

**Metro**Los Angeles County
Metropolitan Transportation AuthorityOne Gateway Plaza
Los Angeles, CA 90012-2952213.922.26
metro.net**CONSTRUCTION COMMITTEE
JULY 18, 2013****SUBJECT: CONSTRUCTION MANAGEMENT CONSULTANT SUPPORT
SERVICES CONTRACT****ACTION: INCREASE CONTRACT VALUE****RECOMMENDATIONS**

- A. Authorize an increase to the total contract value for Contract No. PS100800-2641 with MARRS Services, Inc., to provide Construction Management Consultant Support Services in an amount not to exceed \$3,100,000, increasing the total contract value from \$2,500,000 to \$5,600,000.
- B. Authorize the Chief Executive Officer to execute individual Task Orders (TOs) and Modifications within the Board approved contract value.

ISSUE

On April 2011, the Board approved a three-year Construction Management Consultant (CMC) Services contract to support Board adopted Bus Facilities Capital Projects for an amount not to exceed, \$2,500,000 inclusive of two, one-year options. Metro awarded the contract on June 17, 2011. MARRS has provided CMC services on current bus facilities capital projects including Division 13 (Project 202001); Harbor Transitway CDRP (Project 202287); the Division Bus Facilities Deferred Maintenance, Improvements, and Enhancements (Project 202306); Artesia Transitway Improvements (Project 202310); Slauson Bus Stop Amenity improvements (Project 202315); and a bollard safety project along the San Bernardino (I-10) Freeway (Project 410028).

DISCUSSION

The primary role of the Construction Management Consultant (CMC) services is to provide skilled and qualified staff to support Metro with construction management of Metro's bus facilities construction contracts. Both Metro and CMC staff, in most cases,

work side-by-side in integrated project management offices (IPMO). The CMC contract funds are authorized by issuing separate Task Orders (TOs) for various projects using labor classifications and rates set forth in the contract. This method of contracting results in more efficient cost and schedule management. Modifications to existing TOs are issued as additional work is identified. In keeping with Metro's goal to limit hiring new staff to only a core group of professionals and to meet the demands for construction management support, MARRS Services, Inc., is tasked to provide staff for the construction management support.

Metro uses the services of three other CMC contracts to perform construction management work on Soundwalls (two contracts) and Rail Facilities. In addition, a Construction Management Support Services (CMSS) contract to support the Regional Connector Project was approved by the Board on March 28, 2013. Metro is planning to procure a separate CMSS contract to support the Purple Line Project.

In April 2011, the MTA Board authorized the Chief Executive Officer to award the MARRS Services, Inc. contract and execute individual TOs and modifications within the Board approved contract value. The CMC contract is a Time and Material Contract for a term of three years, and consists of three base years in the contract, with two one-year options. The contract was executed on June 17, 2011, and the expiration date of the three year base contract is June 17, 2014. Metro intends to exercise both one-year options to extend the contract period of performance through June 17, 2016.

The initial \$2,500,000 was calculated based on small TOs, primarily for inspectors and night-time oversight on jobsites overseeing construction of bus facilities capital projects. However, MARRS has also assisted Metro with its underground storage tank (UST) replacement program. By far the largest TO is for CMC support on Division 13, and that is expected to continue through next summer. In late 2011, staff made the decision to use MARRS for CMC services in support of the construction of Division 13 where they are providing a resident engineer, office engineer, construction field inspectors, a scheduler, and an estimator.

DETERMINATION OF SAFETY IMPACT

This Board action will not have an impact on established safety standards for Metro's construction projects.

FINANCIAL IMPACT

The funding for these services is included in the approved FY14 budget in various bus facilities capital projects. Task Orders will be issued and funded from the associated life-of-project (LOP) budgets. The funding source differs depending on the individual project. These activities will remain within the approved life-of-project budget for each project.

Since this is a multi-year contract, the cost center manager and Executive Director, Transit Project Delivery, will be accountable for budgeting the cost of the annual work program for each fiscal year for the term of the contract, including any option(s) exercised.

Impact to Budget

The funding will come from various sources. With the exception of major construction projects funded with specific grant funds, these funds are eligible for bus facilities capital expenditures. Approval of this action will not impact the bus and rail operating budget.

ALTERNATIVES CONSIDERED

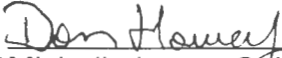
The Board may elect to discontinue using MARRS Services, Inc., for CMC services. Staff does not recommend this alternative as the construction projects they are assigned to are in various degrees of construction or completion and the completion schedule for each of these projects would be significantly impacted. In addition, the cost of procuring another consultant in a timely manner would create potential delay costs to existing contracts where they are currently helping Metro staff manage these projects.


Another alternative would be to hire Metro staff to perform the required services. This alternative is also not recommended as it would be difficult to obtain qualified staff in a timely manner, and the services are only required on a periodic basis for peak workloads or specific tasks over the life of the projects.

ATTACHMENTS

- A. Procurement Summary
- B. Contract Value Summary

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for Michelle Lopes Caldwell
Chief Administrative Services Officer


Krishniah N. Murthy
Executive Director, Transit Project Delivery


Arthur T. Leahy
Chief Executive Officer

PROCUREMENT SUMMARY

NAME OF PROJECT/PROJECT NUMBER

| | | |
|----|--|-------------------------------------|
| 1. | Contract Number: PS-100800-2641 | |
| 2. | Recommended Vendor: MARRS Services, Inc. | |
| 3. | Type of Procurement (check one): <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input checked="" type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order | |
| 4. | Procurement Dates: | |
| | A. Issued: November 24, 2010 | |
| | B. Advertised/Publicized: November 19, 2010 | |
| | C. Pre-proposal/Pre-Bid Conference: December 20, 2010 | |
| | D. Proposals/Bids Due: January 11, 2011 | |
| | E. Pre-Qualification Completed: March 17, 2011 | |
| | F. Conflict of Interest Form Submitted to Ethics: March 18, 2011 | |
| | G. Protest Period End Date: April 26, 2011 | |
| 5. | Solicitations Picked up/Downloaded: 120 | Bids/Proposals Received: 12 |
| 6. | Contract Administrator: B. Mahaffey | Telephone Number: (213) 922-7327 |
| 7. | Project Manager: J. Gleig | Telephone Number: (213) 922-7453 |
| | | |

A. Contract Action Summary

In April 2011, the MTA Board authorized the Chief Executive Officer to negotiate and award Contract PS 100800-2641 (MARRS) and execute individual TOs and modifications within the Board approved contract value.

The initial \$2,500,000 was calculated based on small TOs, primarily for inspectors on jobsites overseeing construction of bus facilities capital projects. MARRS has also been used to assist Metro with its underground storage tank (UST) replacement program. The biggest use of MARRS has been for CMC services in support of the construction of Division 13 where they are providing a resident engineer, office engineer, construction field inspectors, a scheduler, and an estimator.

Metro staff forecasted MARRS staffing plans and budgets by calculating the total number of CMC hours for each job and applying the applicable, fully burdened hourly rates allowed under the term of the contract. In addition, Metro staff has forecasted the corresponding other direct costs (ODCs). Once a task order is issued, hours and ODCs are closely monitored by staff and MARRS is compensated only at the actual, allocable, and allowable costs incurred.

B. Cost/Price Analysis

In accordance with Metro’s Acquisition Policies and Procedures, a cost analysis will be performed prior to issuing a new Task Order, or modification increasing the value of an existing Task Order.

C. Business Participation

MARRS committed to a DALP goal of eighty percent for this Contract

| | | | |
|------------------------------------|-----------------|--|-----------------|
| SMALL BUSINESS GOAL | 40% DALP | SMALL BUSINESS COMMITMENT | 80% DALP |
|------------------------------------|-----------------|--|-----------------|

| | Subcontractors | % Committed |
|----|---------------------------------|--------------------|
| | MARRS Services, Inc (Prime) | 74% |
| 1. | Safework, Inc. | 2% |
| 2. | Simplex Construction Management | 2% |
| 3. | Ramos Consulting Services | 2% |
| | Total Commitment | 80% |

CONTRACT VALUE SUMMARY
(Through May 31, 2013)

| Task Order Number | Task Order Description | Current Value (\$) | Amount Spent (\$) | Status |
|--------------------------|--|---------------------------|--------------------------|---------------|
| | Existing Task Orders | | | Ongoing |
| 1 | Division 13 | 1,173,706 | 956,162 | Ongoing |
| 2 | Environmental Services UST Support | 585,617 | 198,466 | Ongoing |
| 3 | Safety Bollards on I-10 | 39,670 | - | Ongoing |
| 4 | Harbor Transitway CDRP | 38,193 | 37,529 | Ongoing |
| 5 | Bus Facilities Improvements | 109,814 | 53,330 | Ongoing |
| 6 | Slauson Bus Stop Amenity Improvements | 40,765 | 8,500 | Closed |
| 7 | Artesia Transit Center Improvements | 8,256 | 8,027 | Ongoing |
| | (1) Subtotal – Task Orders Issued-to-Date | 1,996,021 | 1,262,014 | |
| | Pending Modifications | | | |
| 1 | Division 13 | 332,644 | n/a | Pending |
| | (2) Subtotal – Pending Modifications | 332,644 | | |
| | Potential Modifications | | | |
| 1 | Division 13 (FY14) | 1,348,000 | n/a | |
| 1 | Division 13 (FY15) | 502,000 | n/a | |
| 2 | Environmental Services UST Support FY15 | 425,000 | n/a | |
| 3 | Facilities Improvements (202306) | 150,000 | n/a | |
| New | Facilities Improvements (202307) FY15 | 125,000 | n/a | |
| New | Facilities Improvements (202320) FY14 | 125,000 | n/a | |
| New | Facilities Improvements (202320) FY15 | 175,000 | n/a | |
| New | Facilities Improvements Div 1 (202324) | 125,000 | n/a | |
| New | Facilities Improvements BRT (202326) | 125,000 | n/a | |
| | (3) Subtotal – Potential Task Orders | 3,100,000 | | |
| | Subtotal – Task Orders Issued-to-Date | 1,996,021 | | |
| | Subtotal – Pending Modifications | 332,644 | | |
| | Task Orders Issued + Pending Modifications | 2,328,665 | | |
| | Current Contract Value | 2,500,000 | | |
| | (4) Remaining Contract Value | 171,335 | | |
| | (1) + (2) + (3) + (4) | 5,600,000 | | |
| | Current Contract Value | 2,500,000 | | |
| | Increase Requested | 3,100,000 | | |