

**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213-7-.....  
metro.net**SYSTEM SAFETY AND OPERATIONS COMMITTEE  
JANUARY 17, 2013****SUBJECT: METRO RED/PURPLE LINE TUNNEL CLEANING SERVICES****ACTION: APPROVE CONTRACT AWARD****RECOMMENDATION**

Authorize the Chief Executive Officer to award a five-year firm fixed unit rate contract, OP33672967 to Woods Maintenance Services Inc., the lowest responsive, responsible bidder, in an amount not-to-exceed \$810,000, effective January 1, 2013.

**ISSUE**

The existing Metro Red/Purple Line heavy rail subway was opened in stages between 1993 and 2000. Since then, the Metro Red/Purple Line twin tunnels have not been cleaned, resulting in dirt and dust settlement on the internal walls, handrails, tracks, and catwalks. Tunnel washing services are required to remove dirt and debris to provide a safer, cleaner work environment for rail Operations/Maintenance staff, reduce additional time spent on preventive maintenance of vehicles/track equipment, and improve station air quality.

**DISCUSSION**

The Metro Red/Purple Line subway operates through 36 miles of twin tunnels that join sixteen stations between downtown Los Angeles, Hollywood, and Mid-Wilshire to North Hollywood, where it connects with the Metro Orange Line. Various segments were opened between 1993 and 2000. The tunnels have never been cleaned. There is a concern that built-up dirt, dust settlement, and debris may eventually have an impact on safety, preventive maintenance, and service delivery. Tunnel washing services will improve the overall condition, cleanliness, and maintenance of the subway system, vehicles and track components.

The bid review/evaluation process for these services included a real-time tunnel cleaning demonstration by each contractor. Woods Maintenance Services performed well in the demonstration and has proven the technical ability to perform the work. Since the Red/Purple Line system spans 36 miles and consists of twin tunnels, the contract period of performance is five years from notice to proceed. Upon Board

approval and contract award, work is anticipated to start January 1, 2013. The effort will be completed Sunday through Thursday during non-revenue hours, and is contingent upon track availability.

### **DETERMINATION OF SAFETY IMPACT**

The approval of this item will improve Metro Red/Purple Line overall condition, cleanliness, and maintenance of the system, vehicles, and track components. It will also improve the air quality within the stations. This action will continue Metro's effort to provide, safe, clean, quality, on-time, and reliable service to our customers and the public.

### **FINANCIAL IMPACT**

The total contract amount is \$810,000. Funding of \$81,000 for six months is included in the FY13 budget in cost center 3367 - Facilities Maintenance, line item 50308 - Service Contract Maintenance, project 300044 - Red Line Operations.

Since this is a multi-year contract, the cost center manager, project manager, and executive director will ensure that the balance of funds are budgeted in future years.

### **Impact to Budget**

The source of funds for this project is the Enterprise Fund. These funds are eligible for bus and rail operating costs. No other sources of funds were considered as these are designated for rail operating expenditures.

### **ALTERNATIVES CONSIDERED**

Staff considered providing these services using Metro in-house staff. This would require the hiring and training of additional personnel, as well as the purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

### **NEXT STEPS**

Upon approval, staff will complete the administrative processes to issue a Notice to Proceed to Woods Maintenance Services Inc., effective January 1, 2013 to provide tunnel cleaning services along the Metro Red/Purple Line.

## **ATTACHMENTS**

### **A. Procurement Summary**

**Prepared by:** Lena Babayan, Facilities Maintenance Manager  
**Questions:** Michelle Stewart, Assistant Administrative Analyst, Operations  
(213) 922-7270



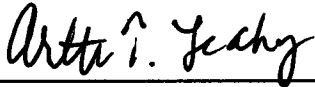
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Michelle Lopes Caldwell  
Chief Administrative Services Officer



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Frank Alejandro  
Chief Operations Officer



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Arthur T. Leahy  
Chief Executive Officer

## PROCUREMENT SUMMARY

## METRO RED/PURPLE LINE TUNNEL CLEANING SERVICES

1.	Contract Number: OP33672967	
2.	Recommended Vendor: Woods Maintenance, Inc.	
3.	Type of Procurement (check one): <input checked="" type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> RFP-A&E <input type="checkbox"/> Non-Competitive <input type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: July 24, 2012	
	B. Advertised/Publicized: July 24, 2012	
	C. Pre-proposal/Pre-Bid Conference: July 31, 2012	
	D. Proposals/Bids Due: August 28, 2012	
	E. Pre-Qualification Completed: September 17, 2012	
	F. Conflict of Interest Form Submitted to Ethics: October 1, 2012	
	G. Protest Period End Date: November 10, 2012	
5.	Solicitations Picked up/Downloaded: 20	Bids/Proposals Received: 5
6.	Contract Administrator: Tom Meng	Telephone Number: (213) 922-1074
7.	Project Manager: Lena Babayan	Telephone Number: (213) 922-6765

**A. Procurement Background**

This Board action is to obtain Metro Red/Purple Line Tunnel Cleaning Services. The IFB was issued in accordance with Metro's Acquisition Policy and the contract type is a firm fixed unit rate. The solicitation was issued and advertised on July 24, 2012. The Pre-Bid meeting was held on July 31, 2012, with nine companies in attendance.

Two amendments were issued during the solicitation phase of this IFB as follows:

- Amendment No. 1 issued on August 2, 2012, provided a tunnel cleaning demonstration for interested plan holders.
- Amendment No. 2 issued on August 21, 2012, changed the Contract Compliance Officer and the Contract Administration Manager, provided answers to the contractors questions, and issued the Pre-Bid meeting sign-in sheets.

A total of five bids were received on August 28, 2012.

**B. Evaluation of Proposals/Bids**

All five bids were reviewed for responsiveness and responsibility. Areas of responsiveness and responsibility included meeting the Minimum Requirements, having the required California State Contractors license, reference check, and technical ability to perform the work.

Consistent with the rules for bidding, award is based on the lowest priced, responsible, responsive bidder.

Of the five bids received, one bidder was determined to be non-responsive and was thus eliminated from consideration. The four other bidders were found to be responsive and responsible.

The four remaining firms are listed below in alphabetical order.

1. Clean Street
2. National Steam Cleaning
3. Urban Graffiti Enterprises, Inc.
4. Woods Maintenance, Inc.

**C. Cost/Price Analysis**

The recommended price has been determined to be fair and reasonable based upon adequate price competition and the independent cost estimate. Therefore, since the prices are fair and reasonable, it is recommended that Woods Maintenance, Inc. (Woods) be awarded the contract as the lowest responsive and responsible bidder.

	<b>Bidder/Proposer Name</b>	<b>Total Bid Amount</b>
1.	Woods Maintenance, Inc.	\$810,000
2.	Urban Graffiti Enterprises, Inc.	\$1,080,000
3.	Clean Street	\$1,984,128
4.	National Steam Cleaning	\$1,984,436

**D. Background on Recommended Contractor**

Woods is located in North Hollywood, CA and was founded in 1975. Woods services include Graffiti abatement, right of way trash & debris removal, and LA SAFE – Freeway call box Maintenance. Woods has provided satisfactory service on the following contracts, OP33442073 Graffiti Abatement Paint Out, OP33442421 Graffiti Abatement Service, OP33442103 Trash and Vegetation Removal Services for Railroad Rights-of-Way and Facilities, 12FSP97A Freeway Beautification Project – Graffiti and Debris Removal, and 05SAFE004 Cal Box System Maintenance and Repair.

**E. Small Business Participation**

The Diversity and Economic Opportunity Department (DEOD) established a 10% Disadvantaged Business Enterprise Anticipated Level of Participation (DALP) for this solicitation. Woods made no DBE commitment. The DALP is encouraged, but is neither a condition of responsiveness nor of an award.