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REVISED  
**PLANNING AND PROGRAMMING COMMITTEE**  
**OCTOBER 16, 2013**

**SUBJECT: PUBLIC-PRIVATE PARTNERSHIP PROGRAM TECHNICAL BENCH****ACTION: AWARD CONTRACTS****RECOMMENDATION**

- A. Award 18 Contract Agreements under the Public-Private Partnership (P3) Technical Bench (RFIQ) No. PS2210-3049 with the Contractors recommended in Attachment A-1 for a three-year period with two one-year options beginning November 1, 2013 for professional services not to exceed a cumulative total value of \$30 million; and
- B. Authorize the Chief Executive Officer (CEO) to execute individual task orders under the individual Bench Contracts for up to \$1 million per task order.

**ISSUE**

Metro's Public-Private Partnership (PPP) Program requires professional services in transportation planning, environmental planning/engineering, civil/transportation and structural engineering, traffic engineering, geotechnical/soils engineering, and financial analysis. Many of the projects and studies anticipated to be undertaken by the Bench Contract categories will be small/mid-scale in scope and, once a task requirement is identified, must be initiated and completed in a relatively short period of time. The P3 Technical Bench will allow task orders to be awarded more efficiently since the initial qualification reviews have been completed.

**DISCUSSION**

The P3 Technical Bench will provide expertise and resources in various disciplines critical to successful PPP project delivery, to assist staff and Metro's PPP Advisory Consultants (Consultants) in evaluating viable P3 projects and/or advancing these projects through the PPP Program. It is expected that services will be required for selected highway and transit projects identified in Metro's 2009 Long Range Transportation Plan (LRTP) and Metro's Measure R program, and also for smaller-

scale, shorter term projects, or components of projects, with P3 potential including renewable energy projects, water conservation and management projects, and other transportation-ancillary facilities and/or revenue generating environmental/sustainability projects.

The PPP Program staff and Consultants continue to receive requests for conceptual analysis and project development for potential P3 projects. Having access to Bench Contractors for preparation of the technical data required for the analyses will enable staff to more efficiently manage resources in the preliminary phases of the P3 work. Some of the services provided by the Bench Contractors may be coordinated and overseen by the PPP Consultant, complementing the advisory team work while avoiding the need to expand the team to fulfill short term expertise requirements.

Anticipated tasks include strategic planning, general environmental planning, traffic and revenue analysis, constructability evaluation, financial advice (including maximizing leverage of Metro's existing and anticipated future revenues and funding sources), technical and business analyses and advice, legislative analysis and remedies, feasibility and risk assessments, strategic marketing, and state and federal procurement requirements. These tasks will provide input into the development of technical specifications, risk assessment, and contract documents by staff and Consultants.

#### **DETERMINATION OF SAFETY IMPACT**

The approval of this procurement will not have any impact on the safety of our customers and employees.

#### **FINANCIAL IMPACT**

Funding for FY14 has been included in the New Business Development budget in cost center 2210, and in various projects. Each task order awarded to a Bench Contractor will be funded with the source of funds identified for that project. Since this is a multi-year contract, the cost center manager and Chief of Real Property and Economic Development will be responsible for budgeting costs in future years, including any options exercised.

#### **Impact to Budget**

The funding for these task orders is dependent upon the specific project. Generally, Propositions A and C, and Measure R Administration funds used for planning activities which are not eligible for bus or rail capital and operations will be used.

#### **ALTERNATIVES CONSIDERED**

The Board could choose not to approve the recommendations. This is not recommended as the award of these task orders would then be pursued as separate procurements which, for each task order, could potentially take up to six months to complete. This would limit our ability to respond quickly to needs and to meet tight

schedule constraints. Additionally, the Board could elect not to increase the CEO's administrative authority to award individual task orders up to \$1 million. This is not recommended as our experience has shown that the requested task order threshold is needed as it will allow for many small/mid-scale project procurements to be expedited.

### **NEXT STEPS**

Upon Board approval, we will notify successful proposers and establish the Bench Contracts. As needed, we will solicit responses to individual task orders from specific disciplines. DBE and/or SBE requirements will be set for each task order. We will report annually to the Board on the usage of the P3 Technical Bench.

### **ATTACHMENTS**

- A. Procurement Summary
- A-1. Recommended Firms by Discipline

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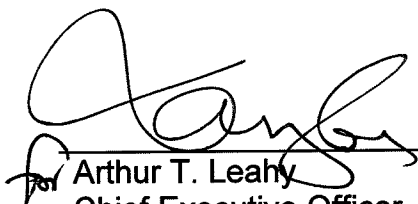
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Roger S. Moliere  
Chief, Real Property Management and Development



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Michelle Lopes Caldwell  
Chief Administrative Officer



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Arthur T. Leahy  
Chief Executive Officer

**PROCUREMENT SUMMARY**

**PUBLIC-PRIVATE PARTNERSHIP PROGRAM TECHNICAL BENCH**

1.	Contract Number: PS2210-3049-XX-XX (Contracts and task orders will be identified by sequential numbers)	
2.	Recommended Vendor: 18 Contractors (see Attachment A-1)	
3.	Type of Procurement (check one): <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input checked="" type="checkbox"/> Task order	
4.	Procurement Dates:	
	A. Issued: April 8, 2013	
	B. Advertised/Publicized: April 8, 2013 and April 11, 2013	
	C. Pre-proposal/Pre-Bid Conference: April 23, 2013	
	D. Proposals/Bids Due: May 13, 2013	
	E. Pre-Qualification Completed: July 1, 2013	
	F. Conflict of Interest Form Submitted to Ethics: May 30, 2013	
	G. Protest Period End Date: October 23, 2013	
5.	Solicitations Picked up/Downloaded: 194	Bids/Proposals Received: 49
6.	Contract Administrator: Lily Lopez	Telephone Number: (213) 922-4639
7.	Project Manager: Kathleen Sanchez	Telephone Number: (213) 922-2421

**A. Procurement Background**

This Board Action is for the establishment of Task Order Bench Contract Agreements issued in support of the Public-Private Partnership (PPP) Program. These Bench Contract Agreements with qualified subject experts provide P3 expertise and resources necessary to assist Metro in evaluating viable P3 projects in the following six (6) disciplines:

1. Transportation Planning
2. Environmental Planning/Engineering
3. Civil/Transportation and Structural Engineering
4. Traffic Engineering
5. Geotechnical/Soils Engineering
6. Financial Analysis

The Request for Information and Qualifications (RFIQ) was issued in accordance with Metro's Acquisition Policy and Procedure and the contract type will be Cost Reimbursable or Firm Fixed Price type depending on the individual task order statements of work.

Two (2) amendments were issued during the solicitation phase of this RFIQ as follows:

- Amendment No. 1, issued on April 24, 2013, provided revisions to the Statement of Qualifications and provided responses to questions received.
- Amendment No. 2, issued on April 30, 2013, provided responses to questions received and extended the proposal due date.

Individual task orders issued under the Bench Contracts will be issued to all qualified Contractors within a specific discipline and will be awarded based on the best qualified proposer responding to the specific scope of work. Award will be made to the highest rated proposer with price being a consideration for non-A&E tasks. All task orders awarded will be in compliance with Small Business requirements.

## **B. Evaluation of Proposals**

A total of 49 proposals were received on May 13, 2013 covering six (6) disciplines. A Source Selection Committee (SSC) was established consisting of staff from New Business Development Department. The SSC conducted an independent, comprehensive technical evaluation of the proposals received for each of the designated disciplines.

The proposals were evaluated based on the following evaluation criteria:

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| 1. Firm's Qualifications and Availability                          | 30% |
| 2. Project Manager and Key Staff's Qualifications and Availability | 50% |
| 3. Effective Scheduling/Cost Management Plan                       | 20% |

The evaluation criteria are appropriate and consistent with criteria developed for other similar professional services Bench procurements. The intent of the Bench is to have a pool of qualified contractors who are pre-qualified/pre-screened in one or more disciplines that will compete for task orders. Placement on the Bench will not guarantee an award of any task order.

The SSC held meetings for each discipline throughout the month of August. SSC members for each of the disciplines deemed interviews were not necessary.

Of the 49 proposals received, 14 proposals were determined to be outside the competitive range and were not included for further consideration; 35 proposals were determined to be within the competitive range and are listed in Attachment A-1. Of

the 35 proposals, 18 firms are represented with 1 Small Business Enterprises (SBE) as a prime. Several firms have been qualified for one or more disciplines.

### **Qualifications Summary of Firms Within the Competitive Range**

#### **AECOM Technical Services, Inc. (AECOM)**

AECOM was founded in 1990 and is headquartered in Los Angeles, California. AECOM is a provider of professional, technical, and management support services in the areas of transportation, planning, and environmental services. AECOM has worked on several Metro projects and has performed satisfactorily.

#### **Arup North America, Ltd. (Arup)**

Arup, located in Los Angeles, California, was established in 1946 and provides architectural, engineering, and surveying services. Arup has worked on several Metro projects and has performed satisfactorily.

#### **Cambridge Systematics, Inc. (Cambridge Systematics)**

Cambridge Systematics was founded in 1972 and is headquartered in Cambridge, Massachusetts with local offices in Los Angeles, California. Cambridge Systematics specializes in transportation with focus on policy, strategic planning and management; rail planning; economic analysis; forecasting; performance-based planning and program management. Cambridge Systematics has worked on several Metro projects and has performed satisfactorily.

#### **CDM Smith, Inc. (CDM Smith)**

CDM Smith was established in 1947 and is headquartered in Cambridge, Massachusetts with local offices in Los Angeles, California. CDM Smith is a full-service engineering and construction firm that provides services in water, environment, transportation, energy, and facilities. CDM Smith has worked on several Metro projects and has performed satisfactorily.

#### **Chambers Group, Inc. (Chambers Group)**

Chambers Group, founded in 1978 and located in Los Angeles, California, provides environmental consulting services in the areas of environmental planning, regulatory permitting and agency coordination, noise and vibrations, and mitigation monitoring. Chambers Group has no previous contract with Metro.

#### **CH2M HILL**

CH2M HILL, founded in 1946, provides consulting, design, design-build, operations, and program management services and is headquartered in Englewood, Colorado with local offices in Los Angeles, California. CH2M HILL has worked on several Metro projects and has performed satisfactorily.

#### **Ernst & Young Infrastructure Advisors, LLC (EY)**

EY, founded in 1849 and headquartered in London, United Kingdom, is a multinational professional services firm that provides assurance (including financial

audit), tax, consulting and advisory services. EY has worked on Metro projects and has performed satisfactorily.

**Group Delta Consultants, Inc. (Group Delta)**

Group Delta, established in 1986, is a geotechnical engineering, materials testing and inspection firm. Group Delta has offices throughout Southern California. Group Delta has no previous contract with Metro.

**Iteris, Inc. (Iteris)**

Iteris, founded in 1987, is headquartered in Santa Ana, California. Iteris provides information solutions to the traffic management market. Iteris has worked on several Metro projects and has performed satisfactorily.

**Kleinfelder West, Inc. (Kleinfelder)**

Kleinfelder is an architecture, engineering, and science firm founded in 1961 and headquartered in San Diego, California. Kleinfelder has previously worked with Metro and has performed satisfactorily.

**Leighton Consulting, Inc. (Leighton)**

Leighton, established in 1961 and located in Irvine, California, is an engineering consulting firm that provides environmental, geotechnical, and testing and inspection services. Leighton has previously worked with Metro and has performed satisfactorily.

**Minagar & Associates, Inc. (Minagar & Associates)**

Minagar & Associates, located in Irvine, California and founded in 1993, is a multi-disciplinary firm that provides professional services in traffic engineering, intelligent transportation systems, systems communications, traffic signal design, and transportation planning. Minagar & Associates has worked on Metro projects and has performed satisfactorily.

**Ninyo & Moore, Inc. (Ninyo & Moore)**

Ninyo & Moore, founded in 1986 and based in San Diego, California, provides geotechnical and environmental sciences consultancy services. Ninyo & Moore has worked on Metro projects and has performed satisfactorily.

**Parsons Brinckerhoff (PB)**

PB is a consulting firm with offices in Los Angeles, California. PB has been in operation since 1885, and offers services in strategic consulting, planning, engineering, program management, construction management, and operations and maintenance. PB has worked on several Metro projects and has performed satisfactorily.

**Public Financial Management Group, Inc. (PFM Group)**

PFM Group, founded in 1975 with offices in Los Angeles, California, provides independent financial advice as well as investment advisory, management, and



consulting services. The PFM Group has worked on Metro projects and has performed satisfactorily.

**Sperry Capital Inc. (Sperry)**

Sperry, founded in 1994 and headquartered in Sausalito, California, is an infrastructure and public finance advisory firm. Sperry has worked on Metro projects and has performed satisfactorily.

**STV Incorporated (STV)**

STV, located in Los Angeles, California, was established in 1912 as a multi-disciplinary planning, environmental, engineering, architectural, and construction management firm. STV has worked on several Metro projects and has performed satisfactorily.

**William Blair & Company, L.L.C. (William Blair)**

William Blair, founded in 1935 and based in Chicago, Illinois, is a global investment banking and asset management firm. William Blair has no previous contract with Metro.

**C. Cost/Price Analysis**

The RFIQ contained neither price nor a specific Statement of Work. Each future RFP/task order will contain a specific Statement of Work which will be competed with the firms within the discipline. The Bench contractors will propose according to the requirements in the task order and a Cost/Price analysis will be performed, as appropriate, on task orders issued.

**D. Background on Recommended Contractor**

Refer to Procurement Summary, Attachment A, section B for background on recommended contractors.

**E. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 12% Small Business Enterprise (SBE) goal on the Public-Private Partnership Program Technical Bench. Proposers were encouraged to form teams that included SBE firms, without schedules or specific dollar commitments prior to the establishment of the Bench. SBE commitments will be determined based on the aggregate of all task orders issued. Proposers who meet or exceed the SBE goal will be eligible for SBE Preference.

<b>SMALL BUSINESS GOAL</b>	<b>SBE 12%</b>	<b>SMALL BUSINESS COMMITMENT</b>	<b>TBD</b>
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	<b>SBE Primes</b>	<b>Discipline</b>
1.	Minagar & Associates, Inc.	Traffic Engineering

**RECOMMENDED FIRMS BY DISCIPLINE  
PUBLIC-PRIVATE PARTNERSHIP PROGRAM TECHNICAL BENCH**

<b>Discipline</b>	<b>Contractors</b>	
1. Transportation Planning	1. AECOM Technical Services, Inc.	4. Iteris, Inc.
	2. Cambridge Systematics, Inc.	5. Parsons Brinckerhoff
	3. CH2M HILL	6. STV Incorporated
2. Environmental Planning/Engineering	1. AECOM Technical Services, Inc.	4. Kleinfelder West, Inc.
	2. CDM Smith, Inc.	5. Parsons Brinckerhoff
	3. Chambers Group, Inc.	
3. Civil/ Transportation and Structural Engineering	1. AECOM Technical Services, Inc.	4. Parsons Brinckerhoff
	2. CDM Smith, Inc.	5. STV Incorporated
	3. CH2M HILL	
4. Traffic Engineering	1. Cambridge Systematics, Inc.	4. Minagar & Associates, Inc.
	2. CH2M HILL	5. Parsons Brinckerhoff
	3. Iteris, Inc.	
5. Geotechnical /Soils Engineering	1. Arup North America, Ltd.	5. Kleinfelder West, Inc.
	2. CH2M HILL	6. Leighton Consulting, Inc.
	3. CDM Smith, Inc.	7. Ninyo & Moore, Inc.
	4. Group Delta Consultants, Inc.	8. Parsons Brinckerhoff
6. Financial Analysis	1. Arup North America, Ltd.	4. Public Financial Management Group, Inc.
	2. Ernst & Young Infrastructure Advisors, LLC	5. Sperry Capital Inc.
	3. Parsons Brinckerhoff	6. William Blair & Company, L.L.C