

# ADVANCED TRANSIT VEHICLE CONSORTIUM

Los Angeles County Metropolitan Transportation Authority  
470 Bauchet Street, MS 30-2-1  
Los Angeles, CA 90012

**Board of Directors:**

**Pam O'Connor, Chair**  
*Metro Board Member and City Council Member, Santa Monica*

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*Metro Board Member and Supervisor, Fifth District Los Angeles County and Governing Board S.C.A.Q.M.D.*

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*Chair, South Coast Air Quality Management District*

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*Metro Board Member and Councilmember City of Duarte*

**Eric Garcetti**  
*Mayor City of Los Angeles*

December 4, 2014

**TO: BOARD OF DIRECTORS**  
**FROM: JOHN DRAYTON, EXECUTIVE VICE PRESIDENT**  
**SUBJECT: BY- LAW CHANGES**

**Alternates:**

**Michael Bohlke**  
*Transportation Deputy, City of Santa Monica*

**Michael Cano**  
*Deputy Fifth District Los Angeles County*

**Dr. Joseph Lyou**  
*South Coast Air Quality Management District*

**Borja Leon**  
*Deputy Mayor City of Los Angeles*

**RECOMMENDATION:**

Consider the attached change to ATVC By-Laws to increase the ATVC President's contracting authority.

**BACKGROUND**

The ATVC By-Laws were originally adopted in 1996. The By-Law Changes being recommended would increase the ATVC's President's authority from \$25,000 to \$100,000.

**President:**

**Richard Hunt**  
*General Manager Los Angeles Metro*

The ATVC President's contracting authority has not been updated to account for inflation for the last 20 years. ATVC has recently initiated several new bus projects, and this increase in *signature authority* will help staff better manage these projects.

**Executive Vice President:**

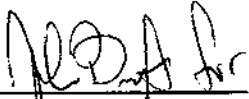
**John Drayton**  
*Director, Vehicle Technology Los Angeles Metro*

**Chief Financial Officer:**

**Josie Nicasio**  
*Controller Los Angeles Metro*

Attachment: ATVC By-Laws §5.20 and §11.03

Prepared by: John Drayton, Executive Vice President

A handwritten signature in black ink, appearing to read "Richard Hunt", written over a horizontal line.

Richard Hunt  
President, Advanced Transit Vehicle Consortium

Copies: ATVC Board Members and Alternates  
Arthur T. Leahy, Metro CEO  
Lindy K. Lee, Metro Deputy CEO  
William L. Foster, Metro COO (Interim)

## **ATVC By-Laws**

### **Section 5.02 Duties of Officers.**

#### **(a) President**

The President shall be the chief executive officer of the Corporation and shall make a report of the activities of the Corporation during its term of office. He or she shall have the powers and duties which would normally be carried out by a president of a non-profit corporation and shall have such other powers and duties as may be prescribed by the Board of Directors or these Bylaws.

For ATVC business items that require immediate action, the ATVC President is authorized to act on behalf of ATVC if he has advance concurrence from the ATVC's Chair. In such cases, the ATVC President is then required to notify the ATVC Board about any actions taken at the next ATVC meeting.

### **Section 11.03 Purchasing and Contracting**

The president, with the concurrence of the Executive Vice president, may enter into contracts for goods or services on behalf of the corporation providing for payments of not more than ~~\$25,000~~ \$100,000 without the prior approval of the Board. The President shall report all such contracts to the Board at the next regular Board meeting after the date of the contract, such report to contain the name of the vendor of goods or services, the amount of the contract, and a brief description of goods or services to be provided.

(b) To the extent possible, contracts for goods and services by the Corporation in amounts exceeding ~~\$25,000~~ \$100,000 shall be entered into only after open competition pursuant to procedures established by the Board. Sole source contracts in excess of ~~\$25,000~~ \$100,000 shall require written justification to, and approval by the Board.