. Approve [Meeting Minutes October 5, 2018](#) (Action)
Approve [Meeting Minutes September 7, 2018](#)(Action)
 - Minutes approved – motion Fung, seconded Banash, carried unanimously
3. Potential Update from Metrolink CEO (pending final confirmation from CAC Chair)
 - Chair announced Metrolink CEO is retiring at the end of the year and offered to send an assistant CEO in his place. He declined as the intent was to hear the CEO's thoughts about transportation in Los Angeles given his extensive background in the region.
4. Administrative Items
 - i. Review Absences & Discuss Attendance Policy
 - ii. [Look-Ahead Agenda \(if available\)](#)
 - iii. Discuss potential CAC Update to Metro Board
 - Metro CAC members need to contact Chioma Agbahiwe, Malcolm Harris, Danielle Lafayette, and Scott Chan regarding their participation in CAC.
 - CAC Executive Committee members felt the presentation by the Metro Chief Operating Officer was excellent given the amount of time he had, and helped build a relationship. Goal is to schedule him regularly.
 - CAC would like to be scheduled for next Executive Management and Audit Committee Metro Board member to provide a year in review of items which were covered. Focus in on work plan, growth in the organization, and items planned for the new year. Metro CAC is participating extensively on other bodies such as NexGen Bus Committee and Measure M Policy Advisory Council.
 - Several CAC members expressed interest in having snacks at the evening meetings and understand the need to be fiscally sensitive but also welcoming to CAC members and the public. Metro staff to explore providing snacks similar to other public hearings to encourage attendance, in addition to the current coffee and water.
5. Confirm topic for CAC November General Assembly Meeting & Consider [Future Meeting Topics](#):
 - a. [Metro Parking Program](#) (vehicle and [bicycle parking](#))
 - b. [Review CAC Work Plan](#) for future topics
 - Parking program is confirmed with Frink Ching. Also CAC Chair and Secretary would like to comment on concourse options for Union Station, so that will be agendized.
 - CAC secretary would like to do a survey regarding prioritizing work plan topics but that does not appear to be allowed by the Brown Act. He will categorize topics on the list with regard to work plan and submit in the future.
6. Open Discussion re: CAC Member Engagement

- December 7 – Metro staff announced holiday lunch with a member of the Senior Leadership Team – to be determined.

7. Public Comment, Non-Agenda Items (2 min. per speaker)

- None.

8. Consider items not on posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda at a future CAC meeting; and items requiring immediate action due to an emergency situation or where the need to take immediate action came to the attention of the CAC subsequent to posting of the agenda.

- None.

9. Adjournment

Prepared by Hank Fung, Metro CAC Secretary