

**Metro**Los Angeles County
Metropolitan Transportation AuthorityOne Gateway Plaza
Los Angeles, CA 90012-29522 3.922.2000
metro.net**PLANNING AND PROGRAMMING COMMITTEE
JULY 17, 2013****SUBJECT: UNION STATION LINKAGES AND LITTLE TOKYO ACTIVE
TRANSPORTATION PLANS****ACTION: APPROVE RECOMMENDATIONS****RECOMMENDATION**

- A. Execute Contract Modification No. 1 to Contract No. PS4530-3052, Improved Linkages to Gateway/Union Station (Linkages Study), with Cityworks Design to provide planning services for active transportation around the Little Tokyo/Arts District Regional Connector Station for an additional term of three months in the amount not-to-exceed \$402,000, increasing the total contract value from \$499,333 to \$901,333; and
- B. Approve Contract Modification Authority specific to Contract No. PS4530-3052, in the amount of \$100,000.

ISSUE

In 2011, Metro Countywide Planning and Development was awarded a Caltrans Statewide Urban Transit Planning Study Grant to fund the Linkages Study under a partnership with the Southern California Association of Governments (SCAG). This project will develop a public improvement plan identifying bicycle and pedestrian linkages between Union Station and surrounding communities, including El Pueblo, Little Tokyo, the Arts District, Chinatown, the Civic Center, Boyle Heights, and the portions of the Los Angeles River that surround Union Station (Study Area). Attachment C shows the Study's Project Area.

On June 13, 2013, Metro awarded Contract No. PS4530-3052 to Cityworks Design for professional planning services for the Linkages Study. During the course of the contract negotiation, Metro staff learned that, as part of the Regional Connector project, efforts were being initiated to design active transportation linkage plans surrounding the 1st and Central Regional Connector Station (Station) in the Little Tokyo/Arts District. Active transportation planning services include identification of bicycle and pedestrian linkages to the Station which is within the Linkages Study Project Area. However, the Station

planning efforts would specifically look at the connections made between the Station and the Little Tokyo and Arts District communities. Active transportation planning efforts around the Station will converge with the Linkages Study planning effort and scope as originally negotiated in the contract. Since the two planning processes are occurring at the same time and will include working extensively with the same communities, the more efficient and cost effective process is to modify the contract with Cityworks to expand the scope of study to focus on the Station as well as the broader Union Station Linkages Study Area.

DISCUSSION

The objective of the Linkages Study is to improve the region’s mobility and access to transit by improving pedestrian and bicycle linkages between the Union Station and its surrounding communities, a subset of which are the communities surrounding the 1st and Central Regional Connector Station.

The Linkages Study will include a neighborhood level assessment of the Study Area, with an emphasis on bicycle and pedestrian mobility, and will engage in a community-driven process to identify appropriate public improvements that will create connections and pathways to and from Union Station. The final report will take the form of a public improvement plan and provide a prioritized list of projects and improvements that will strengthen the bicycle and pedestrian connectivity between Union Station and its surrounding communities and destinations.

To incorporate inclusion of the Regional Connector Station into the Linkages Study, a contract modification is required which will impact the original scope in the following areas:

- Increased level of effort to specifically provide services for the Station area;
- Additional Community Council Meetings and Neighborhood Conversations for the Regional Connector Community Leadership Council (RCCLC) 1st and Central Station Area Committee and the Little Tokyo and Arts District communities.

DETERMINATION OF SAFETY IMPACT

There is no negative impact to the safety of our employees and /or patrons. The linkage plan produced by the study is designed to improve safety around stations. Further, stronger linkages to stations tend to encourage walking and bicycling, both of which improve the health of patrons.

FINANCIAL IMPACT

The FY14 budget includes \$250,000 from the Measure R 35% Regional Connector Eastside Access Project-1st and Central Regional Connector Station cost center 4320 Project 460300, Task 02.01, and \$92,000 from cost center 4315 Project 405556, Task 02.01.

Impact to Budget

The funding for this project is Measure R 35% funds reserved in the Long Range Plan for Regional Connector. The funds for this project have been set aside in response to the Mitigation and Monitoring Program for the Regional Connector Project.

ALTERNATIVES CONSIDERED

Metro could choose not to participate in the current negotiations and opt not to combine the effort of the Regional Connector and the Linkages Study per staff recommendation. Staff is not recommending this as it would result in a duplication of consultant and community efforts, and increase costs.

NEXT STEPS

Upon Board approval, staff would negotiate and execute a contract modification to the Cityworks Design contract to initiate this expanded effort.

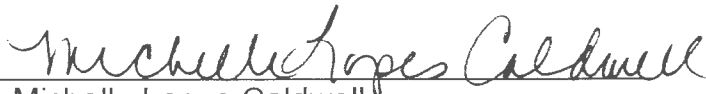
ATTACHMENTS

- A. Procurement Summary
- B. Contract Modification/Change Order Log
- C. Existing Project Area Map

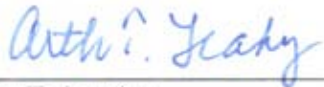
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PROCUREMENT SUMMARY

IMPROVED LINKAGES TO GATEWAY/UNION STATION

1.	Contract No.: PS4530-3052		
2.	Contractor: Cityworks Design		
3.	Mod. Work Description: Increased Scope and Period of Performance		
4.	Work Description: Professional A&E Services		
5.	The following data is current as of :	June 25, 2013	
6.	Contract Completion Status:		
	Bids Opened	N/A	% Complete N/A
	Contract Awarded	06/11/13	% Complete Time N/A
	NTP	06/13/13	Orig. Contract Days N/A
	Orig. Complete Date	03/13/14	Change Order Days N/A
	Current Est. Complete Date	06/30/14	Suspended Days N/A
		Total Revised Days	N/A
7.	Financial Status:		
	Contract Award Amount	\$499,333	
	Total Contract Modification Authority (CMA)	\$0	
	Total of Mods/Changes Approved to Date	\$0	
	Total of Mods/Changes Pending to Date (including this action)	\$402,000 NTE	
	Current Contract Value (with this action)	\$901,333	
8.	Contract Administrator: Ben Calmes	Telephone Number: (213) 922-7341	
9.	Project Manager: Lillian Burkenheim Silver	Telephone Number: (213) 922-7506	

A. Procurement Background

This proposed modification is for a firm fixed amount not-to-exceed (NTE) \$402,000 pending negotiations and adds three months to the period of performance.

This contract modification will be processed in accordance with the LACMTA approved Acquisition policy and procedure for contract modifications.

On June 13, 2013, Contract No. PS4530-3052 was awarded to Cityworks Design in the firm fixed price contract amount of \$499,333 for the Improved Linkages to Gateway/Union Station Professional A&E Services.

B. Cost/Price Analysis

The final negotiated amount will comply with all requirements of Metro's Acquisition policy and procedure, including fact-finding, clarifications, negotiations and cost analysis to determine a fair and reasonable price before the contract modification is executed.

	Proposal Amount	MTA Estimate	Negotiated Amount
1.	\$402,000	\$342,000	TBD

C. Small Business Participation

Cityworks Design has a Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) commitment of 20%. Cityworks Design is a Metro certified Disadvantage Business Enterprise (DBE) and will perform 38.70% of the work and with subcontractor commitments is exceeding their current DALP participation at 59.89%.

SMALL BUSINESS COMMITMENT	DBE 20%	SMALL BUSINESS PARTICIPATION	DBE 59.89%
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	DBE Subcontractor	Status	% Committed	Current Participation
1.	Deborah Murphy UD	Performing	6.52%	TBD
2.	Arellano Associates	Performing	14.67%	TBD
	Total Commitment	Performing	59.89%*	TBD

**Including Prime Contractor participation*

ATTACHMENT B

Contract Modification/Change Order Log

Original Contract Award	\$499,333
Subtotal – Approved Modifications	\$0
Subtotal – Pending Changes / Modifications	\$402,000
Total Mods and Pending Changes (including this change)	\$901,333
Total Obligation	\$901,333
Prior CMA Authorized by the Board (including base award and other modifications)	\$499,333
Increased CMA for this recommended action	\$100,000
Total CMA including this action	\$100,000
Remaining CMA for Future Changes	\$100,000

Contract Modifications

	Original Contract	06-11-13	\$499,333
1.	Expand the Scope of Services to include planning efforts for the 1 st and Central Regional Connector Station and extend the period of performance.	Pending	\$402,000 NTE
2.	Total		\$901,333

EXISTING PROJECT AREA MAP
IMPROVED LINKAGES TO GATEWAY/UNION STATION

