



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

## **MEASURE R PROJECT DELIVERY COMMITTEE SEPTEMBER 16, 2010**

**SUBJECT: METRO GOLD LINE EASTSIDE ACCESS PROJECT**

**ACTION: AWARD CONTRACT TO CITYWORKS DESIGN FOR DESIGN  
AND OUTREACH AT FOUR STATIONS ALONG THE METRO  
GOLD LINE EASTSIDE**

### **RECOMMENDATIONS**

- A. Authorize the Chief Executive Officer (CEO) to award a firm fixed price contract PS4340-2538 to Cityworks Design to perform design and outreach work for the Eastside Access Project in an amount not-to-exceed \$1,094,404.
- B. Contract Modification Authority for up to 15 percent of the above amount to cover the cost of any potentially unforeseen issues that may arise during the above phase of the project.

### **RATIONALE**

The Eastside Access Project is a Measure R funded project with a voter approved \$30 million allocation. The funding is intended to improve multi-modal linkages and enhancements from the recently opened Metro Gold Line Eastside stations to the surrounding neighborhoods.

The opening of the Metro Gold Line Eastside Light Rail Transit system, presented an unprecedented level of access and mobility to the Eastside communities. The Eastside Access Project will maximize the opportunities presented by this new transit system.

The Eastside Access Project will use urban design to create multi-modal linkages from four (4) of the Metro Gold Line Eastside stations to the surrounding neighborhoods. The project aims to strengthen pedestrian/bicycle access, way finding and neighborhood identity.

The design team will integrate with the ongoing Quad Gates design and implementation. The contract also includes a community engagement component that will build upon existing and past outreach efforts.

The four (4) stations included in this project are:

- Pico/Aliso Station
- Mariachi Plaza Station
- Soto Station
- Transition the Indiana Station into the City limits

The County of Los Angeles is in the process of developing a Transit Oriented Development Specific Plan for Indiana, Maravilla, East La Civic Center and Atlantic stations. Staff has included monies in the FY 11 budget for the purpose of implementing recommendations brought forth by this study.

Design work for the Little Tokyo/Arts District Station and Union Station have been put on hold while it is determined how the stations will be incorporated into the Regional Connector and High Speed Rail, respectively.

The Eastside Access Project will help generate jobs along the alignment within six months of award of this contract. The project will be on an expedited schedule with discreet components ready for implementation within six months. Staff will work closely with the City of Los Angeles staff during the design process, and construction will be carried out through a combination of City, non-profit and other opportunities. Coordination with other complimentary efforts being led by the City of Los Angeles' Bureau of Street Services and CRA including previously awarded "Call for Projects" in the area.

## **FINANCIAL IMPACT**

The FY 11 budget includes \$1,500,000 in Cost Center 4320 (Central Area Team), in Project 460300 (Metro Gold Line Eastside Access Project), Account 50316 (Professional Services). It will be the responsibility of the cost center manager and the Executive Director, Countywide Planning for budgeting expenses in future years if needed. Additional funds for construction have been previously allocated in the 2011 budget.

### **Impact to Bus and Rail Operating and Capital Budget**

The funding for this project will come from Measure R 35% Transit Capital Funds. These are the funds that have been identified for this project, therefore, no other sources were considered.

## **ALTERNATIVES CONSIDERED**

The Board could consider not authorizing, or deferring award of contract. This action is not recommended as \$30 million of Measure R 35% Transit Capital funds are specifically allocated for this project. The Eastside Access Project will help generate jobs in the immediate future as many of the design components will be ready to be implemented within 6 months of award of contract.

## **NEXT STEPS**

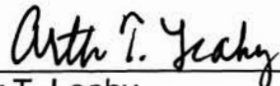
Upon Board approval, Contract No. PS4340-2538 will be awarded. Staff will coordinate with the community and the City of Los Angeles Department of Public Works to complete the plan and the implementation program.

## **ATTACHMENTS**

### A. Procurement Summary

Prepared by: Laura Cornejo, Transportation Planning Manager,  
Central Area Team  
Amy Wang, Senior Contract Administrator, Transportation,  
Planning & Implementation  
Robin Blair, Director, Central Area Team  
Diego Cardoso, Executive Officer, Transportation, Planning &  
Implementation

  
\_\_\_\_\_  
Martha Welborne, FAIA  
Executive Director Countywide Planning

  
\_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

**BOARD REPORT ATTACHMENT A  
PROCUREMENT SUMMARY**

**METRO GOLD LINE EASTSIDE ACCESS PROJECT**

1.	Contract Number: PS4340-2538		
2.	Recommended Vendor: Cityworks Design		
3.	Cost/Price Analysis Information:		
	A. Bid/Proposed Price: \$1,171,486	Recommended Price: \$1,094,404	
	B. Details of Significant Variances are in Attachment A-1.D		
4.	Contract Type: Firm Fixed Price		
5.	Procurement Dates:		
	A. Issued: March 29, 2010		
	B. Advertised: March 29, 2010		
	C. Pre-proposal Conference: April 7, 2010		
	D. Proposals Due: May 18, 2010		
	E. Pre-Qualification Completed: June 24, 2010		
	F. Conflict of Interest Form Submitted to Ethics: June 25, 2010		
6.	Small Business Participation:		
	A. Bid/Proposal Goal: 35% SBE Goal	Date Small Business Evaluation Completed: June 22, 2010	
	B. Small Business Commitment: 35.68% Details are in Attachment A-2		
7.	Invitation for Bid/Request for Proposal Data:		
	Notifications Sent: 1712	Bids/Proposals Picked up: 229	Bids/Proposals Received: 7
8.	Evaluation Information:		
	A. Bidders/Proposers <u>Names:</u> CityWorks Design Barrio Planners CDM Gruen Associates MIG Moule & Polyzoides Rios Clementi Hale Studios	<u>Bid/Proposal Amount:</u> \$1,171,486 \$ N/A – A&E \$ N/A – A&E \$ N/A – A&E \$ N/A – A&E \$ N/A – A&E \$ N/A – A&E	<u>Best and Final Offer Amount:</u> \$1,094,404
	B. Evaluation Methodology: Details are in Attachment A-1.C		
9.	Protest Information:		
	A. Protest Period End Date: July 21, 2010		
	B. Protest Receipt Date: N/A		
	C. Disposition of Protest Date: N/A		
10.	Contract Administrator: Amy Wang	Telephone Number: 213-922-2632	
11.	Project Manager: Laura Cornejo	Telephone Number: 213-922-2885	

**BOARD REPORT ATTACHMENT A-1  
PROCUREMENT HISTORY**

**METRO GOLD LINE EASTSIDE ACCESS PROJECT**

**A. Background on Contractor**

CityWorks Design is located at 16 N. Marengo Avenue, Suite 412, Pasadena, CA 91101. CityWorks Design was established in 2006 and specializes in urban design, architecture, and master planning. The firm has provided these services to various public agencies including the City of Santa Monica, City of Long Beach, and Metro on projects that include transportation, community plans, general plans, design guidelines, streetscape and other public realm projects. In addition, CityWorks has been involved in Metro Harbor Subdivision Alternatives Analysis Study and Metro South Bay Green Line Extension Project. CityWorks Design's performance on both Metro projects has been satisfactory.

CityWorks Design is a certified Disadvantaged Business Enterprise (DBE), and Minority and Women Business Enterprise (M/WBE).

**B. Procurement Background**

On March 29, 2010, a Request for Proposal was issued to solicit firm, fixed price proposals for the Metro Gold Line Eastside Access Project. The subject RFP is a standard Architect & Engineering (A&E), qualifications based, negotiated competitive procurement, in which pursuant to the Brooks Act, cost is not an evaluation criterion. A pre-proposal conference was held on April 7, 2010 with fifty-eight (58) potential proposers in attendance. The solicitation period concluded on May 18, 2010 with seven (7) proposals received.

The Diversity & Economic Opportunity Department (DEOD) recommended a thirty-five percent (35%) Small Business Enterprise Goal for this project.

**C. Evaluation of Proposals**

The proposal evaluation was conducted in accordance with Metro Procurement Policy Manual. Seven (7) proposals were received and were reviewed for responsiveness to the project and submittal requirements. The Source Selection Committee conducted a comprehensive technical evaluation of all seven (7) proposals, including oral discussions. Based upon the evaluation criteria in the RFP solicitation requirements, CityWorks Design's responsive proposal received the highest technical ranking among all seven (7) proposals.

**D. Cost/Price Analysis Explanation of Variances**

The recommended not-to-exceed amount of \$1,094,404 has been determined to be fair and reasonable based upon a cost analysis, an independent cost estimate, a fact find, a technical review and negotiations.

BOARD REPORT ATTACHMENT A-2  
LIST OF SUBCONTRACTORS

METRO GOLD LINE EASTSIDE ACCESS PROJECT

**PRIME CONTRACTOR:** Cityworks Design

**Small Business Commitment**

Sarah Ghandour	11.51%
Mauricio Ortega	8.64%
Arellano Associates	9.26%
Lenax Construction	6.27%

**Other Subcontractors**

Patricia Smith  
KPF  
Fehr & Peers  
Erik Qvale  
Francis Krahe Associates

Total Commitment 35.68%