Print Form

Los Angeles County Metropolitan Transit Authority

LOST AND FOUND

PROPERTY RELEASE FORM

I authorize the release of my property to the designee/shipping company indicated below. I understand that shipping is at my expense and that once my property is released to the third party designee/shipping company, LACMTA will have no further obligation with regards to my property. I further understand that property is held at LACMTA's Lost & Found Office for a maximum of ninety (90) days for collection, and this form must be received and property collected before the ninety (90) day period has expired.

Location Item Lost	**Date (MM/DD/YY)**	Reference #
Owner's Name(Please type or print)	**Telephone #**	**Email Address**
Type of Photo to be provided	☐Designated Person ☐Shipping Release Item To: (please select one)	

Designated Person

Complete this section if property is to be released to a DESIGNATED PERSON

Name of Designee — Expected Date of Pick up (MM/DD/YY)

Note: ***The name provided must be an exact match of the name on the identification provided by your designee, at the time of pick-up.***

Shipping

Complete this section if property is to be SHIPPED

Name of Shipping Company (i.e. FedEx, UPS, other) — Account #

(For shipping via service other than FedEx or UPS please include a prepaid postage shipping label with this form. Mail to Attention: LACMTA Lost and Found, 3571 Pasadena Ave., Los Angeles, CA 90031.

Signature — Date