

**Metro**

Metropolitan Transportation Authority

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**REVISED**  
**EXECUTIVE MANAGEMENT COMMITTEE**  
**JANUARY 16, 2014**

**SUBJECT: REVIEW OF LACMTA PUBLIC INPUT RULES****ACTION: APPROVE REVISIONS****RECOMMENDATION**

Approve staff's recommendation to revise the Los Angeles County Metropolitan Transportation Authority's (Metro) Rules and Procedures for public input. The changes listed below will modify existing language pertaining to: (A) Public Input for Agenda Items, (B) Public Input for Non-Agenda Items and (C) Public Input for Groups and Organizations

- A. Public Input for Agenda Items - The Board shall provide an opportunity at Board/committee meetings for the public to address the Board on agenda items, on matters within the subject matter jurisdiction of the Board, before or during consideration of the item, for one (1) minute per item, or longer at the discretion of the Chair. Individuals requesting to speak on more than three agenda items will be allowed to speak up to a maximum of three (3) minutes per meeting. For individuals requiring translation services, time allowed will be doubled.
- B. Public Input for Non-Agenda Items - The Board shall provide an opportunity at Board/committee meetings for the public to address the Board on non-agenda items, on matters within the subject matter jurisdiction of the Board, during the public comment period which will be held at the beginning and/or end of each meeting, for up to three (3) minutes per meeting at the discretion of the Chair. For individuals requiring translation services, time allowed will be doubled.
- C. Public Input for Groups and Organizations - In order to avoid duplicative testimony and at the discretion of the Chair, a single block of time may be allowed for one (1) designated speaker representing a group of individuals or an organization, to address the Board on an item, in lieu of taking input from each individual member of the group or organization. In situations where individuals who are part of a group or organization want to speak individually on an item, the Chair may allow one (1) minute per speaker to maximize time allowed for public input.

## **ISSUE**

At the September 2013 Executive Management Committee Meeting, Motion 55 (Attachment B) directed staff to revise Metro's public input rules in an effort to maximize public input and provide our board flexibility in conducting committee/regular board meetings.

## **DISCUSSION**

To address the motion's intent, staff reviewed existing public input rules for the Los Angeles County Board of Supervisors and other public transportation agencies. The areas of change include public comment period for agenda items, public comment period for non-agenda items, and public comment period for groups and organizations. According to Metro's existing Board Rules and Procedures (Attachment A, Section V: Amendments), Metro's Board Rules and Procedures may be amended at any meeting by the Board of Directors if notice of such amendment is given on the agenda distributed to the Directors pursuant to these Rules and Procedures describing in general terms the nature of the amendment to be proposed.

## **DETERMINATION OF SAFETY IMPACT**

Approval of this item will have no direct impact on the safety of Metro's employees and customers.

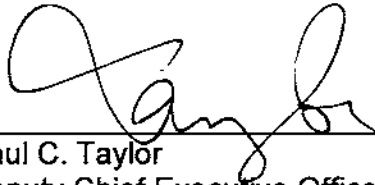
## **FINANCIAL IMPACT**

Approval of this item will have no direct impact on Metro's expenditures.

## **ATTACHMENTS**

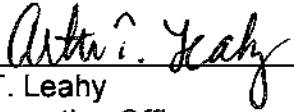
- A. Proposed Revisions to Public Input Rules and Regulations
- B. Motion 55: Review of Public Input Rules

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Paul C. Taylor  
Deputy Chief Executive Officer



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Arthur T. Leahy  
Chief Executive Officer



LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY

**BOARD RULES AND PROCEDURES**

Adopted: 06/23/1993

Amended: 1/23/2014

**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY  
RULES AND PROCEDURES**

**Amended January 23, 2014**

1. Agenda Items - The Board shall provide an opportunity at Board/committee meetings for the public to address the Board on each agenda item, before or during consideration of the item, for up to three (3) minutes per meeting, or at the discretion of the Chair. This requirement shall not apply if, as is the case for Board Consent Calendar items, the opportunity for public comment on the item was previously provided by a Board committee or meeting at which a quorum was present and the item has not substantially changed since the committee hearing. For individuals requiring translation services, time allowed will be doubled. (This requirement is in addition to any other hearing requirement specifically imposed by law.)
2. Non-Agenda Items - The Board shall provide an opportunity at Board meetings for the public to address the Board on non-agenda items within the subject matter jurisdiction of the Board, during the public comment period which will be held at the beginning and/or end of each meeting, for up to three (3) minutes per meeting at the discretion of the Chair. For individuals requiring translation services, time allowed will be doubled.
3. Public Input for Groups and Organizations - At the discretion of the Chair, additional time may be allowed for one (1) designated speaker representing a group of individuals or an organization, in lieu of allowing each person to speak to avoid duplicative testimony. In

situations where individuals who are part of a group or organization want to speak individually, the chair may allow one (1) minute per speaker to maximize time allowed for public input.

#### **SECTION V: AMENDMENTS**

- 5.1 These Rules and Procedures may be amended at any meeting of the Board of Directors if notice of such amendment is given on the agenda distributed to the Directors pursuant to these Rules and Procedures describing in general terms the nature of the amendment to be proposed.

DuBois Motion

Review of Public Input Rules

As this Agency implements the Los Angeles County mobility agenda, it is imperative that the public be provided with an ample opportunity to express their views. Additionally, the work of this Board is increasing in volume and intensity with decisions that require discussion and reconciliation of differing viewpoints.

Therefore, I am requesting that County Counsel staff return to this Committee, in October, with revised Public Input rules that maximize Public Input and provide this Board flexibility in conducting meetings.