

**Metro**Los Angeles County
Metropolitan Transportation AuthorityOne Gateway Plaza
Los Angeles, CA 90012-2952213.922.2000 Tel
metro.net**SYSTEM SAFETY AND OPERATIONS COMMITTEE
OCTOBER 17, 2013****SUBJECT: GLASS ANTI-GRAFFITI FILM MAINTENANCE AND REPLACEMENT
SERVICES AND ETCHED GLASS REPAIR SERVICES****ACTION: APPROVE CONTRACT AWARD****RECOMMENDATION**

Award a five-year firm fixed unit rate contract, OP33673132, to XInt Tint of Anaheim, Inc., the lowest responsive, responsible bidder, to provide glass anti-graffiti film maintenance and replacement services along with etched glass repair services for all Metro facilities in an amount not-to-exceed \$6,522,209, inclusive of two option years, effective November 1, 2013.

ISSUE

The existing glass anti-graffiti film maintenance and replacement services contract will expire on December 2, 2013. During the initial four years of the existing contract term, the services provided were based on an on-going six week inspection cycle with a 60% replacement rate. As of last year, and moving forward with this new contract, the level of service and frequency have been improved to monthly inspections and maintenance along with a 100% anti-graffiti film replacement rate to ensure clean and well maintained Metro stations and facilities free of graffiti and vandalism. To continue providing the required glass repair and anti-graffiti film maintenance services within the authorized contract budget, a new contract must be awarded by November 1, 2013.

Under this new contract, additional services will be provided to include as-needed restorations for glass surfaces that have been etched due to vandalism. Restoration represents a significant savings over whole glass panel replacement.

DISCUSSION

There are approximately 86,340 square feet of glass panel surfaces throughout the Metro transit system. Based on historical data and the improved level of frequency, we estimate the replacement of approximately 828,864 square feet of anti-graffiti film per year due to etching damage and other types of vandalism. Furthermore, during the

term of this contract, Metro anticipates restoring approximately 35,000 square feet of etched or vandalized glass surfaces system-wide.

DETERMINATION OF SAFETY IMPACT

The approval of this item will provide improved glass anti-graffiti film maintenance services and as-needed glass surfaces restoration, enhance Metro bus and rail facilities overall appearance and cleanliness, and provide improved response time to ensure delivery of safe, quality, on-time, and reliable services system-wide.

FINANCIAL IMPACT

Total contract value is \$6,522,209. Funding of \$760,925 is included in the FY14 budget in cost center 3367 – Facilities Property Maintenance, account 50308, Service Contract Maintenance, projects 306002 - Bus Operations, 300022 - Blue Line Operations, 300033 - Green Line Operations, 300044 - Red Line Operations, 300055 -Gold Line Operations, 301012 - Orange Line Operations, 300066 - Expo Line, and 300014 - Harbor Transitway.

Since this is a multi-year contract, the cost center manager, project managers, and Executive Director, Maintenance will ensure that the balance of funds are budgeted in future years.

Impact to Budget

The current year funding for this action will come from the Enterprise operating fund. No other sources of funds were considered for this activity because it supports bus and rail operations. This activity is part of the on-going maintenance costs of Metro facilities.

ALTERNATIVES CONSIDERED

Staff considered providing this service through Metro in-house staff. This would require the hiring and specialized training of additional personnel, purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

Another alternative would be to continue with the current level of effort and the less frequent service schedule at a lower total cost. Staff's assessment is that the current less frequent service schedule is less effective in the battle against etching and graffiti vandalism, does not meet Metro's improved maintenance standards, and does not serve Metro customers.

NEXT STEPS

Upon approval, staff will complete the administrative processes and will issue a Notice to Proceed to Xint Tint of Anaheim, Inc., effective November 1, 2013 to provide glass

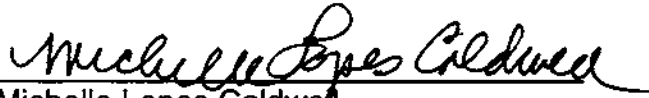
anti-graffiti film maintenance and replacement services along with as-needed glass surfaces restoration services throughout Metro bus and rail facilities.

ATTACHMENTS

A. Procurement Summary

Prepared by: Brady Branstetter, Director, Facilities Maintenance
Lena Babayan, Facilities Maintenance Manager

Questions: Michelle Stewart, Transportation Planner I
(213) 922-7270



Michelle Lopes Caldwell
Chief Administrative Services Officer



Frank Alejandro
Chief Operations Officer



Arthur T. Leahy
Chief Executive Officer

PROCUREMENT SUMMARY

**GLASS ANTI-GRAFFITI FILM MAINTENANCE AND REPLACEMENT SERVICES,
AND ETCHED GLASS REPAIR SERVICES**

1.	Contract Number: OP33673132	
2.	Recommended Vendor: XInt Tint of Anaheim, Inc.	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: July 16, 2013	
	B. Advertised/Publicized: July 16, 2013	
	C. Pre-proposal/Pre-Bid Conference: July 23, 2013	
	D. Proposals/Bids Due: August 16, 2013	
	E. Pre-Qualification Completed: August 28, 2013	
	F. Conflict of Interest Form Submitted to Ethics: August 21, 2013	
	G. Protest Period End Date: (15 Calendar Days after Notification of Intent to Award) October 22, 2013	
5.	Solicitations Picked up/Downloaded: 23	Bids/Proposals Received: 3
6.	Contract Administrator: Tom Meng	Telephone Number: (213) 922-1074
7.	Project Manager: Matthew Rubi	Telephone Number: (213) 922-6760

A. Procurement Background

This Board action is to obtain Glass Anti-Graffiti Film Maintenance and Replacement Services and Etched Glass Repair Services for Metro Facilities.

The IFB was issued in accordance with Metro's Acquisition Policy and the contract type is firm fixed unit rate. The solicitation was issued and advertised on July 16, 2013. The Pre-Bid meeting was held on July 23, 2013, with six companies in attendance.

Four amendments were issued during the solicitation phase of this IFB as follows:

- Amendment No. 1 was issued on July 11, 2013, changed the time of the pre-bid meeting.
- Amendment No. 2 was issued on July 30, 2013, to answer contractors' questions and provide the pre-bid sign in sheet.

- Amendment No. 3 was issued on August 8, 2013, to answer contractors' questions.
- Amendment No. 4 was issued on August 13, 2013, to answer contractors' questions

A total of three Bids were received on August 16, 2013.

B. Evaluation of Proposals/Bids

The three bids were reviewed for responsiveness and responsibility. Areas of responsibility included checking completeness of the bid submittal document/forms, reference check, and technical ability to perform the work.

Consistent with the rules for bidding, award is based on the lowest priced, responsible, responsive bidder.

Of the three bids received, one of the three bidders was eliminated from further consideration because they did not meet the minimum qualifications specified in the IFB document. The remaining two bidders were found to be responsive and responsible.

The two firms are listed below in alphabetical order.

1. Graffiti Guards
2. XInt Tint of Anaheim, Inc.

C. Cost/Price Analysis

The recommended price has been determined to be fair and reasonable based upon adequate price competition and the independent cost estimate of \$7,217,280. Therefore, since the prices are fair and reasonable, it is recommended that XInt Tint of Anaheim, Inc. (XInt Tint) be awarded the contract as the lowest responsive and responsible bidder.

No.	Contractor Name	Total Bid Amount
1.	XInt Tint of Anaheim, Inc.	\$6,522,209
3.	Graffiti Guards	\$10,308,639

D. Background on Recommended Contractor

XInt Tint was founded in 1988 for installation of window films. XInt Tint installs a variety of window films with a specialized focus on the Anti-Graffiti series of window films. XInt Tint's principal office is in Anaheim, CA. XInt also has an office in Owings, MD. XInt Tint has been providing above satisfactory services to Metro for

the past 15 years under contracts OP 33440807, 33440653, and the existing OP33442335.

E. Small Business Participation

The Diversity and Economic Opportunity Department (DEOD) did not establish a Disadvantaged Business Enterprise (DBE) goal for this solicitation because there are no certified firms with this experience. XInt Tint Anaheim, Inc. made no DBE commitment.

