Agenda

Los Angeles County
Metropolitan Transportation Authority

BUS OPERATIONS SUBCOMMITTEE

Windsor Conference Room — 15th Floor

1. Call to Order
   1 minute
   Action
   Bob Hildebrand

2. Approval of Minutes –
   Attachment 1
   1 minute
   Action
   BOS

3. Chair’s Report
   5 minutes
   Information
   Bob Hildebrand

4. LA County Bus Pass Buy Down
   10 minutes
   Possible Action
   Patricia Chen/Vanessa Smith

5. 10 Year Forecast
   10 minutes
   Information
   Michelle Caldwell

6. Metro Connections Study
   10 minutes
   Information
   Nancy Michali

7. Los Angeles Countywide ITS Policy and
   Procedures
   10 minutes
   Information
   Peter Liu

8. SCAG 2004 RTIP
   5 minutes
   Information
   David Yale

9. State Legislative and Federal Update
   5 minutes
   Information
   Michael Turner/Marisa Yeager

10. New Business
    Discussion
    BOS

Metropolitan Transportation Authority

Metro
11. Adjournment

Information Items:
- 90-day Rolling Agenda
- 5307 85% Fund Balances
- 5307 15% Discretionary Fund Balances
- CMAQ Fund Balances
- TE 1% Fund Balances
- Summary of Invoices — FY05
- 2005 Subsidy Tracking Matrix
- 2004 Document Requirement Status
- Summary of EZ Pass Invoices — FY04
- TDA/STA Claim Summary for FY05

Please call Desirée Portillo-Rabinov at 213-922-3039 if you have questions regarding the agenda or meeting. The next BOS meeting will be held November 23, 2004 at 9:30am in the Windsor Conference Room, 15th Floor, Gateway Building.
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<th>AGENDA ITEM</th>
<th>ACTION/DISCUSSION REQUESTED</th>
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<tr>
<td>1. Call to Order</td>
<td>Chair called the meeting to order at 9:36 am.</td>
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<td>N/A</td>
<td>Bob Hildebrand</td>
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<td>2. Approval of September 21, 2004 Minutes</td>
<td>Andre Colaiace moved to approve the September 21st, 2004 BOS Meeting minutes as submitted. David Rzepinski seconded the motion.</td>
<td>The September 21, 2004 BOS Meeting minutes were approved as submitted.</td>
<td>N/A</td>
<td>Bob Hildebrand</td>
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<td>3. Chair’s Report</td>
<td>Bob Hildebrand presented the Chair’s Report. In the TAC meeting the primary item of discussion was that the Board has approved financing through bond revenue issued against Prop. C 25% money. This will make possible funding some of the previously deferred 2001 Call for Projects. Bob reported that on the upcoming October agenda L.A. council member Tom La Bonge is requesting to take the necessary steps to reverse Prop. A &amp;C ballot measures that forbid their use for subway construction. Bob reported that the Metro Connections Working Group, the GMs, and TPM/FAP working group had not met, so there was nothing to report.</td>
<td>Information</td>
<td>N/A</td>
<td>Bob Hildebrand</td>
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<td>4. LA County Bus Pass Buy Down</td>
<td>Patricia Chen reported on the L.A. County Bus Pass Buy Down Program. Currently half of the jurisdictions have bus pass buy down programs. The L.A. County program is special in that it only applies to unincorporated residents. The program covers the general public and EZ Pass expansion from Metro Pass. A separate pass is being developed that will include a stamp on the back of the pass to help make the sale more secure. The goal is to have the program in effect by January. It will offer a $14 discount off the current EZ Pass price regardless of what premium level the rider is at. Susan Lipman asked if the pass will be considered a local item. Patricia clarified that the discount does not interact with the zones; it is a standard $14 regardless of level. It was then asked where these passes might be purchased. Patricia answered that they are sold exclusively at Metro customer centers. Ron Cunningham raised a concern that those in Antelope Valley will not be able to access one of these Metro customer centers where the passes are sold. He emphasized that if this program is for unincorporated areas, then it should be made accessible to those residents and that this is unacceptable from the AVTA’s view. Susan then asked how the $14 discount number was arrived upon. Patricia noted that the County arrived at the number. Bob Hildebrand stated that the pass will be tracked by the County and Metro and will not affect the Municipal Operators. Jaime Becerra then asked if there are any plans to expand the</td>
<td>The LA County Bus Pass Buy Down Program was unanimously approved.</td>
<td>N/A</td>
<td>Patricia Chen/Vanessa Smith</td>
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<td>offering of discounts. Staff was unaware of any future plans. Susan Lipman motioned to approve the L.A. County Bus Pass Buy Down program. Jaime Becerra seconded the motion.</td>
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<td>5. 10 Year Forecast</td>
<td>Michelle Caldwell presented a summary of Metro’s 10 Year Forecast. The 10 year forecast is completed every year and will be a receive and file item for the Board of Directors. The presentation covered the purpose of the forecast, where the assumptions in the forecast come from, and executive summaries of regional activities and metro operations. The presentation is covered in the handouts available in the agenda packet. Major highlights of the summary included that Municipal Operator MOSIP will conclude in FY06 and that the operating and capital deficit is projected to be $850 million dollars. Additionally, it is projected that revenue service hours will decrease while seat capacity will increase. Ron Cunningham asked how these projections compare with projections of population increases. Michelle answered that the increase in capacity is adequate for increase in ridership. Marianne Kim asked how it is that the sales tax increase will increase but the FAP will not. It was answered that this extra money will go to the Prop. C pot and to LADOT. Susan Lipman asked where the planning funds are reflected in the forecast document. Michelle explained that planning section could be found in documents II-D and II-E under special revenue funds. There then ensued a discussion regarding specific line items of funding. The financial documents were handed out at the meeting. Ron asked what the plan is for the munis share of Prop. C funding when MOSIP funds end. It was answered that the loss of MOSIP funds is a loss of funds for the MTA as well; the MOSIP funds were tied to the consent decree. Bob questioned the projected deficit and how the new rail lines will be paid for. Michelle answered that the rail funding will come from CMAQ and Prop. C 40% and Prop. A 35 % funds. These numbers can be found on pages III-C and III-E lines 27-45 of the financial documents. Bob then asked what are the next steps for the forecast. Michelle explained that the forecast would go to the board finance committee and then go to TAC Nov. 3. The deficit will begin by next year with the issues of increasing fuel prices and decreasing ridership affecting fare revenues. If there are questions or comments regarding the 10-year forecast Michelle</td>
<td>Information</td>
<td>N/A</td>
<td>Michelle Caldwell</td>
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### Bus Operations Subcommittee
#### Minutes/Action Items
#### October 19, 2004

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<td>Caldwell can be reached at (213) 922-2452.</td>
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<td>6. Metro Connections</td>
<td>Nancy Michali gave a brief presentation on Metro Connections. She will return next month with a formal presentation. Nancy reported that the analysis has been delayed. The key task is to get the service provider working groups set up in the sectors and participation in the working groups is requested. A schedule of the Metro Connections Service Provider Working Groups was handed out. Planning with sector staffs has been occurring and issues are being resolved in these monthly meetings such as finding gaps in the system and funding strategies. Each sector will decide how frequently to meet. Nancy reminded BOS if they have not been invited to the sector meeting call the contact person on the sheet handed out. Bob asked if there would be a countywide working group meeting. Nancy answered that yes, there is a board briefing on Nov. 18th, so she would like the countywide group to meet prior to that. Then Susan Lipman asked what SCAG is doing in the process. SCAG is performing the travel corridor analysis because they have the most up to date modeling available that includes the 2000 census data.</td>
<td>Information</td>
<td>Nancy Michali</td>
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<td>7. Los Angeles Countywide ITS Policy and Procedures</td>
<td>Peter Liu presented the Los Angeles Countywide ITS Policy and Procedures. A handout of the presentation was passed out. Peter explained that the policy and procedures were developed in response to FTA inquiries and the FTA compliance policy. The presentation covered the purpose of the policy and procedures and defined what an ITS project is. There are 2 major categories of ITS projects, project implementation and system level. The presentation then covered the federal mandatory requirements for ITS Architecture and the Countywide ITS Policy applications including the self-certification form that each city will have to complete. The policy will be included in the Call for Projects as well as the FTA application. The ITS Policy and Procedures will be presented to TAC in November and presented for board approval in January. After the presentation Bob asked for a clarification of what counts as ITS, for example do stand-alone technologies such as voice enunciators qualify? Peter answered that yes they do and referred BOS to attachment A included in the agenda packet. Ray of the FTA then briefly summarized how the policy will take effect in April 2005 and how L.A. County is in good shape. Ray announced training availability for the ITS procedures and passed out a handout of the training. The FTA supports the MTA proposal.</td>
<td>Information</td>
<td>Peter Liu</td>
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| 8. SCAG 2004 RTIP | David Yale presented an update on the 2004 SCAG RTIP. He passed out a copy of his PowerPoint presentation. The presentation began with background on RTIP and conformity issues. The presentation then covered the MTA’s strategy for eliminating project delays and the 2004 LA County TIP Recommendations. The focus of this recommendation is the approval of 1.3 billion in funding using Prop. C 25% cash and planned borrowing. David Yale expressed his belief that the total amount will not have to be utilized, as there are other sources of funding available. The 2005 Call for Projects will be suspended but the 2007 Call for Projects hopes to have secured funding.  
Bob Hildebrand asked how projects that do not qualify for Prop. C 25% funds will get funds for deferred projects. David Yale answered that such projects would be allocated funding through federal funding sources. | Information   |               | David Yale     |
| 9. State Legislative and Federal Update | Marisa Yeager presented the state legislative update on behalf of Michael Turner. BOS members should keep an eye out for the LAO November report and fiscal outlook report. The 6 billion dollar state deficit could result in the suspension of Prop. 42 funds. A handout outlining the Southern California position on the San Francisco Oakland Bay Bridge Funding issue was distributed for review.  
On the federal side, Congress will resume for a short session beginning on Nov. 15. Bob requested that SCRTTC to be included in the legislative effort. Transportation is not expected to be in the omnibus bill. MTA is encouraging leadership to address policy changes and hopefully the transportation bill can be reauthorized by next May. Marisa then explained the difference that will exist if DHS versus DOT administers the grant. A handout of the APTA Washington Report was distributed summarizing the 8-month TEA-21 extension.  
Dana Lee asked if the grant process is discretionary or through a formula for the transportation authority. Marisa answered that it is through a formula. | Information   |               | Michael Turner/Marisa Yeager |
| 10. New Business | Dana Lee of Long Beach Transit inquired if any other BOS members use multi-colored headsigns on their buses. Long Beach Transit has begun using different colors but the use of the color red has presented a problem because the police do not allow this color. Red can only be used by emergency vehicles. However there has not been consistency in their application of this law. Long Beach Transit is trying to get CTA to change the vehicle code. It was noted that technology is advancing but the code is not. If anybody else is having this problem please email Dana. | Discussion    |               | BOS            |
| 11. Adjournment | Meeting adjourned at 11:35 am.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              |                |               |