

Meeting Minutes – Draft

Los Angeles County Metropolitan Transportation Authority

POLICY ADVISORY COUNCIL

Tuesday, September 10, 2019, 1:30 – 2:00 p.m.

Attendance

Shahid Abbas	Randy Johnson	Karen Reside
Jasneet Bains	Eli Kaufman	Mary Reyes
John Bwarie	Marianne Kim	Paul Albert Marquez
Kerry Cartwright	Bryn Lindblad	Arthur Sohikian
Mark Christoffels	Megan McClare	Glenda Silva
Martha D’Andrea	Michelle McFadden	Joss Tillard-Gates
Roderick Diaz	Jessica Meaney	Thomas Yee
Terry Dipple	Hilary Norton	
David Feinberg	Nancy Pfeffer	

PAC Business and Minutes

Ms. Kalieh Honish started the meeting with roll call on behalf of PAC officers, at 1:37 pm. Ms. Honish introduced Mr. Jim de la Loza as the new Chief Planning Officer, who then gave a brief background of his experience and stated that he looks forward to working with PAC. Mr. de la Loza then extended an invitation to meet with PAC members individually if they so desired.

Ms. Honish gave a quick LRTP update regarding the draft Values framework, which contained performance measures and discussion of equity-focuses communities (EFCs). Ms. Honish then thanked the PAC for their hard work that led up to this framework and stated that the Board was impressed by the work so much that they adopted the EFCs as the definition of equity for the LRTP. Ms. Honish finished the update by stating that the LRTP Update is on track for February 2020 release.

State ATP Guidelines

Ms. Patricia Chen updated PAC on the [State Active Transportation Program \(ATP\) guidelines](#) (p 11). Ms. Jessica Meaney commented that Metro provides free grant writing assistance and that Metro should include equity focuses communities. Ms. Chen stated that she understands that but also explained that the State ATP has its own criteria for equity focused communities. Mr. Mark Cristoffels then asked if there was any way to address deficiencies with respect to failed applications. Ms. Chen stated that is absolutely possible and listed four main reasons for a jurisdiction’s failure; Metro will try to limit these issues by working with jurisdictions. Ms. Nancy Pfeffer asked when Metro Board might approve grant assistance policy; Ms. Chen stated that she hopes to be at the Board in October along with a ten point policy re State ATP projects. Ms. Chen then concluded by offering points of contact if anyone had further questions.

Ms. Honish then discussed the outstanding minutes from April 9, 2019 and June 11, 2019. After no issues were raised, Mr. Christoffels moved for approval and Mr. Joss Tillard-Gates seconded; minutes were approved.

PAC Membership and Officer Selection

Ms. Honish discussed that PAC membership and officers are due for possible replacement and could be decided on by breaking out into the three respective PAC groups (consumers, providers, and jurisdictions). Ms. Honish also stated that the PAC chair would rotate, this time to the providers, who are currently represented by Metrolink's Mr. Roderick Diaz. PAC representatives then broke out and discussed their officers for the coming year.

After approximately 10 minutes of discussion, the jurisdictions selected Gateway Cities COG's Ms. Nancy Pfeffer, consumers tentatively selected AARP's Ms. Stephanie Ramirez, and providers kept Metrolink's Mr. Roderick Diaz. Ms. Honish thanked all PAC members for resolving the membership issue so quickly.

PAC Announcements

Ms. Karen Reside closed the comment period by commending Metro on their trip planner services which made her journey to her doctor's appointment efficient. She also noted that the transfer station and buses were clean, and the bus operators were kind.

Mr. Diaz asked to confirm the next PAC meeting, which Ms. Honish stated was on December 10, 2019.

Ms. Honish then announced that this meeting would adjourn but that the Measure M Active Transportation 2% working group would follow immediately after.

The meeting adjourned at 2:04 p.m.

Proposed 2020 PAC Schedule

In general the PAC will meet quarterly, on the second Tuesday of March, June, September, and December, from 1:30-3:30 p.m. unless noted otherwise. Meetings are held at Metro Headquarters, One Gateway Plaza, Los Angeles, CA 90012 with rooms to be determined as available. Based on this, the PAC meetings for 2020 are as follows:

- Tuesday, March 10, 2020, 1:30-3:30pm
- Tuesday, June 9, 2020, 1:30-3:30pm
- Tuesday, September 8, 2020, 1:30-3:30pm
- Tuesday, December 8, 2020, 1:30-3:30pm

For more up to date information, please visit <https://www.metro.net/about/pac/> or email us at PAC@metro.net.