

Metro Citizens Advisory Council General Assembly July 25, 2018 Meeting Minutes

1. Call to Order: Pledge of Allegiance, Welcome and Introductions

- Attendees – Darrell Clarke, Hank Fung, Tony Banash, Greg Anderson, Tammy Ashton, Brian Bowens, Anna Martin, Keith Martin, Anne Reid, Wally Shidler, Carmen Vasquez

2. Approval of [Meeting Minutes](#) (Action)

- May meeting minutes approved – motion Fung, seconded Banash, carried unanimously

3. [NexGen Update](#)

- Robert Calix gave an update on Metro NexGen bus study as stated in the presentation.
- Items of concern include speed, frequent, and reliability. Metro staff is developing a new ridership model as the past model of placing service is not bringing in the same riders. Staff is considering tradeoffs related to speed and frequency which may result in shifts in service to certain areas and constrained budget for service. There are some areas where Metro is extremely competitive with driving but key trip pairs which have significant volume where Metro is not. CAC chair has a seat on the NexGen steering committee. Metro is outreaching through the service councils and surveys to riders and non riders.
- Member concerns include parking availability, benefits of rail service, and outreach to CAC to come up with service concepts. Data is based on Office of Extraordinary Innovation survey and purchased data from location based services. In response to a question Metro is issuing a RFP for a planning contractor to specifically review ridership concerns of women, and is targeting riders to answer the survey through Facebook advertising. Microtransit, shared mobility, bike share, etc. are options which may supplement local transit service.
- Members expressed interest to see OEI present more on microtransit and first-last mile options. Otherwise, receive and filed.

4. [Metro Brown Act & Ethics Training](#) (Verbal Presentation)

- Karen Gorman provided training on the Brown Act and answered member questions as shown in the presentation.
- Members were directed to the web site if they had further questions. Received and filed.

5. Opportunity for CAC Members to share their names, appointers, and interest in transportation (3-4 Members per meeting)

- Due to time constraints this was not held.

6. Review and Adoption of [Metro CAC 2019 Meeting Dates](#) (Action)

- Approved as shown in the attachment, motion Clarke, seconded Reid, carried unanimously.

7. Discussion & Review of [CAC Work Plan for FY 2019](#)

9. Consider Formal Adoption of Work Plan for FY 2019 (Potential Action)

- Items 7 and 9 were combined for discussion.
- The objectives were removed so that they could be discussed further in Executive Committee. The headings, framework, and topics remain the same.
- Motion to approve by Shidler, seconded Banash, carried unanimously.

8. Outreach Methodology / Tactics / Engagement

- Due to time constraints this item was not discussed.

10. Standing Items

- a. Metro Policy Advisory Committee Update
- b. Metro Ad-Hoc Customer Experience Committee Update
- c. Other Administrative Items
 - Members were provided a brief update.

11. Consider items not on the posted agenda, including items to be presented and referred to committee members and/or staff; items to be placed on agenda for action at a future CAC meeting; and items requiring immediate action due to an emergency situation or where the need to take action came to the attention of the CAC subsequent to posting of the agenda.

- None.

12. Adjournment

- Motion Clarke, seconded Reid, carried unanimously.

Meeting Minutes prepared by CAC Secretary, Hank Fung