

October 1, 2012

Dear Prospective EEMP Applicant:

The California Natural Resources Agency and The California Department of Transportation (Caltrans) are pleased to announce the joint release of the Guidelines and Application for the Environmental Enhancement and Mitigation Program (EEMP) for the 2012/13 grant cycle.

Applications must be received at the Natural Resources Agency, 1416 Ninth Street, Suite 1311, Sacramento CA, 95814, by

**Friday, January 4, 2013 - no later than 4 p.m.**

You may access the EEMP Guidelines and Application at <http://www.resources.ca.gov/eem/>.

The Guidelines include information to assist you in preparing an application for funding. Please be sure to read the Guidelines and FAQs in their entirety for important information on project eligibility, evaluation criteria and submission requirements.

Two technical assistance workshops are planned to provide help in preparing grant applications.

**Los Angeles Workshop**

October 31, 2012  
1:30-3:30pm  
Caltrans: Room 01.040 B  
100 S. Main Street  
Los Angeles, CA 90012  
Parking:  
<http://losangeles.bestparking.com/>

**Sacramento Workshop**

November 7, 2012  
2:00-4:00pm  
SACOG Building: River Room  
1415 L Street, Suite 300  
Sacramento, CA 95814  
Parking:  
<http://www.cityofsacramento.org/transportation/parking/offstreet.html>

Please RSVP to reserve your space by calling (916) 653-2812 or emailing [eemcoordinator@resources.ca.gov](mailto:eemcoordinator@resources.ca.gov).

Other key dates for the program are anticipated as follows:

- Site visits by Technical Committee to selected projects June - July 2013
- Secretary for Natural Resources makes funding recommendations to the California Transportation Commission (CTC). August 2013
- CTC grants Awards. September/October 2013

For questions on the EEMP application process contact the Natural Resources Agency at (916) 653-2812 or email [eemcoordinator@resources.ca.gov](mailto:eemcoordinator@resources.ca.gov). For information on EEMP project administration contact Caltrans at 916-653-8450 email [april\\_nitsos@dot.ca.gov](mailto:april_nitsos@dot.ca.gov) .

Sincerely,

Patrick Kemp  
Assistant Secretary for Administration and Finance / EEMP Manager  
The California Natural Resources Agency