

Thursday, September 16, 2010 10:30 A.M.

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# Second Revised Agenda

## Executive Management and Audit Committee Meeting

One Gateway Plaza  
3<sup>rd</sup> Floor Board Room

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### Call to Order

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### Directors

Don Knabe, Chair  
Antonio Villaraigosa, Vice Chair  
Richard Katz  
Ara Najarian  
Zev Yaroslavsky  
Vacant, non-voting member

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### Officers

Arthur T. Leahy, Chief Executive Officer  
Michele Jackson, Board Secretary  
Karen Gorman, Ethics Officer  
Karen Gorman, Acting Inspector General  
County Counsel, General Counsel



Los Angeles County  
Metropolitan Transportation Authority

**Metro**<sup>™</sup>

## **METROPOLITAN TRANSPORTATION AUTHORITY BOARD RULES (ALSO APPLIES TO BOARD COMMITTEES)**

### **PUBLIC INPUT**

The meetings of the Metropolitan Transportation Authority Board are open to the public. A member of the public may address the Board on agenda items, before or during the Board or Committee's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Board should be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

The public may also address the MTA on non-agenda items within the subject matter jurisdiction of the MTA during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Board's consideration of the relevant item.

**At the discretion of the Chair**, the Board may limit public input on any item, based on the number of people requesting to speak and the business of the Board.

**In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.**

In accordance with State Law (Brown Act), all matters to be acted on by the MTA Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

**CONDUCT IN THE BOARD ROOM** - The following rules pertain to conduct at Metropolitan Transportation Authority meetings:

**REMOVAL FROM THE BOARD ROOM** The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the MTA Board:

- a. Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
- c. Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
- d. Any other unlawful interference with the due and orderly course of said meeting.

### **INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD**

Agendas for the Regular MTA Board meetings are prepared by the Board Secretary and are available prior to the meeting in the MTA Records Management Department and on the Internet.

Every meeting of the MTA Board of Directors is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Board Meetings. Translators for other languages must be requested 72 hours in advance. After each Board meeting, a record is prepared which indicates the actions taken by the Board. This record is available on the second business day following the meeting.

### **DISCLOSURE OF CONTRIBUTIONS**

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the LACMTA Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

### **ADA REQUIREMENTS**

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for MTA-sponsored meetings and events. All requests for reasonable accommodations must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

### **HELPFUL PHONE NUMBERS**

Copies of Agendas/Record of Board Action/Cassette Tapes of Meetings - (213) 922-4880 (Records Management Department)  
General Information/Rules of the Board - (213) 922-4600  
Internet Access to Agendas - [www.metro.net](http://www.metro.net)

TDD line (800) 252-9040

**NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA**

1. RECEIVE **report of the Chief Executive Officer.**
2. RECEIVE **oral Federal/State Affairs update.**
3. APPROVE **revisions to MTA's Rules and Procedures regarding conduct and decorum during public participation at Board and Committee meetings.**
4. AUTHORIZE the Chief Executive Officer to approve the **Portal-to-Portal implementation agreement between the American Federation of State, County and Municipal Employees Union (AFSCME) and the Los Angeles County Metropolitan Transportation Authority.**
5. CONSIDER:
  - A. receiving and filing the **revised organizational structure;**
  - B. authorizing the Chief Executive Officer (CEO) to upgrade the position of Executive Director, Highway Programs from pay grade BB (\$142,641 - \$213,962) to pay grade CC (\$190,621 - \$278,793) and approving a salary of \$240,000 for the position;
  - C. authorizing the CEO to hire and negotiate a salary within the pay range for the new position of Executive Director, Project Management Oversight, pay grade BB (\$142,641 - \$213,962);
  - D. authorizing 20 additional positions necessary to meet our Measure R/ 30-10 and Accelerated Highway Program commitments; and
  - E. amending the FY11 budget accordingly.

6. **Knabe – O’Connor Motion** that this Board instruct the CEO to return to the Board in the November-December cycle with his recommendations pertaining to:
1. Clarifying the respective functions and purview of the Planning and Programming and Construction Committees vis a vis their integrated roles with the ad hoc Measure R Project Delivery Committee; e.g. What should be the screening criterion for sending inter-related issues to committees?
  2. Suggested language for the codification of a “one committee” Board policy pertaining to the issues described above.

(ALSO ON PLANNING AND PROGRAMMING COMMITTEE)

7. RECEIVE AND FILE the **interim status report on the follow-up audit on non-competitive procurements and single bids/proposals.**
8. RECEIVE AND FILE **the year-end report of Management Audit Services (Management Audit) for the period ending June 30, 2010.**
9. RECEIVE AND FILE Office of Inspector General Report on **status of audit on MTA litigation cost management practices.**
10. VILLARAIGOSA MOTION that the MTA Board direct the CEO to do the following and report back no later than the December 2010 Board cycle:

### **Funding**

1. Recommend increased bicycle funding in the 2011 Call for Projects (tentative goal increasing modal category from 7% to 15%, subject to future MTA Board approval)

### **Current Transit System**

2. Develop a phased plan for the installation of triple bicycle racks on all MTA buses (estimated cost \$1.6 million)

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3. Develop a cost estimate, implementation schedule, and possible funding sources for retrofitting MTA trains for bikes
4. Propose a Revised Customer Code of Conduct and develop a “How to Ride Metro” document that helps customers with bicycles and other large belongings, including luggage, strollers and rolling briefcases, safely board and ride MTA’s system during peak hours
5. Identify the feasibility and cost of adding bicycle racks to the back or top of MTA vanpool vehicles
6. Provide an estimated cost and potential funding source to install improved bicycle/stroller/luggage wayfinding signage at all rail and bus stations
7. Incorporate bicycle mode messages in all marketing materials and campaigns and provide an update on the status of MTA’s Bicycle Safety Advertising Campaign on buses
8. Work with the Los Angeles Sheriff’s Department Transit Security Bureau to summarize crimes on MTA property affecting bicycles and bike facilities and recommend appropriate measures to improve bicycle security

### **Future Transit Projects**

9. Include in all future transit station designs stair channels or ramps so that bicyclists can wheel their bikes safely up and down staircases
10. Incorporate robust bicycle facilities in all transit project designs (e.g. increase bicycle parking at high demand stations, adjacent bike lanes or bike paths, i.e. Expo and Orange Line) to facilitate first mile/last mile transit access by bike

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Committee or Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Committee subsequent to the posting of the agenda.

### **COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN COMMITTEE’S SUBJECT MATTER JURISDICTION**

ADJOURNMENT