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**REVISED
SYSTEMS SAFETY AND OPERATIONS COMMITTEE
MAY 17, 2012**

SUBJECT: LOS ANGELES METRO PROTECTIVE SERVICES

**ACTION: APPROVE CONTRACT WITH COUNTY OF LOS ANGELES SHERIFF'S
DEPARTMENT**

RECOMMENDATION

Authorize the Chief Executive Officer to execute Modification No. 7 (Option 1) to Contract No. PS2610LASD with the County of Los Angeles Sheriff's Department (LASD) to provide law enforcement services for the period covering July 1, 2012 through June 30, 2013 in the amount not-to-exceed \$80,622,796, an increase of \$1,781,056 over the current fiscal year.

ISSUE

The current contract (memorandum of understanding) (MOU) with the Los Angeles Sheriff's department was approved by the Board for the period covering July 2009 through June 30, 2014, including two one-year options. This modification represents the fourth year of the five year contract, also known as Option #1.

DISCUSSION

In FY13, Metro will institute performance metrics which we expect Transit Services Bureau (TSB) to meet. The performance metrics will focus on transit safety and security, public's perceptions of safety and security, effectiveness to manage budgetary resources, and Metro's confidence, trust, and satisfaction in TSB (Attachment C). The goal of the performance metrics is to ensure a high performing law enforcement program to protect our patrons, employees, and Metro assets.

The FY 13 Los Angeles Metro Protective Service staffing level is based upon Intelligence-Lead policing. The deployment of law enforcement and Metro Security focuses on crime prevention and deterrence, quality-of-life and order maintenance, incident response, problem-solving, and counterterrorism.

FY13 Los Angeles Metro Protective Services Staffing Level			
	FY12 Administration Deputies, and Security Assistants	FY13 Administration Deputies, and Security Assistants	Total FY13 Staff Level Increase
LASD Service Units	586 591	599 604	13
Metro Security	105	105	0

In FY13, an increase of \$1,781,056 from FY 12 Transit Community Policing Contract will provide 13 additional personnel in the form of Line Deputies, Motor Units, Security Assistants, Investigators, Crime Analyst, and Property Custodian for Orange Line Extension and Expo Line expansion as described below.

The other component of Los Angeles Metro Protective Services, Metro Security will sustain the same FY12 staffing level in FY 13. Their deployment will focus on patrols of Gateway, Red Line, and Expo Line, Revenue Protection, and CCTV monitoring of Gateway, Customer Control Centers, Metro rail parking lots and bus divisions. The FY13 deployment of LASD and Metro Security personnel are detailed in Attachment B, Los Angeles Metro Protective Services Deployment.

Deputies (4)

Line deputies assigned to Orange Line respond to calls for service, provide high visibility to prevent crime, abate graffiti and enforce quality of life issues. Other responsibilities include fare enforcement and bus riding.

Security Assistants (4)

Security assistants provide cost effective enhanced visibility along the Orange Line, provide customer service, and conduct fare enforcements.

The proposed personnel are based on a deployment Matrix designed to meet minimum daily staffing and ensure maximum visibility. In conjunction with Intelligence-Led Policing (ILP) strategies, the proposed personnel will provide visibility and deputy presence on in-service buses and at transit hubs, to provide a secure transit environment for the public and Metro employees.

Sergeant (1)

The sergeant will act in the capacity of a field/ facility sergeant for the future Exposition Line. The sergeant will be responsible for supervising deputies and security assistants as well as managing the Exposition Line facility. The responsibilities include: fleet

management, radio maintenance, armory oversight, liaison with Metro managers, and various administrative functions.

Crime Analyst (1)

The crime analyst provides up-to-date crime information to TSB personnel utilizing law enforcement data systems and computer programs. The information is instrumental in decreasing crime under Transit Services Bureau’s Intelligence-Led Policing (ILP) crime fighting strategy. The crime analyst participates in bi-weekly ILP committee meetings and presents data to the ILP committee. The data is analyzed by committee members and strategic deployments decisions are made to predict future crime on the transit system. The crime analyst also regularly provides information to detectives to assist in identifying suspects or recognizing on-going crime trends.

Detectives (2)

The detectives will investigate active and pending criminal cases generated from the expansion of the future Exposition line and extension of the existing Orange Line. They also conduct on-going crime suppression operations to thwart crime series and to curb future crimes. They present completed criminal investigations to the Los Angeles County District Attorney’s and Los Angeles City Prosecutor’s offices for consideration of a felony or misdemeanor criminal filing.

Property Custodian (1)

The property custodian will be responsible for collecting and categorizing all evidence booked at Transit Services Bureau. For efficiency purposes, TSB has recognized a need to book evidence at both Gateway and the ROC. The evidence is currently booked at outlying Sheriff’s Stations. The streamlined booking process will enable deputies to return to their duties in the field quicker after booking evidence. This in turn will enhance visibility and crime-fighting capabilities.

FINANCIAL IMPACT

The funding of \$80,622,796 (TDA4) for exercising Modification No. 7 is included in the FY 13 budget in cost center 2610, System Security and Law Enforcement under multiple bus and rail projects, 50320-Contract Services:

LASD Transit Community Policing Contract

Multiple Bus and Rail Projects:	\$ 79,872,796
Project 301012 (Orange Line Extension):	<u>750,000</u>
Estimated Total	\$ 80,622,796

Impact on Bus and Rail Operating and Capital Budget

The FY13 funding for contract Transit Community Policing Services will come from Enterprise Fund revenues (fares, sales tax revenues, and TDA4). No other sources of funds were considered for these expenses because this is the appropriate fund source for activities that benefit bus and rail operations.

ALTERNATIVES CONSIDERED

An option considered would be to provide transit community policing services through an alternative means to the LASD contract. This alternative is not recommended because this is a critical security program and we do not currently have in-place alternative policy or strategy, nor do we have in place the security assets, to provide the current level of protection for our customers and employees if the Contract Modification 6 is not approved.

ATTACHMENT

- A. Procurement Summary
- B. Los Angeles Metro Protective Services Deployment
- C. Performance Metrics

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PROCUREMENT SUMMARY

TRANSIT COMMUNITY POLICING SERVICES

1.	Contract Number: PS2610LASD	
2.	Recommended Vendor: County of Los Angeles Sheriff's Department	
3.	Type of Procurement (check one) : <input type="checkbox"/> IFB <input type="checkbox"/> RFIQ <input type="checkbox"/> RFP – A&E <input type="checkbox"/> Non-Competitive <input checked="" type="checkbox"/> Modification <input type="checkbox"/> Task Order	
4.	Procurement Dates:	
	A. Issued: n/a	
	B. Advertised/Publicized: n/a	
	C. Pre-proposal/Pre-Bid Conference: n/a	
	D. Proposals/Bids Due: n/a	
	E. Pre-Qualification Completed: n/a	
	F. Conflict of Interest Form Submitted to Ethics: n/a	
	G. Protest Period End Date: n/a	
5.	Solicitations Picked up/Downloaded: n/a	Bids/Proposals Received: n/a
6.	Contract Administrator: Tommye Williams	Telephone Number: (213) 922-1051
7.	Project Manager: Paul Taylor	Telephone Number: (213) 922-3838

A. Procurement Background

The Memorandum Of Understanding (MOU) with the Los Angeles County Sheriff's Department (LASD) is for a five year term covering the period between July 1, 2009 through June 30, 2014 (inclusive of two one-year options). This MOU was approved by the Board of Directors in May of 2009 in the amount of \$65,921,937. Several contract modifications have been executed and approved by the Board as follows:

- In December of 2009, the Metro Board approved Modification #1 to add \$2,895,460 to the MOU for additional law enforcement personnel on the Metro Gold Line Eastside extension.
- In July of 2010, the Board approved Modification #2 for second year funding in the amount of \$62,937,004, which was a 9.2% reduction over the previous year.
- In March 2011, the Board authorized the CEO to execute Option Year #1, which will be effective from the period July 1, 2012 through June 30, 2013.

- Modification #3 was executed under CEO authority covering a one-month extension for the period between July 1, 2011 and July 31, 2011 in the amount of \$5,470,211.
- Modification #4 was executed by Board approval covering a two-month extension for the period between August 1, 2011 and September 30, 2011 in the amount of \$11,167,883.
- Modification #5 was executed by Board approval covering a one-month extension for the period between October 1, 2011 and October 31, 2011 in the amount of \$5,470,211.
- Modification #6 was executed by Board approval covering November 1, 2011 through June 30, 2012 in the amount not-to-exceed \$58,844,951, the third year of the MOU.
- Modification #7, the subject of this Board action, exercises Option1 to MOU PS2610LASD as authorized by the Board on March 24, 2011. This action covers funding for services for the period covering July 1, 2012 through June 30, 2013 in the amount not-to-exceed \$80,622,796. The amount includes costs for additional law enforcement deployment as detailed in the Rationale section of the Board report.

B. Background on Recommended Contractor

LASD is the largest sheriff's department in the world. In addition to specialized services throughout and within many cities that comprise Los Angeles County, LASD has provided law enforcement services to Metro since 1996. LASD has provided satisfactory service during this time.

C. Evaluation of Proposals/Bids

This modification is in compliance with Procurement policies and procedures. LASD's proposal was reviewed and accepted by Metro's Project Office.

D. Cost/Price Analysis Explanation of Variances

LASD's proposed rates are established on an annual basis by the County of Los Angeles Auditor-Controller as required by Government Code Section 53069.8(b). The proposed rates were reviewed and found to be consistent with the pricing established by the Auditor-Controller.

LOS ANGELES METRO PROTECTIVE SERVICES DEPLOYMENT

LASD Staffing Level (Deputies and SAs)			
	FY12 Administration, Deputies, and Security Assistants	FY13 Administration, Deputies, and Security Assistants	Total FY13 LASD Staff Level Increase
Administration	90	94	4
Red Line	81	81	
Blue Line Dep's	59	59	
Blue Line S/A's	23	23	
Green Line Dep's	32	32	
Green Line S/A's	8	8	
Gold Line	60	60	
Expo line Dep's	23	23	
Expo Team Leader	1	1	
Expo Sergeants	3	4	1
Expo S/A's	24	24	
Expo SPU	5	5	
Expo Motors	5	5	
Expo Motor Sgt.	1	1	
Expo LET	1	1	
Expo Secretary	2	2	
Expo OAI	1	1	
Orange Line (Bus Rapid Transit Line)	29	37	8
Silver Line	5	5	
North Bus/South Bus	85	85	
Special Problems Unit	25	25	
SPU / Volunteer Team Leader	1	1	
TIU Sgt.	1	1	
Threat Interdiction Unit	18	18	
Gateway Complex Sgt.	1	1	
Gateway Complex	7	7	
Total	586 591	599 604	13

Metro Security Staffing Level			
	FY12 Administration and Transit Security Officers	FY13 Administration and Transit Security Officers	Total FY13 Metro Security Staff Level Increase
Gateway Patrol	57	57	
Redline	16	16	
Revenue Protection	17	17	
Canine	3	3	
Special Assignments	9	9	
Expo Line	3	3	
Total	105	105	0

PERFORMANCE METRICS

Objective	Measure	Weight	Measurement Tool
Transit Safety and Security	Decrease of 8% annual crimes committed (Part 1. & 2 crimes Graffiti) on MTA's system/facilities	25%	FY 12 and FY 13 crime comparisons from Transit Crime statistics and Crime trends and analysis Daily Activity Reports/LASD Dashboard Report Report 500A Crime Trends and Analysis Crime Trends and Analysis Handfield Validators
	Response to service calls within 30 minutes (Annual Average)		
	95% monthly minutes compliance on contract		
	Less than 2% fare evasion		
	10% annual saturation rate		
	Security Assistants 90% of time performing farechecks		
	90% visibility of deputies and security assistants on buses and rail platforms		
	90% visible vehicle patrols		
	95% compliance to daily In-Service. No Bust Shifts		
	95% compliance to supervision ratio 1:7		
Public's Perceptions of Safety and Security	One (1) annual participation in community meetings to promote awareness of available community transit community policing services, promote transit related safety, and ascertain the concerns and problems citizens are facing in relation to transit crime an	25%	Metro Customer Service Survey Metro Customer Service Survey Daily In-Service Report Daily In-Service Report Community Relation DHS Grant Application/Community Relation Customer Service Customer Service
	One (1) collaborative partnerships project		
	50% of patrons compliment		
	40% patrons complaint		
	98% Minutes Compliance		
	Two (2) Annual audits of records (accounting books, in-service sheets, records of its costs and expenses claimed to be due and payable, transaction, activity time cards, employment records		
	95%-100% MTA's satisfactions to professional level of quality, technical accuracy, completeness and coordination of the services		
	90% continuity and stability of personnel		
	10% CARPng Daily		
	100% compliance submittal of reports and data		
Effectively Manage Budgetary Resources	Transit crime statistics by line and mode	25%	Daily In-Service Report and Monthly Meeting Daily In-Service Report Daily In-Service Report Monthly Monthly Monthly Annual Annual Monthly Monthly Monthly Daily Daily Monthly
	Major incident reports		
	Crime trends and analysis		
	Threat assessments		
	Area crime analysis		
	Enforcement activities		
	Transit vehicle boardings		
	Fare inspections made for the period		
	Daily activity reports		
	Crime reports by mode		
Metro's Confidence, Trust, and Satisfaction	Monthly invoices Include supporting documentations, schedules, deployment sheets, unit name, location, assignment dates and time of service, straight time and over-time worked	100%	Report 500A Project Office/Procurement
	Monthly In-Service		
	Total		